

**Health and Safety Committee Minutes
February 11, 2016
1 PM to 2 PM, GWP 320**

Employee Elected Positions			
Organization	Representing	Elected Members	Present (X)
Academic Affairs	Education	Donna Braboy	-
	Nursing	Susan Johnson	-
	Social Work	Gabriela Crosby	X
	Library	Hannah Wilson, Co-Chair	X
	Teaching & Learning Center	Carolyn Maxson	X
	IAS	Emily Cili-Turner	-
	Milgard School of Business	Erica Howard	-
	Academic Affairs, Global Honors, Urban Studies & Chancellor's Office	Silvia Neely	X
Administrative Services	Institute of Technology	Robert Landowski	-
	Finance & Administration At-Large	Galen Guffy	X
	Campus Safety & Security	Robert Whitfield	-
Advancement	Facilities Services	Don Lee	-
	Advancement	Alex Volkman, Co-Chair	X
Center for Urban Waters	Center for Urban Waters	Alex Gipe	-
Enrollment Services	Enrollment Services	Linda Spence-Noyer	-
Equity and Diversity	Equity and Diversity	Sara Contreras	-
Instructional Technology	MEDEX	Vanessa Bester	X
Student Affairs	Student Affairs	Megan Fuhlman, Co-Chair	X
Organization	Position	Name	
UWT Environmental Health & Safety	Director of UWT EH&S	Dave Leonard	X
Facilities Services	Director of Facilities Services	Stanley Joshua	-
Campus Safety & Security	Director of Campus Safety & Security	Susan Wagshul-Golden	X
SUBJECT: Laboratory Safety	Instructional Supervisor-Environmental Science/IAS	Michelle Miller	-
Ex-Officio - Committee Support			
Organization	Position	Name	
UWT Environmental Health & Safety	Committee Secretary	Galen Guffy	X
Guests			
UW Seattle Environmental Health & Safety	Interim Chemical & Occupational Safety Manager	Emma Alder	X

Meeting called to order: 1:05 PM. January Minutes reviewed and approved as written.

U-Wide Meeting Highlights: Megan Fuhlman, Co-Chair

Meeting date and time: February 10, 2016 1:00-2:30pm

- The U-Wide Safety Committee elected and welcomed its new chairs.

- UW Seattle is working on establishing protocols and best practices for its engineering labs and 3 dimensional printer safety.
- Discussed Emma Alder's Safety Committee Training.
- Noted that there are links to OSHA reports on the UW Seattle EH&S website.
- The Environmental Health & Safety Board was informed that Board's report and recommendation on establishing the UW as a tobacco-free institution was denied. Part of this is due to reported lack of student support and concern about the cost impact to the University. The initiative is tabled for now.
- There is an ongoing problem with theft of bricks from Red Square on the Seattle campus.
- Announced that Tacoma Paper & Stationary (formerly known as The Old Spaghetti Factory) will have a groundbreaking for the renovation project set for Friday, Feb. 12 at 4pm
- Discussion about what topics the committee possibly would want to address with the upcoming term. Some of the suggestions included: UW Alert System, Active Shooter Training,
- Bicycle Safety and Multi Mobile Safety

U-Wide Safety Committee Training: Emma Alder

Guest speaker Emma Alder from the UW Seattle Environmental Health & Safety Committee gave UW Tacoma's Health & Safety Committee their U-Wide Safety Committee Training.

Highlights included:

- Protocols for OARS reporting
- All University Department Heads are responsible for safety within their departments. This cannot be delegated.
- OARS training for supervisors is available
- UW Tacoma EH&S Director Dave Leonard is responsible for following up with Department Managers on OARS reports for incidents and accidents at UW Tacoma.

(Note: A pdf of Emma's Power Point presentation was circulated to the committee via email on February 12, 2016. If you need it sent again, please notify Galen Guffy)

Round Table Discussion:

- Dave made a note to include a review and discussion of the current development of the UW Tacoma Health and Safety Plan on the agenda for a future meeting.
- Co-Chair, Hannah Wilson moved to extend the time of the next UW Tacoma Health & Safety Committee meeting scheduled for 1pm on Thursday, March 10th, 2016 by a half an hour in order to have time to review our backlog of OARS reports since November 2015. Motion seconded by Galen Guffy and approved by the committee.

Meeting Adjourned at 2:00 pm

Minutes Respectfully Submitted by:

Galen Guffy, Secretary

UW Tacoma Safety Committee