

**Health and Safety Committee Minutes
November 12, 2015
1 PM to 2 PM, CP103**

Employee Elected Positions			
Organization	Representing	Elected Members	Present (X)
Academic Affairs	Education	Donna Braboy	
	Nursing	Nathan Ketzner/Susan Johnson	
	Social Work	Gabriela Crosby	
	Library	Suzanne Klinger	X
	Teaching & Learning Center	Carolyn Maxson	X
	Academic Advising Center	Vacant	
	IAS	Paul Cigarruista	
	Milgard School of Business	Erica Howard	
	Academic Affairs, Global Honors, Urban Studies & Chancellor's Office	Silvia Neely	X
Administrative Services	Institute of Technology	Stephen Rondeau	X
	Administrative Services At-Large	Angela Zurcher	X
	Campus Safety & Security	Darren Bailey	
	Facilities Services	Don Lee	
Advancement	Advancement	Tyler Pederson	
Center for Urban Waters	Center for Urban Waters	Alex Gipe	
Enrollment Services	Enrollment Services	Linda Spence-Noyer	X
Equity and Diversity	Equity and Diversity	Sara Contreras	
Information Technology	Information Technology	Josh Carper	
Instructional Technologies	KeyBank Pro-Development	Brian Tetreault	
Student Affairs	Student Affairs	Megan Fuhlman	
Union: SEIU	Union: SEIU	VACANT	
Organization	Position	Name	
UWT Environmental Health & Safety	Director of UWT EH&S	Dave Leonard	X
Human Resources	Director of Human Resources	Trish Fiacchi	
Real Estate Office	Senior Asset Manager	Deidra Miller	
Facilities Services	Director of Facilities Services	Stanley Joshua	
Campus Safety & Security	Director of Campus Safety & Security	Susan Wagshul-Golden	
SUBJECT: Laboratory Safety	Instructional Supervisor-Environmental Science/IAS	Aaron Rigg Michelle Miller	X
Ex-Officio - Committee Support			
Organization	Position	Name	
UWT Environmental Health & Safety	Committee Secretary	Kelly Nguyen	X

Meeting called to order: 1:05 PM

Approval of Last Meeting's Minutes:

Postponed until next meeting.

OARS REPORTS:

1. 2015-10-079: The committee discussed this incident. Committee Feedback: Dave Leonard: Explained that he had talked to the individual; she expressed that she had trip and that there wasn't anything specifically wrong with the facility. After further discussion, the committee was satisfied with the information provided in the report. Committee determined no further action.
2. 2015-10-079: The incident was addressed by the committee. Staff Comments: Dave Leonard: This incident was shared with Stanley Joshua from Facilities Services who confirmed that the sidewalk is slippery. Capital Projects had recently worked in that area and in response will be adding a coating to the sidewalk that will make it less slippery, but the status of this response is currently unknown. Linda Spence-Noyer: The sidewalk is a higher than normal step down and also is an extended step out. Suggested there be granulated material to cover it and caution tape to prevent any more incidents. Concerned that this is where the autism center is and there are a lot of children that come across this area. Is there a way to direct people around it or is there an easier passage. Dave Leonard stated he will follow-up and give a update at the next meeting.
3. 2015-10-086: Committee discussed the incident. Comments by staff: Dave Leonard: Followed up with the supervisor of the individual who is now recovered from the infection. Both supervisor and individual agreed it was part of the job; there wasn't much way of preventing the incident. After further discussion, the committee was satisfied with the information provided in the report. Committee determined no further action.
4. 2015-10-089: Staff Comments: Dave Leonard: Expressed how this is a great example of how the Oars System serves as a warning. With bringing up the issue with Oars Report, hopefully it'll help prevent future incidents and near misses. Aron Riggs: Addressed how there have not been caution signs in the science building where there have been leaks and such. Stephen Rondeau: Maybe we can think about getting some pop out cones that we are able to get and put in cautioned areas if the janitors were not attentive enough.

5. 2015-10-091: Committee discussed the incident and had comments regarding. Dave Leonard: Sidewalks are interesting, especially at UW Tacoma Campus, since most sidewalks are city of Tacoma property, therefore whoever owns the sidewalk should be responsible. The fact is that UW is required to maintain most sidewalks around campus. Regarding where this incident occurred, he reported that the sidewalk has a driveway in it, but there is nothing that is not typical for a sidewalk driveway area. Regarding if a correction is needed, he explained that in the near future the location will be adjacent to a campus development project and will be addressed at that time. After further discussion, the committee was satisfied with the information provided in the report. Committee determined no further action.

6. 2015-10-092: Staff Comments: Dave Leonard: Great example to use OARS to report concerns. Hazards should be addressed. Other examples that were talked about that could be put on OARS discussed included: (1) Awning at the book store falling off into the road and causing a near miss and (2) Freshly painted walls and complaints about the lingering scent.

Student Accident Report – Susan Wagshul-Golden:

No student incidents to report.

Round Table Discussion- New Business and Old Business:

New Business:

Angie: Great American Smoke Out is on Thursday, November 19, 2015. Convenience Store will not be selling lighters that day in honor of the Smoke Out.

Old Business:

Angie: The wood slats along the Prairie Line Trail are being filled and have made a big difference for pedestrian safety already. Also, the malfunctioning Microwaves at the Convenience Store have been replaced with a new cabinet as well. The location of the microwaves and the new -microwaves have been well received.

Linda: Exiting parking Lot WT-32 still needs to be reviewed. There have been near misses from not being able to completely see when exiting. If there are two cars in the first two stalls, it's hard to see when exiting the parking lot.

Dave: Report received that stairwell safety gates in Court 17 Garage are being repaired.

Environmental Health & Safety Report – Dave Leonard:

Elections for the 2016/2017 Health & Safety Committee: There will be call out for nominations for new safety committee members that will be open until Monday November 16, 2015.

Labor & Industries Citation: Dave Leonard highlighted the appeal the UW made of the citation regarding the Trash Compactor. There was no report regarding the malfunction of the Trash Compactor prior to the inspection. Once the issue was known, use of the compactor stopped until it was repaired. L&I considered the appeal and the final determination is that the fine amount remains as \$2,400 and the severity category was changed from Serious to General.

University-wide Health and Safety Committee Report

Stephen Rondeau delivered the highlights of both the September 2015 and October 2015 University-wide Health & Safety Committee Meeting Minutes. Here are the links for your review:

<http://ehs.washington.edu/ohssafcom/09-2015uwideminutes.pdf>

<http://ehs.washington.edu/ohssafcom/10-2015uwideminutes.pdf>

Meeting Adjourned at 2pm

Minutes Respectfully Submitted by:
Kelly Nguyen, Student Office Assistant,
UWT Finance & Administration