

EXECUTIVE COUNCIL MEETING
NOVEMBER 14, 2006

EXECUTIVE COUNCIL MINUTES

In attendance: Zoe Barsness, Yonn Dierwechter, Julie Nicoletta, Marcy Stein, Cathy Tashiro

Faculty Assembly Assistant: Jamie Kelley

Absent: Greg Benner, Donald Chinn, Steve DeTray, Mike Kalton, Janice Laakso, Ruth Rea, Patricia Spakes, Alan Wood

Guests: Diane Kinder, Ehsan Feroz, Kent Nelson

The meeting was called to order at 12:55 p.m.

Approval of the agenda:

The agenda was approved.

Approval of the minutes:

The minutes for the meetings of October 16, 2006 and November 1, 2006 were approved as amended.

Report from Chair of Faculty Assembly:

Marcy Stein announced that we will want chairs of standing committees at EC meetings on the following dates: January 4, 2007

February 1, 2007

March 28, 2007

May 8, 2007.

Standing committees will need to present final reports for the year at the May 29, 2007 Faculty Assembly meeting.

Marcy also discussed the Faculty Senate Executive Council meeting on November 13, 2006 at which President Emmert presented information regarding funding for higher education in Washington State and peer institutions.

Marcy also mentioned the meeting she had with Alan Wood, Norm Rose, and Steve Collins regarding changing the Faculty Code vis-à-vis the Bothell and Tacoma campuses.

Reports from Faculty Assembly Standing Committees:

- a. Academic Policy: Mike Kalton absent; no report given.

- b. Curriculum: Kent Nelson reported that the committee is working with Patrick Pow to streamline the curriculum approval process to put everything online. That process will be up and running by the next academic year. In the meantime, faculty can post proposals on the share drive. In addition, the committee is trying to standardize what is submitted so that faculty have clear guidelines for submitting course proposals. Finally, the committee is trying to institute a better system of checks and balances within programs, so that faculty can review proposals for academic merit, content, etc., before they are forwarded to the curriculum committee. A discussion ensued regarding providing evidence that faculty have, in fact, reviewed course proposals. Programs can provide evidence in faculty meeting minutes to show that proposals had been discussed and voted on. The committee will discuss a system and report back to the academic programs.
- c. Faculty Affairs: Cathy Tashiro reported that the committee will be meeting with Milt Tremblay about a faculty lounge. One of the committee's members has compiled information regarding contact hours/credit hours of faculty at UWT for comparative purposes with UWS. Diane Kinder mentioned that Jim Posey had compiled information regarding FTEs and headcounts for the different programs. This information seems pertinent to the discussion of faculty workload. This work is to find out what faculty rights are under the Faculty Code regarding workload/equity issues.
- d. Promotion and Tenure: Ehsan reported that the committee has met twice so far to discuss the procedures to review the 18 cases coming forward this year. About half of these are mandatory and need to be forwarded to the Vice Chancellor for Academic Affairs' office by December 15, 2006. The committee is not going to second guess the decisions of the programs, but will review the procedures regarding each case. In addition, two members of the committee will review each file and bring forward only those that appear to have problems. After review of all files, the committee will then turn to addressing the priorities developed at the Faculty Assembly retreat. Most importantly the committee will be assessing consistency of standards across the programs on campus.
- e. Faculty Council on Tri-Campus Policy: Zoe Barsness reported that the council spent most of the time at its last meeting discussing the potential changes to the Faculty Code regarding the Tacoma and Bothell campuses. Norm Rose attended the meeting to help focus the discussion regarding the relationship of the three campuses and to strategize about how best to proceed. Norm suggested it would be best to think about how changes to the Code would best address student needs. Marcy added that she and Steve Collins (Chair of UWB's GFO) will be meeting with Gail Stygall, Chair of the Faculty Senate, to discuss how the Tacoma and Bothell campuses can make their voices heard in Seattle more effectively. Finally, the council began reviewing the IAS Program's twelve proposals to change concentrations to

majors. These will ultimately have to go the HECB for approval, but it appears that some proposals will be coming back to IAS for further revisions.

Reports from Budget Committee and Strategic Planning Committee:

Jill Purdy and Marinilka Kimbro were absent so no report regarding the Budget Committee was presented. No faculty representatives have been appointed to the Strategic Planning Committee yet, but Marcy has forwarded all the names of faculty who expressed an interest in serving. These are Jim Gawel, Peter Horak, and George Mobus.

Information/Announcements:

- a. Donna Kerr and members of Faculty Affairs will be attending the EC meeting on November 27, 2006.
- b. Discussion about VCAA position at the next Faculty Assembly meeting. The search committee hopes to start bringing candidates to campus in January.
- c. Status of LCV follow-up. Marcy wants to pursue conducting a new survey this winter. Marcy, Julie, and Sara Contraras will be meeting with Ana Mari Cauce to discuss the new survey.
- d. Quorum issues: Marcy and Julie Nicoletta are exploring how to deal with the problem of getting a quorum. This issue will take some time to sort out as one proposal is to turn to a representative body.

New Business:

Julie Nicoletta briefly presented the Faculty Assembly's budget request for 2007-09. The FA will be asking for additional money to provide for: 1) three course releases per year for the Vice Chair (the Chair already receives three course releases); 2) summer stipends for the Chair and Vice-Chair to compensate for work done over the summer; 3) a full-time, 12-month office assistant to provide staff support for all standing committees. Council members suggested considering course releases for standing committee chairs and/or members of the Executive Council. Or, perhaps making the chairs of standing committees the members of the Executive Council in order to lessen workload.

Zoe Barsness's replacement on Executive Council and Tri-Campus Council: Marcy said that Donna thinks the Executive Council can appoint a replacement on Tri-Campus but will need to have a faculty vote for her replacement on the Executive Council. Stern Neill was suggested.

Action item: Approve nomination of Stern Neill to the Faculty Council on Tri-Campus Policy. Without a quorum, the Council members agreed to hold a vote on this item via email.

The meeting was adjourned at 2:12 p.m.