



STRATEGIC PLAN COORDINATING COMMITTEE (SPCC) MINUTES
January 9, 2017
WCG 209

Kathleen Farrell	X	Lisa Isozaki	X	Linda Ishem	X	Ruth Ward		Alison Hendricks	X
Marcie Lazzari		Katie Baird		Riki Thompson	X	Elizabeth Hansen	X		
Amanda Figueroa	X	Karl Smith	X	Jill Purdy	X	Harjot Bajwa	X		
Turan Kayaoglu		Lauren Pressley	X	Nikolas Ahkiong	X	Kent Thomas	X		

1. Debrief January 5 Meeting

SPCC will add “fun” to our list of emergent values to: highlight the importance of balance in our work together.

2. Review Autumn 2016 Milestones

- SPCC agreed it would be good to elaborate the draft document so it is clear enough to share with other stakeholders and to incorporate on the website.
- The Chancellor’s leadership team will discuss at their 1/10-11/17 retreat how the Vice Chancellors and Deans/Directors connect with the SPCC.
- SPCC briefly discussed the need to showcase work already being done that’s aligned with the plan, including “Lightning Talks” being planned for Winter Quarter. These first Lightning Talks will include two sections: (1) a brief (5 – 7 minute) presentations on existing efforts followed by Q&A and (2) discussion about ideas that are being developed.
- During Autumn quarter the Chancellor changed the structure of the SPCC in response to the committee’s request to add another student representative.
- SPCC brainstormed some additional, simple ways to make its work more transparent so stakeholders know what’s going on and how to get involved:
 - Individual SPCC members sharing strategic plan info during departmental and staff meetings. SPCC can provide bulleted takeaways from each meeting for members to take back to various meetings they attend.
 - Opening all-campus messages with a thorough, clear professional abstract (50 words or less?) that summarizes content – provide clickable topic titles that are discussed in email, linked to text below, that way recipients can click on the topics that interest them and don’t have to read the whole email.

3. Review Next Steps for Strategic Initiative Fund (SIF) Proposal Ideas

- The Campus Budget Process requires Vice Chancellor’s and Deans/Directors to connect their request for funds to the Strategic Plan.
- The Strategic Initiative Fund (SIF) is separate from the Campus Budget Process. SPCC hope is to highlight proposals that are transformative across campus. This is a process

that opens the opportunity for collaboration. There is a need for additional clarity about the SIF budget and source of SIF funds.

- Reviewed initial goals when developing the SIF process: to provide assistance and encourage those who may not be as familiar with submitting proposals (specifically students) to submit without feeling unqualified and to connect similar ideas so that we can link proposals with similar efforts for stronger proposals.
- Kathleen recapped some steps that took place in Autumn quarter related to SIFs. A sub-group of the SPCC (Marcie, Turan and Alison) reviewed the SIFs in Autumn quarter and proposed that ideas that involved research centers and curriculum/new academic program development be removed from SIF process. The rationale is that these initiatives need to go through other approval processes before they would be eligible for funding. Marcie and Kathleen also reviewed the SIFs. They identified several that should have personal follow-up for a variety of reasons (e.g. they don't appear to require funding or they seem redundant with existing efforts the proposer may be unaware of). They assigned remaining SIFs into groups by "focus goal."
- The next step is for Co-Champions to review SIFs associated with their Impact Goal and look for themes (see Action Steps).

Action Steps:

- Kathleen & Marcie will elaborate the *Charting Our Course* milestones document (no target date set, need to determine)
- For 1/23/17 meeting - Co-Champions will review SIF proposals and look for categories of ways they should move forward (e.g. submitted should submit SIF proposal, Co-Champions need to work with a group of similar proposals to encourage collaboration, SIF needs to connect with another focus goal, etc)
- For 1/23/17 meeting - Co-Champions are asked to review draft rubric.

Next Meeting

January 23, 2017
1:30 – 3:00 pm
WCG 209



Strategic Plan Coordinating Committee Values

Trust
Constructive Disagreement
Equity
Distributed Leadership
Transparency and Communication with community