

**UNIVERSITY OF WASHINGTON TACOMA**  
**Faculty Assembly Faculty Affairs (FA) Minutes**  
Wednesday, January 11, 2012  
9:00-10:00am  
GWP 303

Attendance: Donald Chinn (Chair), Sergio Davalos, Denise Drevdahl, Johann Reusch, and Matthew Weinstein

**1. The minutes from November 28, 2011 were approved.**

**2. Faculty Assembly meeting: January 27**

Chinn noted that at the Faculty Assembly meeting on January 27, rather than an oral report given by the Chair of each of the standing committees, each committee will produce a report/update that will be available for faculty to read before the meeting. There will then be a brief question and answer session. Since Chinn will be out of town on January 27, he asked that one or more members of the committee field any questions raised at the meeting.

**3. Continued planning on interviews with UWT researchers**

Using the questions suggested at the previous Faculty Affairs meeting, the committee worked on deciding what questions we will ask faculty who have had external grants. In addition to open-ended questions, there was general agreement that more specific prompts dealing with different phases of the external grant process (e.g., finding funding sources, writing the proposal, post-grant administration, hiring research assistants) be used.

In addition to the lists of faculty provided by Kelly Fitzgerald, the committee identified additional faculty to interview. The key criteria to determine whom to interview include number of grants, total dollar amount of all grants, as well as a desire to apply for external funding (as evidenced by unsuccessful proposals).

Chinn will craft an email to be sent to entire faculty that asks anyone who is interested in being interviewed to identify themselves. The goal is to interview 10 to 15 faculty who represent a range of external grant types (e.g., by discipline, by size of grants, by research type, training grants).

**4. Other issues**

Chinn mentioned that the issue of lecturer concerns has been taken on by Linda Dawson (IAS) and the Vice Chair Katie Baird. Although there might be a role for the Faculty Affairs Committee in the future, we await further developments.

Wednesdays at 8:45am (every other week) was decided to be an acceptable meeting time.

**5. The meeting adjourned at 10:00am.**