

**Health and Safety Committee Minutes
March 8, 2012**

In attendance:

Employee Elected Positions			
Organization	Representing	Elected Members	Present
Academic Affairs	Education	Donna Plummer	
	Nursing	Nathan Ketzner	X
	Social Work	Gabriela Crosby	X
	Library	Dan Mandeville	
	Teaching & Learning Center	Carolyn Maxson	X
	Academic Advising Center	Karin Dalesky	-
	Environmental Science/IAS – IAS	Noreen Slease	X
	Milgard School of Business	Rose Graham	-
	Academic Affairs, Global Honors, Urban Studies & Chancellor's Office	Shelby Fritz	X
	Institute of Technology	Stephen Rondeau -	X
Administrative Services	Administrative Services At-Large	Angela Zurcher	X
	Campus Safety & Security	Darren Bailey	X
	Facilities Services	Don Lee	X
Advancement	Advancement	Steve Costanti	X - CHAIR
Center for Urban Waters	Center for Urban Waters	Michelle Hartman	X
Enrollment Services	Enrollment Services	Linda Spence-Noyer	X
Equity and Diversity	Equity and Diversity	Sara Contreras	X
Information Technology	Information Technology	Darcy Janzen	X
Instructional Technologies	KeyBank Pro-Development	Brian Tetreault	X
Student Affairs	Student Affairs	Zachary Druce	-
Union: SEIU	Union: SEIU	Megan Bentley	X
Management Appointed Positions			
Organization	Position	Name	
UWT Environmental Health & Safety	Director of UWT EH&S	Dave Leonard	X
Human Resources	Director of Human Resources	Trish Fiacchi	X (sub: Iris Marx)
Real Estate Office	Senior Asset Manager	Deidra Miller	X
Facilities Services	Director of Facilities Services	Milt Tremblay	X
Campus Safety & Security	Director of Campus Safety & Security	Susan Wagshul-Golden	X – VICE CHAIR
Faculty	Member of Faculty Assembly	Lee West	X
SUBJECT: Laboratory Safety	Instructional Supervisor-Environmental Science/IAS	Lia Wetzstein	X

Meeting called to order: 1:08 p.m.

March agenda: Agenda approved by committee members present.

February Minutes: Date error noted in EH&S report. Dates listed as 11-2-2012 are to be changed to 11-2-2011. Minutes approved as amended by committee members present.

Safety Presentation *Make it Work! No Good Deed Goes Unpunished* –

Dave Leonard gave a presentation based on his experience that most, if not all, incidents and accidents he has investigated are not done intentionally, rather most times it is because people want to do their job well and do what he calls good deeds. Some of the examples given were cleaning up blood without proper protection to allow people use a classroom in 5 minutes, working on live electrical wiring so the computers still can be used. Using the theme “Make it work!” and “Do good deeds”, Dave showed a series of videos ending with one where a worker lost his fingers because, even when he knew a machine did not have a guard, he wanted to “make it work!”

University-wide Health and Safety Committee Report

Steve stated there has been no new meeting since the report provided last month. The next U-wide meeting is scheduled for Wednesday, March 14th. There will also be one on April 11th, the day before the next UW Tacoma Health and Safety Committee meeting, so the next meeting there will a report on these two meetings.

Accident / Incident Reports

Case #	Summary	Supervisor Response	Committee Action
2012-02-014	Afternoon Day Porter was disposing of recycling materials in the compactor by the Library/Cragle Lot and slipped in the grease around the container, tripping on the hydraulic hoses attached, and fell on the ground. Injured right hand in fall.	No response provided	Milt and Dave will follow up to supervisor's response.
2012-02-022	Worker was preparing the East wall of WPH room #101B behind stage for painting using a scissor lift. When trying to get closer to wall, the lift hit the wall. Worker inspected and there was no structural damage. Drywall was repaired.	1. The scissor lift in question may need to be re-examined to ensure the controls are working as they are intended. 2. All employees using this scissor lift should be made aware of its tendency to lurch forward slightly upon stopping.	After discussing the specifics of the situation, the committee was satisfied with the information provided in the report. Committee determined no further action.
2012-02-052	While participating in a meeting regarding network connectivity for the rooftop weather station at the Center for Urban Waters, the employee slipped on some slick stairs on the building's rooftop. Worker fell down and ended up with bruising and soreness on tailbone. Building maintenance staff were notified immediately of the slick stairs.	No response provided	After discussing the specifics of the situation, the committee suggested a sign stating “Slippery When Wet” be installed. Dave will contact Center for Urban Waters about such a sign. Megan will report in the future on the progress of this modification.

2012-02-081	Worker pushing rental scissor lift for light bulb changing at MAT 2nd floor when it rolled over person's right foot, injuring toes.	No response provided	Committee discussed that people around lift need more awareness and diligence when doing their work. Milt and Dave will follow up to supervisor's response.

Student incidents reported to Campus Safety

No report provided

Union Report

No report provided

EH&S Report

Dave Leonard provided the following report:

The Department of Labor and Industries held a closing conference regarding the complaint investigation they conducted at UW Tacoma Facilities Services.

For background, the alleged hazard description was that:

- An untrained employee is being allowed to operate a scissor lift.
- The untrained employee was involved in an accident where they damaged a wall at Phillip Hall

Present at the closing conference were the Facilities Services Director, a Facilities Services employee present as a Union representative, a UWT Facilities Services employee and UWT's EH&S Director.

At the closing conference, the L&I inspector informed UW Tacoma Facilities Services that a citation with five violations will be issued. All violations are categorized as "General" and all do not have a fine. An abatement period of 30 days is assigned for the abatement period.

The five items that will be in the citation are:

The employer did not:

1. Have an accident prevention program that was tailored to the needs of the particular workplace or operation and to the types of hazards involved. (WAC 296-800-14005)
2. Conduct a hazard analysis for Personal Protective Equipment (PPE) (WAC 296-800-16005)
3. Provide specific training for the scissor lift model (WAC 296-896-50010)

4. Make sure personnel were trained before they are permitted to operate an aerial lift (WAC 296-896-20025)
5. Make sure personnel who use the fork lift are trained (WAC 296-863-60005)

UW Tacoma will receive the citation in the near future, and when it does, the 30 day abatement period begins.

Follow-up on old business

No old business to follow-up on.

UW-wide Meeting Representatives

Steve and Susan stated they would be able to attend the next U-wide meeting.

Round Table / New Business

Items discussed:

- It was reported that a student cut her hand while working at Abela's Pizza on Pacific Street, then came on campus to go to class. When in the Keystone Building, blood dripped onto the staircase. Campus Safety and Security was contacted and a medical response was initiated. Discussion around the table felt the response and the clean-up of the blood went well.
- It was reported that it still can freeze in the morning, so some walkways can be slick.
- It was reported that there is a gap in the railing at the bridge between Keystone and Science. Dave and Milt will investigate.
- Susan reported that an advisory has come out for Mail Rooms to be on alert for suspicious packages. She has advised UW Tacoma's mail room.
- Milt updated those present that more roof construction work at the Tioga Library Project involving asphalt will be done in the near future, and as a result, there possibly can be odor issues in buildings. Milt requested people who have issues to contact Facilities Services since they can sometimes mitigate the situation by modifying a building's ventilation system.

Meeting adjourned: 2:05 p.m.

Respectfully submitted,

Dave Leonard

Next Meeting:
April 12, 2011