

**Health and Safety Committee Minutes  
September 10, 2015  
1 PM to 2 PM, GWP 320**

**In attendance:**

<b>Employee Elected Positions</b>			
<b>Organization</b>	<b>Representing</b>	<b>Elected Members</b>	<b>Present (X)</b>
<b>Academic Affairs</b>	Education	<b>Donna Braboy</b>	<b>X</b>
	Nursing	<b>Nathan Ketzner</b>	<b>X</b>
	Social Work	<b>Gabriela Crosby</b>	<b>X</b>
	Library	<b>Suzanne Klinger</b>	
	Teaching & Learning Center	<b>Carolyn Maxson</b>	<b>X</b>
	Academic Advising Center	<b>Vacant</b>	
	IAS	<b>Paul Cigarruista</b>	
	Milgard School of Business	<b>Erica Howard</b>	<b>X</b>
	Academic Affairs, Global Honors, Urban Studies & Chancellor's Office	<b>Silvia Neely</b>	
	Institute of Technology	<b>Stephen Rondeau</b>	<b>X</b>
<b>Administrative Services</b>	Administrative Services At-Large	<b>Angela Zurcher</b>	<b>X</b>
	Campus Safety & Security	<b>Darren Bailey</b>	
	Facilities Services	<b>Don Lee</b>	<b>X</b>
<b>Advancement</b>	Advancement	<b>Tyler Pederson</b>	<b>X</b>
<b>Center for Urban Waters</b>	Center for Urban Waters	<b>Dustin Annis</b>	
<b>Enrollment Services</b>	Enrollment Services	<b>Linda Spence-Noyer</b>	
<b>Equity and Diversity</b>	Equity and Diversity	<b>Sara Contreras</b>	
<b>Information Technology</b>	Information Technology	<b>Josh Carper</b>	
<b>Instructional Technologies</b>	KeyBank Pro-Development	<b>Brian Tetreault</b>	
<b>Student Affairs</b>	Student Affairs	<b>Megan Fuhlman</b>	
<b>Union: SEIU</b>	Union: SEIU	<b>VACANT</b>	
<b>Organization</b>	<b>Position</b>	<b>Name</b>	
<b>UWT Environmental Health &amp; Safety</b>	Director of UWT EH&S	<b>Dave Leonard</b>	<b>X</b>
<b>Human Resources</b>	Director of Human Resources	<b>Trish Fiacchi</b>	
<b>Real Estate Office</b>	Senior Asset Manager	<b>Deidra Miller</b>	
<b>Facilities Services</b>	Director of Facilities Services	<b>Stanley Joshua</b>	<b>X</b>
<b>Campus Safety &amp; Security</b>	Director of Campus Safety & Security	<b>Susan Wagshul-Golden</b>	<b>X</b>
<b>SUBJECT: Laboratory Safety</b>	Instructional Supervisor-Environmental Science/IAS	<b>Aaron Rigg Michelle Miller</b>	
<b>Ex-Officio - Committee Support</b>			
<b>Organization</b>	<b>Position</b>	<b>Name</b>	
<b>UWT Environmental Health &amp; Safety</b>	Committee Secretary	<b>Galen Guffy</b>	<b>X</b>

**(Total Number of Safety Committee Positions = 26+Union; Approved Standing Rules, Quorum = 10)**

**Meeting called to order:** 1:05 PM

**Approval of Last Meeting's Minutes:** July 9, 2015 Minutes deferred. Quorum Not Present.

**OARS REPORTS:**

*Accident Summary Report*

*HSC 8*

*8/1/2015 to 8/31/2015*

<i>Case#</i>	<i>Org Name</i>	<i>Job Title</i>	<i>Date Reported</i>	<i>Employee Activity</i>	<i>Supervisor Corrective Action</i>
2015-08-011	FINANCE ADMIN-T	GARDENER 2	8/5/2015	doing regular work has sprained shoulder and frayed rotator cuff	Stretching joints, muscles prior to physical work. Avoid doing too much than can be handled.



**University of Washington  
Accident / Incident Report**

Report Number: 2015-08-007

Contact EH&S at 206-543-7262

Person Reporting Incident		
Last Name: [REDACTED]	First Name: [REDACTED]	
Phone: +1 [REDACTED]	Email: [REDACTED]	
Occupation/Position: [REDACTED]	Department: CPO PROJECT DELIVERY	
Date Reported (yyyy/mm/dd): 2015/08/04	Time of Reporting: 09:10 AM	
Person Involved or Affected		
Last Name: [REDACTED]	First Name: [REDACTED]	
Phone: +1 [REDACTED]	Email: [REDACTED]	
Occupation/Position: [REDACTED]	Department: CPO PROJECT DELIVERY	
Incident Details		
Date of Incident (yyyy/mm/dd): 2015/07/27	Time of Incident: 2:00 PM	When Shift Begins: N/A
Campus: Not assigned to Campus	Incident Location/Parking Lot: TIOGA LIBRARY BLDG	
Room: Stairs	Other:	
Incident Details: On Monday afternoon (7/27/15), I was walking up the stairs from my office in the basement of the Tioga Library and when I reached the landing there was a two inch vacuum hose that had been thrown over the rail from the first floor and was strewn all over the landing area. Trying to step over the hose, I felt a twinge in my knee that did not become painful until later in the afternoon. It became worse and worse until I went to the doctor on Wednesday. The doctor's initial report is attached.		

1. The OARS Summary did not include 2015-08-007 so it is attached above: A sprain/strain/twist injury to the person's knee due to poor housekeeping: an electrical cord lying in the middle of the floor attaching to a machine belonging to an outside Carpet Cleaning Vendor.

2015-07-091: Not summarized or reported. Staff person complained of irritated, red eyes in the GWP building where there had been painting done with latex paint. Much dust in the air due to sanding prior to painting. It was determined that the ventilation system employed to eliminate dust and paint fumes was not fully operational.

### **Student Accident Report – Susan Waqshul-Golden:**

No Incidents in July and August 2015.

### **Round Table Discussion-New Business and Old Business:**

#### **New Business:**

**Angie:** The wood slats along the Prairie Line Trail walkway are gapping and look hazardous.  
**Stanley Joshua:** Facilities will repair these with grout.

**Angie and Dave:** WCG Atrium does not have enough electrical outlets for charging, so sometimes the furniture is moved around and obstructs the women's restroom door. Confab with Ross Johnson to rectify outlet and furniture situation within the school year.

**Angie:** The WCG Atrium needs new microwave ovens to replace the ones that are worn out.

**Angie and Dave:** The Court 17 Garage Firegate was repaired but not well enough. Part of it is detaching from the wall.

**Donna:** Submitted multiple requests for bathroom cleaning for the WCG third floor bathroom. The sinks and toilets are seldom cleaned and the toilet paper is not replaced regularly. The floor is always dirty and some of the tiles are stained with what looks like was a chemical spill.

**Stanley Joshua:** The bathrooms on all floors are supposed to be cleaned at least once a day, and twice a day on the first floor.

**Susan:** shared a flier from Pierce County explaining Wild Fire safety protocols. Encourage signing up for online Pierce County alerts.

**Stanley:** Please do not "daisy chain" surge protectors (plug one into another instead of the wall outlet), this constitutes a fire hazard and is finable by L&I. If you don't have enough accessible outlets for your equipment in your offices, please call Facilities and IT to rectify. Please also replace your surge protectors every two to five years.

### **Environmental Health & Safety Report - Dave Leonard:**

**Labor & Industries Citation:** This July, UWT received a category: serious, \$2,400.00 citation for a malfunctioning trash compactor located on Dolly Roberson Way outside the Harmon Restaurant. Dave and Stanley are working to appeal the citation.

### **Safety Presentation – Ergonomics and Back Safety: Dave Leonard**

Dave gave a slide show presentation with information on proper lifting techniques, ergonomics and back safety safeguards as well as wellness and prevention tips for optimum health at work.

### **University-wide Health and Safety Committee Report**

**UW Bothell:** The UW Bothell Evacuation Drill Subcommittee is training a building coordinator.

## **UW Group Reports:**

- a. Incident with stinging injuries from wasps and hornets on the UW main campus
- b. UWide Safety Committee Elections will be held soon
- c. Review of E.E.O.P. (Emergency Evacuation and Operation Procedures)
- d. UW Medicine reported 180 incident reports in July 2015 mainly due to BBP (blood born pathogen) exposure through needle sticks despite mandatory glove policy
- e. L & I issues:
  - Electrical Panel policy revision
  - Confined Spaces citation
- f. Evacuation area overhaul at main campus-different types of evacuation areas assigned to different types of evacuations
- g. October is earthquake preparedness month – preparing for 9.0 quake
- h. College of the Environment: wilderness training
- i. a UW student got bit by a rattlesnake in Montana this summer while on a UW sponsored trip
- j. Lightning strikes in the Arboretum caused two trees to explode
- k. Bicyclists will have to walk their bikes through designated pedestrian areas at the main campus
- l. UW Seattle Environmental Health and Safety Department is recruiting to fill an Industrial Hygienist and an Ergonomist position, respectively
- m. Aging fire alarms will cost \$10/sq. ft. to replace
- n. The Paul Allen building needs to be retrofitted after only 10 years
- o. Free flu shots on campus in October 2015
- p.

**Meeting adjourned: 2:03pm**

Respectfully submitted,

Galen Guffy

Next Meeting:

October 8, 2015  
Location PNK 104