

**Health and Safety Committee Minutes
April 9, 2015
1 PM to 2 PM, CP 206C**

In attendance:

Employee Elected Positions			
Organization	Representing	Elected Members	Present (X)
Academic Affairs	Education	Donna Plummer	-
	Nursing	Nathan Ketzner	X
	Social Work	Gabriela Crosby	-
	Library	Suzanne Klinger	X
	Teaching & Learning Center	Carolyn Maxson	X
	Academic Advising Center	Karin Dalesky	X
	IAS	Paul Cigarruista	-
	Milgard School of Business	Erica Howard	-
	Academic Affairs, Global Honors, Urban Studies & Chancellor's Office	Silvia Neely	-
	Institute of Technology	Stephen Rondeau	X
	Administrative Services	Administrative Services At-Large	Angela Zurcher
Campus Safety & Security		Darren Bailey	-
Facilities Services		Don Lee	X
Advancement	Advancement	Tyler Pederson	X
Center for Urban Waters	Center for Urban Waters	Dustin Annis	X
Enrollment Services	Enrollment Services	Linda Spence-Noyer	X
Equity and Diversity	Equity and Diversity	Sara Contreras	-
Information Technology	Information Technology	Josh Carper	-
Instructional Technologies	KeyBank Pro-Development	Brian Tetreault	-
Student Affairs	Student Affairs	Megan Fuhlman	-
Union: SEIU	Union: SEIU	VACANT	-
Appointed Positions			
Organization	Position	Name	
UWT Environmental Health & Safety	Director of UWT EH&S	Dave Leonard	X
Human Resources	Director of Human Resources	Trish Fiacchi	-
Real Estate Office	Senior Asset Manager	Deidra Miller	X
Facilities Services	Director of Facilities Services	Stanley Joshua	X
Campus Safety & Security	Director of Campus Safety & Security	Susan Wagshul-Golden	-
SUBJECT: Laboratory Safety	Instructional Supervisor-Environmental Science/IAS	Aron Rigg / Michelle Miller	-
Ex-Officio - Committee Support			
Organization	Position	Name	
UWT Environmental Health & Safety	Committee Secretary	Galen Guffy	X

(Total Number of Safety Committee Positions = 26+Union; Approved Standing Rules, Quorum = 10)

Meeting called to order: 1 PM

Agenda: Agenda adopted.

Minutes: March 2015 minutes approved.

OARS REPORTS:

No OARS Reports this meeting.

Environmental Health & Safety Report-Dave Leonard: Update on various safety traffic revision and construction projects on campus occurring during Winter and Spring Quarter 2015, including:

1. **17th Street Pedestrian Safety Improvement Project:** Started road way asphalt today with second layer to go on next week. After that they will paint the intersection striping. The intersection should be up and running for pedestrian traffic by May 1, 2015 with temporary traffic lighting. Jefferson Street between 19th and 17th will have two very narrow lanes except at the 19th Street intersection where there will be a third left hand turn lane. The lanes are very narrow but up to transit code.
2. **19th and Jefferson Grand Staircase Safety Improvement Project:** Design on the project has been selected. The installation to begin in May 2015 and finish in June 2015. Dave will follow up next meeting to address questions about re-routing pedestrian traffic while construction is going on.
3. **McDonald Smith Artist Loft Conversion:** Demolition is transitioning into construction and build out of project. Discussion about increase and improvement in communications between construction crews and staff working in the building.
4. Other construction projects include:
 - Pinkerton repairs to brick and mortar walls
 - Milgard will have minor repairs done to the sidewalk in front
 - The South Parking Lot at 21st and Market will have some cross walk improvements

University-wide Health and Safety Committee Report

Stephen Rondeau attended the University-wide Health and Safety Committee meeting on April 8, 2015. UW Seattle Assistant Director of Environmental Programs spoke about the requirement of Employers to provide Safety Data Sheets on any chemical use in work areas during work hours. The EPA requires this documentation be entered the UW's "MyChem" database. For more information click on the link below:

<http://www.ehs.washington.edu/ohshazcom/responsibilities.shtm>

Safety Presentation: "Learn About Safety By Watching TV"

An informative and entertaining series of Canadian Safety PSA's culled from YouTube. Topics included:

- Seat Belt Safety
- Ergonomic Lifting Techniques
- Hard hat safety

- Silica Dust Awareness
- The Importance of Hand Washing and Hand Sanitizer in reducing the spread of germs
- Asbestos Awareness

Round Table Discussion-New Business and Old Business:

New Business:

No student incidents to report in April 2015.

Gabi: Does the construction on Campus affect the emergency evacuation map? Dave: No – areas of refuge remain the same however, the designated smoking areas have changed. The Campus map needs to be updated.

Angie: There was an active shooter at the Clover Park Vocational School. The Campus was in lock down. It would be a good idea to have some education on Active Shooter protocols here at UWT.

Linda: Thank you to Stanley for the improvements made by Facilities to the Mattress Factory. Concerned that there is not designated assembly point for the UWT YMCA. Also, the number of large trucks parked in lot 31 is causing pedestrian and vehicle traffic problems.

Stephen: Pointed out that there could be an alternative “C” Street route for student traffic during the MacDonald Smith construction project. It would require signage pointing out the route. Request that next meeting we have the Roundtable Discussion before the Safety Presentation.

Meeting adjourned: 1:50pm

Respectfully submitted,

Galen Guffy

Next Meeting:

May 14, 2015 1pm to 2pm
Location: CP 103