

**Health and Safety Committee Minutes
June 11, 2015
1 PM to 2 PM, CP 103**

In attendance:

Employee Elected Positions			
Organization	Representing	Elected Members	Present (X)
Academic Affairs	Education	Donna Plummer	-
	Nursing	Nathan Ketzner	-
	Social Work	Gabriela Crosby	X
	Library	Suzanne Klinger	-
	Teaching & Learning Center	Carolyn Maxson	X
	Academic Advising Center	Karin Dalesky	-
	IAS	Paul Cigarruista	-
	Milgard School of Business	Erica Howard	-
	Academic Affairs, Global Honors, Urban Studies & Chancellor's Office	Silvia Neely	-
	Institute of Technology	Stephen Rondeau	X
	Administrative Services	Administrative Services At-Large	Angela Zurcher
Campus Safety & Security		Darren Bailey	-
Facilities Services		Don Lee	X
Advancement	Advancement	Tyler Pederson	X
Center for Urban Waters	Center for Urban Waters	Dustin Annis	-
Enrollment Services	Enrollment Services	Linda Spence-Noyer	X
Equity and Diversity	Equity and Diversity	Sara Contreras	-
Information Technology	Information Technology	Josh Carper	-
Instructional Technologies	KeyBank Pro-Development	Brian Tetreault	-
Student Affairs	Student Affairs	Megan Fuhlman	-
Union: SEIU	Union: SEIU	VACANT	-
Appointed Positions			
Organization	Position	Name	
UWT Environmental Health & Safety	Director of UWT EH&S	Dave Leonard	X
Human Resources	Director of Human Resources	Trish Fiacchi	-
Real Estate Office	Senior Asset Manager	Deidra Miller	X
Facilities Services	Director of Facilities Services	Stanley Joshua	X
Campus Safety & Security	Director of Campus Safety & Security	Susan Wagshul-Golden	X
SUBJECT: Laboratory Safety	Instructional Supervisor-Environmental Science/IAS	Aaron Rigg Michelle Miller	X
Ex-Officio - Committee Support			
Organization	Position	Name	
UWT Environmental Health & Safety	Committee Secretary	Galen Guffy	X

(Total Number of Safety Committee Positions = 26+Union; Approved Standing Rules, Quorum = 10)

Meeting called to order: 1 PM

Agenda: Deferred. Quorum not present

Minutes: May 14 Minutes Deferred. Quorum not present

OARS REPORTS:

Accident Summary Report

HSC 8

5/1/2015 to 5/31/2015

<i>Case#</i>	<i>Org Name</i>	<i>Job Title</i>	<i>Date Reported</i>	<i>Employee Activity</i>	<i>Supervisor Corrective Action</i>
2015-05-025	DEVELOPMENT-T		5/12/2015	Student was moving tables when he scratched himself with his own nail, leaving a small cut on his thumb.	Student was instructed to slow down in his work in order to avoid further injury.
2015-05-071	INST OF TECH-T		5/26/2015	Just before exiting Philip Hall, there are two removable carpets. I tripped over the edge of one of them, pulling up about 1/4 of the carpet, but did not fall. I flipped the carpet back on the floor. Looking back at the carpet, several ridges were present along the edge, and I presume my foot caught one of them. I tried stepping on the ridges to flatten them, but they did not flatten.	Also submit a ticket to facilities to look at the mat, and reference this case number.

Safety committee members determined no further action being necessary on the listed reports.

Discussion that there may be a benefit to have a campus-wide OARS training focus: Appropriate protocols for compilation and completion of OARS Reports. Members noted that for some of the recent OARS reports that the “root causes” are not adequately descriptive or complete.

Aaron Rigg & Michelle Miller gave a preview explanation of next month’s OARS involving incident in the lab involving an incorrectly formulated bromide solution. As a result, it created a gas that people in the lab space could smell. The lab class instructor and a teacher assistant quickly closed that laboratory hood where this occurred. People also evacuated the space until the situation was corrected and cleared by lab staff. Aron and Michelle then discussed safety measures that will be taken in the future including student training on proper solution mixing and the need to preview safety data sheets. They mentioned that safety data sheets are registered on the UW’s MYCHEM database and hard copies are also kept in a binder on the premises.

Student Accident Report – Susan Waqshul-Golden:

No Incidents in May 2015.

Round Table Discussion-New Business and Old Business:

New Business:

Susan: Susan is working on scheduling and programming Safe Campus Trainings for the UWT Campus. Preliminary topics include:

- Pedestrian Safety
- OARS Report Protocols
- Lab Safety

“Why isn’t there a 4 Way Stop on 17th & Jefferson?” Dave explained that the City of Tacoma has no current plans to create a four-way stop at this intersection. This was proposed and reviewed by the City during the recent construction project, and the pedestrian safety experts had several reasons, including the fact that it could actually create a safety hazard for pedestrians. The reason given is that it is likely that cars coming down the hill would do a rolling stop, rather than a complete stop, potentially placing pedestrians who don’t check traffic before entering the intersection at risk. Dave also mentioned that he appreciates comments and concerns because as the area is developed, no doubt there will be more vehicles and pedestrians and it may be necessary to review this situation again in the future.

Gabi: Gabi reported that the Social Work Department requests an explanation of the reasoning behind having the parking spaces on Jefferson as back-in angle parking? Part of the fact reported is that back-in angle parking blocks traffic. In response, Dave said that given this is a city street, that the City of Tacoma determined the back-in angle parking requirement. Dave shared that what he learned during the design and construction of the street project is that back-in angle parking is what is put in place when such parking is installed. The general explanation provided by the City to him is that back-in angle parking provides motorists with better vision of bicyclists, pedestrians, cars and trucks as they exit a parking space and enter moving traffic. He also mentioned that back-in parking was requested by the City’s bicycle advisory group when they reviewed the project. Upon further discussion of not being satisfied with the information provided, Dave mentioned to the committee that he can arrange to have the City of Tacoma come to a future meeting to learn about concerns that were expressed and provide more information why back-in parking is desirable. There seemed to be a general consensus to have him do this in the future.

Environmental Health & Safety Report-Dave Leonard:

1. **Crash Barrier Project:** The project is now underway and the project to his knowledge is scheduled for completion by the end of this month.
2. **Department of Labor and Industries Investigation regarding** Trash Compactor on Dolly Roberson. Dave reported that since the initiation of the inspection reported at the last meeting, that there are no new developments to report at this time.

Safety Presentation – Lead Toxicity: Dave Leonard

Dave provided a presentation of the health hazards of exposure to lead metal. He explained that lead can be in many materials, and typically on campus, there is a potential that old paint to contain lead. As a result, he discussed why one wants to avoid exposure to lead and the safety controls and protocols that are taken by people who work with lead to protect them and those around them.

University-wide Health and Safety Committee Report-Stephen Rondeau

Stephen reported on the University-wide Health and Safety Committee meeting that occurred on June 10th, 2015. He mentioned he will be on vacation for July 8th meeting so someone from the committee will need to attend in his absence. Highlights of the meeting included:

1. Safety Committee Elections are to be held this fall. There are charters in place to guide the election process.

2. At the Seattle campus, protestors recently chained themselves to an excavator and were charged with sabotage at a Capital Projects construction site.
3. From the Faculty Senate: Washington State wishes UW employees to participate with safety decisions.
4. It is possible to view online training records from training received from Seattle EH&S
5. Quite a few L & I reports have been filed, including investigations regarding confined spaces and a Legionella outbreak.
6. It was discussed that when Campus Elevator Inspections occur that the phone connection in elevators needs to be tested at the time of the main inspection.

Meeting adjourned: 2:04pm

Respectfully submitted,

Galen Guffy

Next Meeting:

July 9th, 2015 1pm to 2pm

Location: CP 206C