

UNIVERSITY OF WASHINGTON TACOMA

Minutes

Faculty Assembly Faculty Affairs (FA)

Tuesday, January 11, 2011

2:00 p.m. – 3:00 p.m.

CP 103

Attendance: Donald Chinn, Chair; Bonnie Becker, Erin Casey, Sergio Davalos, Denise Drevdahl, Matthew Weinstein

Guest: Tracey Haynie

- 1. The minutes from November 30, 2010 were approved.**
- 2. Updates on research survey and workload issues** the survey has been reviewed.
- 3. Daycare Task Force update and discussion (see attachment A)**

Tracy Haynie, a lecturer in statistics, worked on the Daycare Taskforce. Haynie updated FA on the Daycare Taskforce since the full Faculty Assembly meeting in September 2010. Bonnie Becker and Haynie met with Cedric Howard to discuss the Daycare Taskforce in the new student union (please see the attachment).

In the students' meeting with Cedric Howard he explained that student fees poses particular regulations. Becker and Haynie are looking into this further and have referenced other community colleges and universities around the area. Ysabel Trinidad is also looking into this further.

Students have formed their own taskforce and met with Howard. Students reported that Howard student funding will provide access for student, while faculty and staff will have different levels of access to the building (might have no access). Howard suggested the students request \$150,000 from the Services and Activities Fee Committee to do a study on what will go into the Student Union.

Denise Drevdahl suggested that the Daycare Taskforce look into who, within the UW system, has the final authority on this. At UWT, for example, Beth Rushing, Vice Chancellor of Academic Affairs is most likely the final authority. If APC would like the Daycare Taskforce to ask the \$150,000 they need to meet with Jan Rutledge and Ysabel Trinidad. APC found the survey is not feasible because it will take too long and research is already being done on the Daycare Taskforce. Nauman Mumtaz, President of ASUWT was consulted and suggested the Daycare Taskforce meet with him and the other ASUWT senators.

Trinidad gave Becker and Haynie permission to talk with potential partners to gather more research.

The next step is to form a meeting with Academic Affairs, students, and the Daycare Taskforce. APC and Faculty Assembly will support this meeting and ask faculty to collect student signatures. Faculty could help collect student signatures in their classrooms. Faculty will ask student organizations to help gather student signatures.

Action APC will approach faculty and student organizations in order to help gather students' signatures.

4. Meeting

Emily Ignacio and Donald Chinn will meet with the Program Directors this week regarding promotion & tenure, third-year reviews, and merit related items. They will also talk about workload and hiring plans.

Denise Drevdahl explained that the workload discussion is intended to start discussions within programs. Chinn added that faculty should provide input to their program directors and the programs should create a document with procedures on workload.

5. Faculty Affairs Report to the Executive Council

Chinn will have to submit a document about what Faculty Affairs has worked on in 2010 and the work to be done in 2011. This will provide a justification for the Standing Committee Chairs course release.

Suggestions for Faculty Affairs work

Matthew Weinstein is interested in learning how the teaching evaluations are used within programs in the Promotion and Tenure, third-year review, and merit related stuff. Faculty Affairs agreed that teaching evaluations should be further reviewed with regard to Promotion and Tenure, third-year review, and merit, but are worried about how to influence changes within programs.

6. Agenda Items for the next meeting: they will invite Ingrid Walker to discuss her work with the Core.

7. The meeting adjourned at 3:00 p.m.

Attachment A – Work from the Daycare Taskforce, Tracy Haynie

Faculty Affairs Update on Daycare Task Force

Progress since the previous update in September:

- Meeting with Cedric Howard and Julie Draper (Faculty in attendance: Tracey Haynie and Bonnie Becker)
 - Discussed adding daycare to plan for new student union
 - Cedric indicated a potential problem with using student fees to fund any of the daycare (specifically, if any student fees are used, every student must have access to the daycare, at any given time)
 - We are working on clearing this up, as our overall impression after discussions with on-campus daycares at other institutions is that this is not correct. We are waiting to hear back from Ysabel Trinidad.

- Meeting with Cedric Howard and Julie Draper (Students in attendance: Chelsea Graeff and Andrea Roper)
 - Students showed Cedric several pages of student signatures indicating support for an on-campus daycare.
 - Students were told that if the daycare were built as part of a union, faculty and staff would not have any access as it would be built using student fees (our understanding from our previous meeting with Cedric was that faculty and staff could use the facility, but would need to pay a higher rate).
 - Students were advised to join the student committee being formed to decide what will go into the new union (this committee has not yet been formed)
 - Cedric suggested that the students request approximately \$150,000 from the Services and Activities Fee Committee (SAFC) to do a study. The process would take approximately 18 months and would answer the following:
 - What would an on-campus daycare cost to build?
 - Who will use the on-campus daycare?
 - Who will support the on-campus daycare?

Additional information about the SAFC:

- Not later than the 2nd Monday in February, the SAFC will announce the annual budget request submission process.
- Annual budget request forms and all supporting documentation must be returned by noon on the 2nd Monday in March.
- A funding proposal to submit to the SAFC should include the following:
 - Detailed line-item breakdown of proposed expenditures (salaries, travel, supplies, services, etc.)
 - Verification of strategic plan alignment.
 - Additional funding sources being sought or available to fund the program or event.
 - Revenues expected to be derived from the program or event.
 - An accountability of funds expended if previously funded.
- Questions that should be answered in the funding proposal (as suggested by Rai Nauman Mumtaz, ASUWT President)
 - What features would the facility entail?
 - Where would it be located?
 - How much would it cost?
 - Building?
 - Start-up?
 - Maintenance?
 - How much benefit would there be to the students?
 - What steps have we taken to generate student support?
 - How many students are behind our proposal?
- Preliminary recommendations and budget allocations will be announced by the 1st Friday in April.

For Action by the Daycare Task Force:

- Determine if we wish to request funds for a study from the SAFC
- Put together a formal document with our statistical data that outlines potential options for an on-campus daycare. With amendments and inclusions, this document can also be used to:
 - Submit to the SAFC to request \$150,000 for a study.
 - Inform potential donors as we investigate private funding options or search for grants.
- We would also like to speak to potential partners about interest in an on-campus daycare (with the clear understanding that a formal RFP process would be required).