

UNIVERSITY OF WASHINGTON TACOMA  
Minutes  
Faculty Affairs (FA)  
10:00 -11:00 a.m. GWP 215  
Thursday, November 5, 2009

Attendance: Annette Henry, Chair; Linda Ishem, Sam Chung, and Sergio Davalos

1) Approve the minutes from October 15, 2009.

2) Discussed FA priorities:

- a. Family balance, workload, and access for students must be addressed together.
- b. Henry noted that Bonnie Becker offered to draft a daycare plan.
- c. UW Tacoma (UWT) is a teaching institution but support for research must be strengthened.
- d. Henry referred to Education in Bothell, which has 6 courses. Interdisciplinary Arts and Sciences have 5 courses.
- e. Chancellor Spakes' review is this year; faculty concerns should be addressed.
- f. Sam Chung expressed concern about the current processes, regarding Sponsored Research at UWT. This is a workload issue. Sergio Davalos noted that this relates to access and FA can develop a way to track delays. Ishem noted that the Principal Investigator should access information regarding any delay. Ishem noted that this relates to strengthening faculty-administration communication. Davalos added that this is an issue relating to campus services. Henry suggested an anonymous survey to assess the research process at UW Tacoma.

3) Reviewed the bylaws in accordance with this committee and the charge:

[http://www.tacoma.washington.edu/faculty\\_assembly/faculty\\_bylaws.pdf](http://www.tacoma.washington.edu/faculty_assembly/faculty_bylaws.pdf)

4) Faculty Workload Policy: Sergio Davalos (Internal working draft)

- a. This draft discusses local control, equity within the program, and at the UWT campus. The principles include collective roles and students.
- b. Mechanisms to initiate change: This will address for example, implementing a 5 course-load policy. Ishem suggested that FA look into course hours. Henry advised she will talk with [Thomas Bellamy](#) in Education at Bothell.
- c. Another section might describe infrastructure and the impact on faculty research or other faculty issues, such as the Elise Ralph's former position.

5) Meeting Schedule: The Doodle Calendar will show availability for Monday, Tuesday, or Wednesday.

6) Goals and objectives for this committee: Henry draft up a Goals and Objectives document and the FA will respond with additions and revisions.

7) Adjournment 11:13 a.m.