

## **Faculty Affairs Committee Minutes – October 3, 2006**

In attendance: Steve Hanks, Marian Harris, Bob Howard, Marinilka Kimbro, Cathy Tashiro (Chair)  
Absent: Johann Reusch

Committee members reported on workload issues from their respective programs (CSS, Social Work, Education, Business, Nursing). Issues are listed below, with those coming from more than one program in **bold** type.

- 1. Inequity in number of courses faculty are required to teach in comparison with Bothell, where faculty members are expected to teach 5 classes per academic year.**
- 2. Inequities in teaching loads by credits and contact hours in comparison with other UW campuses and possibly between programs.**
3. Lack of adjustment of teaching loads to accommodate for other teaching-related activities such as independent studies and chairing masters committees.
4. Level of lecturer teaching loads.
5. Lack of consistent policy on course releases and buyouts.

Lack of designated parking for faculty was also raised as an issue, particularly with the increased number of students on campus.

The majority of our discussion centered on issues **1 & 2**, and what the Faculty Affairs Committee could contribute within the parameters of faculty governance. We decided to start by gathering data, beginning with the credits and contact hours of all courses in our programs and their equivalents in Bothell, and, where appropriate, Seattle. For example, the UWT Social Work program is considered part of the UWS Social Work program, so comparing the same courses with the Seattle campus makes sense. For some other programs, e.g. Nursing, the differences between the UWT and UWS programs and teaching environment make comparison between them uninformative. Where there are equivalent programs on other UW campuses, we will also query their faculty about course loads.

In addition to collecting data on credits and contact hours, before the next meeting we will be coming up with a list of broader questions on faculty teaching loads, which we will share by email.

We also discussed the status of the faculty lounge, which was left over from the previous year. The results of focus groups conducted last year by the Executive Committee were forwarded by Mark Figener, former Chair of Faculty Affairs, to Milt Tremblay for consideration. Current Faculty Affairs members requested an update, and Milt Tremblay will be invited to our next meeting.

**Action items:**

- 1. Each of us will collect data on the credits and contact hours of courses in our programs, and their equivalents on our sister campus(es).**
- 2. We will determine teaching loads for faculty in our respective programs on the Bothell campus.**
- 3. We will come up with broader questions about faculty teaching loads and share them by email before our next meeting on 10/17/03.**

Future meetings will begin at **1:15pm** to accommodate member schedules.