

Health and Safety Committee Minutes
January 14, 2016
1 PM to 2 PM, Dougan 280

Employee Elected Positions			
Organization	Representing	Elected Members	Present (X)
Academic Affairs	Education	Donna Braboy	X
	Nursing	Susan Johnson	X
	Social Work	Gabriela Crosby	X
	Library	Hannah Wilson, Co-Chair	X
	Teaching & Learning Center	Carolyn Maxson	X
	IAS	Emily Cili-Turner	X
	Milgard School of Business	Erica Howard	X
	Academic Affairs, Global Honors, Urban Studies & Chancellor's Office	Silvia Neely	X
	Institute of Technology	Robert Landowski	X
	Administrative Services	Finance & Administration At-Large	Galen Guffy
Campus Safety & Security		Robert Whitfield	
Facilities Services		Don Lee	
Advancement	Advancement	Alex Volkman, Co-Chair	X
Center for Urban Waters	Center for Urban Waters	Alex Gipe	
Enrollment Services	Enrollment Services	Linda Spence-Noyer	X
Equity and Diversity	Equity and Diversity	Sara Contreras	X
Instructional Technology	MEDEX	Vanessa Bester	
Student Affairs	Student Affairs	Megan Fuhlman, Co-Chair	X
Organization	Position	Name	
UWT Environmental Health & Safety	Director of UWT EH&S	Dave Leonard	X
Facilities Services	Director of Facilities Services	Stanley Joshua	-
Campus Safety & Security	Director of Campus Safety & Security	Susan Wagshul-Golden	-
SUBJECT: Laboratory Safety	Instructional Supervisor-Environmental Science/IAS	Aaron Rigg Michelle Miller	-
Ex-Officio - Committee Support			
Organization	Position	Name	
UWT Environmental Health & Safety	Committee Secretary	Galen Guffy	X

Meeting called to order: 1:05 PM. Agenda Adopted.

Introduction: Dave Leonard

Dave welcomed the newly elected UW Tacoma Safety Committee members and gave an overview of the function, purpose and responsibilities of the group as it relates to the Tacoma

Campus per the WAC 296-800-130 (020-025) and the WA State Department of Labor & Industries.

The primary duties of the UW Tacoma Safety Committee is review the campus OARS reports (Online Accident Reporting System).

<http://www.tacoma.uw.edu/environmental-health-safety/online-accident-reporting-system-oars>

The committee discusses, follows up on and resolves each OARS incident for the campus. Other committee duties include preventative and proactive round table discussion, follow-up and resolution of any potential health and safety hazards on campus the committee members are privy to or otherwise aware of.

OARS Reports:

The Committee decided to table the previous months' OARS reports in lieu of training this meeting. We will review them at a later meeting.

Safety Presentation: Dave Leonard

Dave aired a brief safety public service video as an example of the kind of material that he typically presents for health and safety education at UW Tacoma Safety Committee Meetings.

Nomination of Co-Chairs and the U-Wide Meeting:

Dave discussed the University Wide Safety Committee meetings which are held monthly at UW Seattle. The U-Wide Safety Committee includes in its membership the Chairs of all three UW campuses. Each campus committee sends its chair or chairs to the U-Wide meeting so that they can report the U-Wide meeting highlights at their own campus committee meetings. UW Tacoma's Safety Committee meeting usually occurs the day after the U-Wide Meeting for this reason.

The group discussed the benefits of Committee Co-Chairs versus a single Committee chair. If we have Co-Chairs we can split up the responsibility of attending and reporting on the U-Wide Meeting with the Director and the Secretary throughout the year.

We had three people volunteer as Co-Chairs. They are:

Hannah Wilson, UW Tacoma Library

Alex Volkman, Marketing & Creative Services

Megan Fuhlman, Student Engagement

Meeting Adjourned at 2pm

Minutes Respectfully Submitted by:

Galen Guffy, Secretary

UW Tacoma Safety Committee