

Health and Safety Committee Minutes
July 14, 2012
Tacoma Room (GWP 320)
In attendance:

Employee Elected Positions			
Organization	Representing	Elected Members	Present
Academic Affairs	Education	Donna Plummer	
	Nursing	Nathan Ketzner	X
	Social Work	Gabriela Crosby	
	Library	Dan Mandeville	
	Teaching & Learning Center	Carolyn Maxson	
	Academic Advising Center	Karin Dalesky	
	Environmental Science/IAS – IAS	Noreen Slease	X
	Milgard School of Business	Rose Graham	X
	Academic Affairs, Global Honors, Urban Studies & Chancellor's Office	Shelby Fritz	X
	Institute of Technology	Stephen Rondeau	X
Administrative Services	Administrative Services At-Large	Angela Zurcher	X
	Campus Safety & Security	Darren Bailey	X
	Facilities Services	Don Lee	X
Advancement	Advancement	Steve Costanti	X - CHAIR
Center for Urban Waters	Center for Urban Waters	Michelle Hartman	
Enrollment Services	Enrollment Services	Linda Spence-Noyer	X
Equity and Diversity	Equity and Diversity	Sara Contreras	X
Information Technology	Information Technology	Darcy Janzen	
Instructional Technologies	KeyBank Pro-Development	Brian Tetreault	X
Student Affairs	Student Affairs	Zachary Druce	-
Union: SEIU	Union: SEIU	Megan Bentley	X
Management Appointed Positions			
Organization	Position	Name	
UWT Environmental Health & Safety	Director of UWT EH&S	Dave Leonard	X
Human Resources	Director of Human Resources	Trish Fiacchi	X
Real Estate Office	Senior Asset Manager	Deidra Miller	X
Facilities Services	Director of Facilities Services	Stanley Joshua	-
Campus Safety & Security	Director of Campus Safety & Security	Susan Wagshul-Golden	X – VICE CHAIR
Faculty	Member of Faculty Assembly	Lee West	-
SUBJECT: Laboratory Safety	Instructional Supervisor-Environmental Science/IAS	Lia Wetzstein	-

Meeting called to order: 1:00 PM

July Agenda: Agenda approved by committee members present.

June Minutes: Minutes were approved by committee members present.

Presentation: Eye Safety

Dave gave a presentation about safety eye wear, and featured videos from Edge Safety Eyewear. He described that eye injuries are common and they can occur both at work and at home, and as a result, what we learn about safety glasses is very pertinent to what we do at home. One of the videos demonstrated the difference between safety eye wear to non-safety rated eye wear and another video demonstrated that new eye wear can even address fogging issues.

University-wide Health and Safety Committee Report

Steve report included:

- Steven Charvat from University of Washington Emergency Management presented on the operation of the Emergency Operations Center (EOC) during the state-wide drill. The President’s Cabinet was also present during the drill.
- That a Department of Labor and Industries inspection was initiated at UW Medical Center regarding electrical safety.
- That the representative for the EH&S Board reported on their recent meeting
- That the representative from the Bothell campus reported on several safety issues – such as laboratory safety concerns – and that with Dave Leonard no longer being available concern how Seattle EH&S will provide service. There was discussion among the committee members and a response by the Seattle EH&S Director and Steve stated his personal conclusion from the discussion is that the Tacoma campus is very fortunate to have established our own EH&S.

Accident / Incident Reports

Case #	Summary (Summarized)	Supervisor Response (Summarized)	Committee Action
2012-06-018	Employee cut finger while using a volumetric glass Pipette. Person was taken to a clinic.	<p>The proper use of volumetric pipettes with manual pipette filler was likely insufficiently explained, or, if it was sufficiently explained, was not adequately reinforced.</p> <p>The proper use of both volumetric and graduated pipettes and manual pipette fillers will be more sufficiently explained to all laboratory personnel.</p> <p>The proper method will be personally explained to all laboratory personnel and detailed in writing in the laboratory safety manual.</p>	<p>After discussion, the committee was satisfied with the information provided in the report. Committee determined no further action.</p> <p>The committee also recognized that laboratory safety may be a subject to further discuss in the future.</p>

Student incidents reported to Campus Safety

No report

Union Report

Union members continue to report concerns about pedestrian safety around campus. Dave Leonard responded that some improvements are being developed with the City of Tacoma and that the specific improvements can be shared at the September meeting.

EH&S Report

Dave Leonard reported:

- Stanley Joshua has been hired as the new Director of Facilities Services and will be replacing Milt Tremblay on the committee. He was unable to attend today, but will be attending future meetings.
- Milt Tremblay's new position on campus is Director of Planning and Sustainability. He will attend committee meetings on an as needed basis in the future.
- In response to the Department of Labor and Industries citation, the University has completed the Hazard Correction Form and provided the requested documents regarding personal protective equipment (PPE) and orientation to specific safety procedures for equipment operation.

Round Table / New Business

Items discussed:

- Several comments were made that vegetation, primarily trees, needed to be trimmed in pedestrian areas around campus.
- Concern was expressed that safety issues remain at the location of the bus accident at the top of the campus stairs. Dave said he would follow up on the status of repairs.
- Concern was expressed that one of the pedestrian warning lights was removed at the intersection of 21st and C Street. Dave said he would follow up on the concern.

Meeting adjourned: 1:45 PM

Respectfully submitted,

Dave Leonard

Next Meeting:
August 9, 2012