

UNIVERSITY OF WASHINGTON TACOMA

Minutes

Faculty Assembly Faculty Affairs

Tuesday, May 4, 2010

12:30 p.m. - 1:30 p.m.

MAT 203

Attendance: Donald Chinn, co-Chair; Erica Cline, Linda Ishem, and June Lowenberg

Guest: Cathy Tashiro

1. The minutes from April 6, 2010 will be approved at the next meeting due to quorum issues.
2. Faculty Research Survey:  
(A discussion about future surveys a. equity and b. teaching workload was postponed.)
  - a. Last time: what is the goal and what are we trying to understand
  - b. Lowenberg noted FA will find out the broad range of faculty perspectives and to provide feedback to Kelley Fitzgerald and to develop consistency with the feedback that comes from Administration (Academic Affairs).
  - c. We will integrate Erin Casey's questions that deal with Research and Scholarship (please reference the minutes from April 6, 2010).
  - d. We will need to have the survey complete by the end of this academic year. We will introduce and make one available the survey via Catalyst before the Faculty Retreat 2010.
  - e. Action: FA should provide more feedback at the next meetings. Donald will contact Executive Council.
3. A report back on the day care policy was postponed.
4. "Guidelines for Tenure Track Faculty" (UWT document – Faculty Affairs doc from 2006), June Lowenberg
  - a. A course load and equity guideline that covers all programs is problematic. Social Work, Nursing, Education have different course loads. Universal changes by credits could potentially lead to 3 extra courses per year. Beth Rushing VCAA has strongly stated she will not accept a university-wide policy on course load, but she would by program.
  - b. Donald Chinn noted that this project is concerned with allowing the programs to define one unit. Lowenberg agreed that each program should be able to define and implement their units.

- c. FA will invite Allan Woods to add to this conversation.
  - d. Erica Cline suggested that FA also invite Cheryl Greengrove, since she worked on course load in Interdisciplinary Arts and Sciences last year.
5. Course load discussion, Cathy Tashiro
- a. Tashiro was the Chair of Faculty Affairs (FA) in 2006-2007. During that time FA decided to address workload and equity issues. FA tried to quantify these issues. The idea was that each program would discuss the guidelines in an attempt to make visible teaching loads.
  - b. Erica Cline suggested establishing a process for appeals/ review of course loads in an event a faculty member needed to address workload. Cline asked if there is a mechanism for increasing class sizes, specifically to adjust for the proposed credit-based reduction in teaching load for faculty in recognition of extra work or significant accomplishments. If the teaching load is reduced for some, we'd need to take up the slack.
  - c. Lowenberg noted that some programs might not have equity issues, thus not participate.
  - d. Next steps: Discuss at the next FA meeting. In the future FA might urge EC to ask programs to develop a document on course load.
6. The meeting adjourned at 1:35 p.m.