

**Health and Safety Committee Minutes  
June 9, 2016  
1 PM to 2 PM, CP206C**

<b>Employee Elected Positions</b>			
<b>Organization</b>	<b>Representing</b>	<b>Elected Members</b>	<b>Present (X)</b>
<b>Academic Affairs</b>	Education	<b>Donna Braboy</b>	-
	Nursing	<b>Susan Johnson</b>	-
	Social Work	<b>Gabriela Crosby</b>	
	Library	<b>Hannah Wilson, Co-Chair</b>	X
	Teaching & Learning Center	<b>Carolyn Maxson</b>	-
	IAS	<b>Emily Cili-Turner</b>	-
	Milgard School of Business	<b>Erica Howard</b>	-
	Academic Affairs, Global Honors, Urban Studies & Chancellor's Office	<b>Silvia Neely</b>	X
<b>Administrative Services</b>	Institute of Technology	<b>Robert Landowski</b>	-
	Finance & Administration At-Large	<b>Galen Guffy</b>	X
	Campus Safety & Security	<b>Robert Whitfield</b>	-
	Facilities Services	<b>Don Lee</b>	-
<b>Advancement</b>	Advancement	<b>Alex Volkman, Co-Chair</b>	X
<b>Center for Urban Waters</b>	Center for Urban Waters	<b>Alex Gipe</b>	-
<b>Enrollment Services</b>	Enrollment Services	<b>Linda Spence-Noyer</b>	X
<b>Equity and Diversity</b>	Equity and Inclusion	<b>Sara Contreras</b>	-
<b>Instructional Technology</b>	MEDEX	<b>Vanessa Bester</b>	-
<b>Organization</b>			
<b>Organization</b>	<b>Position</b>	<b>Name</b>	
<b>UWT Environmental Health &amp; Safety</b>	Director of UWT EH&S	<b>Dave Leonard</b>	X
<b>Facilities Services</b>	Director of Facilities Services	<b>Stanley Joshua</b>	-
<b>Campus Safety &amp; Security</b>	Director of Campus Safety & Security	<b>Susan Wagshul-Golden</b>	X
<b>SUBJECT: Laboratory Safety</b>	Instructional Supervisor- Environmental Science/IAS	<b>Michelle Miller</b>	-
<b>Ex-Officio - Committee Support</b>			
<b>Organization</b>	<b>Position</b>	<b>Name</b>	
<b>UWT Environmental Health &amp; Safety</b>	Committee Secretary	<b>Galen Guffy</b>	X

**Meeting called to order: 1:00 PM.**

**U-Wide Safety Meeting at UW Seattle: Hannah Wilson**

- The UW Police Department is undergoing crisis prevention training with an additional specialty training to identify autism affect in people.
- Group 4 – Health Sciences reported on the all gender bathroom initiatives at the UW Seattle campus. In accordance with Title 9 of the American Civil Rights Act of 1964 students, faculty, staff and visitors may use the bathroom they feel represents their gender regardless of birth gender.

- UW Seattle is initiating the Facilities Services Evaluation Plan (FSEP) – an 18 month plan to create new accident prevention plan templates for all three campuses.
- Personal Protection Equipment discussion regarding equipment to use and wear in laboratories to keep safe while working with potentially hazardous chemicals and machinery, e.g. goggles, gloves, etc.
- For more information and details about U-Wide Safety Committee Meetings visit:  
<http://ehs.washington.edu/ohssafcom/mtgminutes16.shtm>

**OARS REPORTS: Hannah Wilson**

*Accident Summary Report*

*HSC 8*

*5/1/2016 to 5/31/2016*

<i>Case#</i>	<i>Org Name</i>	<i>Employee Activity</i>	<i>Root Cause</i>	<i>Supervisor Corrective Action</i>
2016-05-066	FINANCE ADMIN-T	Student worker was stocking coolers with soda and was putting a case of soda back on shelf. Her index finger was under the case and was smashed by the case of soda. I looked at it and had her move the finger. It looked a little red, but fine other than that. I had her go to the bathroom and run cold water on it and wrap it in a cold paper towel. Checked on her the rest of her shift and it still looked a little irritated, but not serious. She informed me her parents were taking her to have an x-ray later today.	N/A	Better training procedures in place.

The committee discussed this report and considers it satisfactorily resolved.

**Environmental Health & Safety Report Dave Leonard and Susan Wagshul-Golden:**

Dave addressed the following safety issues on campus:

- Please exercise a heightened awareness of pedestrian safety with respect to several traffic revisions occurring on campus – Jefferson Street with the Tacoma Paper & Stationary (TPS) Building construction work and at 21<sup>st</sup> street.
- During the construction at TPS please be advised that the workers are using a pneumatic stapler that uses gunpowder and sounds like muted gunfire when in use. If you hear this sound near the construction site, do not be alarmed.
- UW Tacoma’s Environmental Health & Safety Department will be conducting a Catalyst survey to determine current UW Tacoma departmental and building emergency wardens. The survey will also poll for potential future recruits for upcoming warden training.
- Susan Wagshul-Golden addressed the need to review the current emergency warden training to incorporate/include ICS (incident command system) and CPR/First Aid and other procedures of formal regional training that higher education institutions are mandated to have as part of their emergency warden protocols including basic triage, search and rescue, medical and psychological first aid.

### **Safety Presentation: Boating and Water Safety Dave Leonard**

Dave advised the group of boating and water safety tips and mandatory rules required by Washington state to have a Boater Education Card when operating motorized watercraft and to wear lifejackets while on the open water.

### **Regular Round Table:**

Linda: The pedestrian crossing striping on 21<sup>st</sup> Street is barely visible. People are concerned that cars will see it. Dave indicated that he had contacted the City of Tacoma and advised them of this concern.

Alex: People need to be careful and watch out for The Link when walking and driving. Every year someone gets hit or almost hit because they weren't paying attention.

Susan: Please remember not to leave valuables visible in your car and remember to roll your windows up so that your cars are not burgled.

Hannah: Recently there have been several security incidents in the library, three involving transients and one involving a student. Susan reminded the committee to contact campus safety if they see anyone behaving strangely and take extra precautions before engaging with someone who appears to be cognitively impaired via substance abuse or mental illness.

Meeting adjourned at 2pm

Meeting Minutes respectfully Submitted by Galen Guffy

Next Meeting: July 21, 2016 from 1pm to 2pm in CP103