

**Health and Safety Committee Minutes  
November 13, 2014  
CP206C**

**In attendance:**

<b>Employee Elected Positions</b>			
<b>Organization</b>	<b>Representing</b>	<b>Elected Members</b>	<b>Present (X)</b>
<b>Academic Affairs</b>	Education	<b>Donna Plummer</b>	
	Nursing	<b>Nathan Ketzner</b>	<b>X</b>
	Social Work	<b>Gabriela Crosby</b>	
	Library	<b>Suzanne Klinger</b>	<b>X</b>
	Teaching & Learning Center	<b>Carolyn Maxson</b>	<b>X</b>
	Academic Advising Center	<b>Karin Dalesky</b>	<b>X</b>
	IAS	<b>Paul Cigarruista</b>	
	Milgard School of Business	<b>Erica Howard</b>	
	Academic Affairs, Global Honors, Urban Studies & Chancellor's Office	<b>Silvia Neely</b>	
	Institute of Technology	<b>Stephen Rondeau</b>	<b>X</b>
<b>Administrative Services</b>	Administrative Services At-Large	<b>Angela Zurcher</b>	<b>X</b>
	Campus Safety & Security	<b>Darren Bailey</b>	
	Facilities Services	<b>Don Lee</b>	<b>X</b>
<b>Advancement</b>	Advancement	<b>Tyler Pederson</b>	<b>x</b>
<b>Center for Urban Waters</b>	Center for Urban Waters	<b>Dustin Annis</b>	
<b>Enrollment Services</b>	Enrollment Services	<b>Linda Spence-Noyer</b>	<b>X</b>
<b>Equity and Diversity</b>	Equity and Diversity	<b>Sara Contreras</b>	
<b>Information Technology</b>	Information Technology	<b>Darcy Janzen</b>	
<b>Instructional Technologies</b>	KeyBank Pro-Development	<b>Brian Tetreault</b>	
<b>Student Affairs</b>	Student Affairs	<b>VACANT</b>	
<b>Union: SEIU</b>	Union: SEIU	<b>VACANT</b>	
<b>Appointed Positions</b>			
<b>Organization</b>	<b>Position</b>	<b>Name</b>	
<b>UWT Environmental Health &amp; Safety</b>	Director of UWT EH&S	<b>Dave Leonard</b>	<b>X</b>
	Appointed Secretary (minutes)	<b>Galen Guffy</b>	<b>X</b>
<b>Human Resources</b>	Director of Human Resources	<b>Trish Fiacchi</b>	<b>X</b>
<b>Real Estate Office</b>	Senior Asset Manager	<b>Deidra Miller</b>	
<b>Facilities Services</b>	Director of Facilities Services	<b>Stanley Joshua</b>	
<b>Campus Safety &amp; Security</b>	Director of Campus Safety & Security	<b>Susan Wagshul-Golden</b>	
<b>SUBJECT: Laboratory Safety</b>	Instructional Supervisor-Environmental Science/IAS	<b>Aron Rigg</b>	

**(total positions=27; quorum=10)**

**Meeting called to order:** 1:00 PM

**Minutes:** Approval of October minutes postponed to wait for quorum.

**Discussion of Vacant Safety Vice-Chair Position:** Zach Druse went to work for the YMCA so we need to nominate a replacement for him. Discussion. Some members did not know that he was leaving. We need to advertise the vacant position to members not at this meeting. Motion to table the nomination of a new Safety Vice-Chair Position until next meeting. Motion passed unanimously.

### **University-wide Health and Safety Committee Report**

Stephen Rondeau reported:

- **David Girts of SafeCampus and Tawan Pratt-Wieburg of UWPD:** Presented “Active Shooter Response” training. Format: preventing violence-run-hide-fight video from Homeland security; applying principals to UW.
- **Organization Group Reports of Note:**
  - A. Finance and Facilities:**
    1. Getting HR involved with Safety Orientation information
    2. Discussed trip/fall incidents and bikes in buildings
  - B. Student Life:**
    1. Looked into updating their Safety Bulletin Boards
    2. Tested members on where mass assembly points are
    3. Reviewed safety incident categories from last three years
  - C. Faculty rep:** Provided safety tip: defrost car windshield significantly before driving
  - D. WFSC Local 1488 Union:** Now that Ebola victims are accepted at Harborview, workers want proper training, especially plumbers dealing with human waste.
  - E. Kavanaugh:** Temporary traffic improvements on Seattle campus.
  - F. EH&S:**
    1. Sheryl Schwartz: Ebola info
      - a. Ebola handout (ebola fact sheet search in Google)
      - b. 9/17/2014 message to all about it
      - c. Devising cleaning and decontaminating procedures as well as PPE and other things in conjunction with federal, state and county directives and organizations.
      - d. Harborview is prepared to accept Medivaced Ebola patients
      - e. Travel registry of personal and business travel helps flag possible problems
      - f. Human waste will be bleached before disposal—one cup bleach before flushing (King County recommendation)
      - g. Virus lasts short time on surfaces (minutes to hours depending on surface)

## Accident / Incident Reports

<b>Case #</b>	<b>Summary (Summarized)</b>	<b>Supervisor Response (Summarized)</b>	<b>Committee Action</b>
2014-10-035	Maintenance mechanic 3 was getting down off ladder and landed awkwardly. Pain shot thru his hip and continued all day.	None Provided	Dave follow up on supervisor's response

## Student incidents reported to Campus Safety & Security

No Campus Safety and Security members were present. No Report.

## Union Report

No union members were present. No report.

## EH&S Report

Dave Leonard Reported:

- Update on the 19<sup>th</sup> and Jefferson Grand Staircase Safety Improvement Project
  - AHBL Engineering Firm has provided a plan:
    - Two areas of protection-a rated bollard systems and a curved barrier wall.
  - Discussion ensued.
- 17<sup>th</sup> Street Pedestrian Safety Improvement Project.
  - The project has broken ground and started construction with a goal of completion-mid January, 2015.
  - The goal of the project is to improve pedestrian safety with two cross walks across Jefferson at Dugan and Tacoma Paper and Stationary.
  - The project replaces the city water main in front of the Pinkerton.
  - The project also involves digging a deep trench and placing a 5' pipe for a storm water drain going down Jefferson
  - UW met with the city and agreed upon the realignment of S. 17<sup>th</sup> St.
  - The University is contributing \$1.25 million to the project.
- Dave showed a winter driving video and distributed the WSDOT 2014-2015 Winter Driving pamphlet for everyone's edification.
  - Tips for Winter Driving-A Roundtable Discussion:
    - Defrost windows before leaving
    - When skidding on ice always turn in the direction of the skid
    - Clear the snow off the top of your car before leaving
    - Make sure your wiper blades are in good working order
    - Slow speed, increase distance, "when in doubt-throttle out."
    - If traveling long distances in the winter, be sure to carry chains, extra water, blankets, food and a good first aid kit

## Round Table / Old Business:

- Dave followed up on the Fire Escape Gate issue that was brought up in the October 2014 meeting. A work order has been initiated.

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## **Round Table / New Business**

Items discussed:

- **Tyler:** requested follow up on the recent earthquake drill.
- **Nathan:** There was no Campus Security presence at Convocation. Need to address with Susan Washgul-Golden, Campus Safety and Security Director
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- The Dugan double door trip hazard needs to be marked or covered when moving furniture or large objects out of the room and both doors are open and the vertical supporting brace is removed.

**Meeting adjourned:** 2:00 PM

Next Meeting:  
December 11<sup>th</sup>, 2014 1pm  
Cherry Parks CP206C

Submitted by: Galen Guffy