

POLICY TITLE: UW Tacoma Multimedia Lab Policies

Students must sign in on the sign-in list before using the Lab.

Only current students with a valid UW ID card will be admitted to the Lab.

The Multimedia Lab assistants are here to assist you with the hardware and software. They may assist you with your project as time allows. They will NOT do the project for you.

During peak periods, class projects have priority over personal use. Please limit your time to no more than 2 hours at a station. This is to ensure that others can use the computers.

Headphones may be required on workstations where sound editing is required.

Printing in the MM Lab is limited to multimedia projects. Color printing is limited to 3 copies.

Content left on Lab computers will periodically (and at end of the quarter) be removed and deleted by the Lab staff.

Users may not display images, sounds, or messages on any public screens that could create an atmosphere of discomfort for others.

Commercial use of the Lab is strictly prohibited.