



## WELCOME TO THE UNIVERSITY OF WASHINGTON TACOMA

### Access program for Senior Citizens -

UW Tacoma allows Washington residents 60 years of age or older to audit certain courses on a space-available basis. Students who attend the university under the ACCESS Program are limited to two courses per quarter. There is a nominal registration fee, but Access students do not pay tuition.

As auditors, students do not receive credit, participate in discussions, complete laboratory work, submit papers or take examinations. Access students are not eligible to enroll in 500-level or above courses, extension or correspondence courses, or independent study courses.

Some courses may require [entry codes](#) as indicated in the [Time Schedule](#). You must obtain any entry code from the program offering the course before you can register.

Access students must register in person in the [Registration Office](#) located in MAT 253. Registration for Access students begins the third day of the quarter and ends at 5pm on the fifth day of the quarter. Summer registration for all terms must be completed by the fifth day of A term.

A nonrefundable \$5 registration fee is charged to all Access students along with a prorated portion of the student technology fee (approximately \$4 per credit). Payment is due by the third Friday of the quarter.

You can obtain a student Husky ID card when you register. This card allows you to use the library and obtain a UW email account.

# Access program for senior citizens - FAQs

## About MyUW and creating a UWNetID

Access students can create a UWNetID at <https://uwnetid.washington.edu/newid/> (a username and password) to use many UW online services, such as the MyUW portal, at <http://myuw.washington.edu/>. This service will allow you to use the computers on campus and have a UW email account while you are enrolled.

## How to access course readings through Canvas

Some students will need to log into the Canvas program to gain access to courses that may have class assignments and readings. Students, once registered for a course, are automatically enrolled in the course in Canvas as well. To log into the Canvas program, go to [canvas.uw.edu](https://canvas.uw.edu) and login using your UWNetID and password.

## How to obtain a PAC code or reset a forgotten password for MyUW

To reset a forgotten password at <https://uwnetid.washington.edu/newid/>, you will need your student number and Private Access Code (PAC). While confirming your identity online during this process, please choose 'UW Student' as your status even if you are an employee or alumnus. You will need to provide your name, date of birth, your student number and PAC code. If you don't know or can't remember your student number or PAC code, you can contact the Registration Office, 1900 Commerce Street, MAT 253 or call 253-692-4913 for assistance.

## How to obtain a Course Entry Code, if required

Entry codes (also called "add codes") are five-digit random numbers issued to you by an academic program as authorization to add a restricted course section. Entry codes are not transferable. Courses requiring entry codes are designated with a ">" next to the schedule line number (SLN) in the Time Schedule.

Academic programs reserve the right to require entry codes whether or not the course is so designated in the time schedule. Usually, information on where to obtain entry codes is found with the listings in the Time Schedule.

Go to <http://www.tacoma.uw.edu/uwt/enrollment-services/entry-drop-codes> to request an entry code from the School Interdisciplinary Arts and Sciences and from the Milgard School of Business. For all other programs, contact the program office for which the course is offered.

Instructor permission and program approval are required when a class is full. (See Overload Guidelines at <http://www.tacoma.uw.edu/uwt/enrollment-services/credit-limitations-overload-guidelines> for additional information on using entry codes to overload closed courses).