

Health and Safety Committee Minutes
August 9, 2012
Dougan 160
In attendance:

Employee Elected Positions			
Organization	Representing	Elected Members	Present
Academic Affairs	Education	Donna Plummer	-
	Nursing	Nathan Ketzner	X
	Social Work	Gabriela Crosby	X
	Library	Suzanne Klinger	X
	Teaching & Learning Center	Carolyn Maxson	X
	Academic Advising Center	Karin Dalesky	-
	Environmental Science/IAS – IAS	Noreen Slease	X
	Milgard School of Business	Rose Graham	-
	Academic Affairs, Global Honors, Urban Studies & Chancellor's Office	Shelby Fritz	-
	Institute of Technology	Stephen Rondeau	X
Administrative Services	Administrative Services At-Large	Angela Zurcher	X
	Campus Safety & Security	Darren Bailey	X
	Facilities Services	Don Lee	-
Advancement	Advancement	Steve Costanti	X - CHAIR
Center for Urban Waters	Center for Urban Waters	Michelle Hartman	-
Enrollment Services	Enrollment Services	Linda Spence-Noyer	X
Equity and Diversity	Equity and Diversity	Sara Contreras	-
Information Technology	Information Technology	Darcy Janzen	-
Instructional Technologies	KeyBank Pro-Development	Brian Tetreault	X
Student Affairs	Student Affairs	Zachary Druce	-
Union: SEIU	Union: SEIU	Megan Bentley	X
Management Appointed Positions			
Organization	Position	Name	
UWT Environmental Health & Safety	Director of UWT EH&S	Dave Leonard	X
Human Resources	Director of Human Resources	Trish Fiacchi	-
Real Estate Office	Senior Asset Manager	Deidra Miller	X
Facilities Services	Director of Facilities Services	Stanley Joshua	-
Campus Safety & Security	Director of Campus Safety & Security	Susan Wagshul-Golden	X – VICE CHAIR
Faculty	Member of Faculty Assembly	Lee West	-
SUBJECT: Laboratory Safety	Instructional Supervisor-Environmental Science/IAS	Lia Wetzstein	X

Meeting called to order: 1:00 PM

August Agenda: Agenda approved by committee members present.

July Minutes: Minutes were approved by committee members present.

Presentation: Safe Campus

Kelly Schrader, Violence Prevention and Response Program Specialist for UW Police Department gave a presentation about personal safety and the Safe Campus program. Discussion was about knowing how to react in an emergency and contact information. Kelly referred to the SafeCampus website provides information on counseling and safety resources, University policies, and violence reporting requirements. www.uw.edu/safecampus
Two videos were shown that are available for viewing at the website.

Accident / Incident Reports

Case #	Summary (Summarized)	Supervisor Response (Summarized)	Committee Action
2012-07-062	Conference attendee reached underneath his chair to move it forward and cut hand on the under part of the seat.	Facilities requested to inspect and repair any chairs with sharp edges.	After discussion, the committee was satisfied with the information provided in the report. Committee determined no further action.
2012-07-063	Person sat in chair and collapsed onto the floor. Another person experienced the same thing a few moments later.	Will replace chair	After discussion, the committee was satisfied with the information provided in the report. Committee determined no further action.

Student incidents reported to Campus Safety

No report

Union Report

No report

University-wide Health and Safety Committee Report

Steve and Susan reported that David Girts from Human Resources gave the presentation about Safe Campus and because of its it being an important topic, is why Kelly was invited to give the presentation today.

EH&S Report

Dave Leonard reported that Emergency Warden training will be held September 11. Information about registering for the class will be sent via e-mail to people who are Emergency Wardens.

- Stanley Joshua has been hired as the new Director of Facilities Services and will be replacing Milt Tremblay on the committee. He was unable to attend today, but will be attending future meetings.
- Milt Tremblay's new position on campus is Director of Planning and Sustainability. He will attend committee meetings on an as needed basis in the future.
- In response to the Department of Labor and Industries citation, the University has completed the Hazard Correction Form and have provided the requested documents regarding personal protective equipment (PPE) and orientation to specific safety procedures for equipment operation.

Round Table / New Business

Items discussed included:

- Report that in Cherry-Parkes a non-university person was found in the morning. One of the issues is that air pressure keeps the doors from closing. CSSD stated they would follow-up.
- Reported that non-university people have also been found in Science. Some staff have assumed the non-university people are custodial staff.
- Question if there is a safety procedure how to contact family members in the case of an emergency during a field trip. CSSD stated there is a form.
- Report that a new service will take over at Coco Bob's location. Also a new restaurant that serves crepes will be moving into a Pacific Avenue space.

Meeting adjourned: 2:00 PM

Respectfully submitted,

Dave Leonard