

Health & Safety Committee

Date: 2/14/2019

1:00 – 2:00pm

PNK 212

| | Representing | Present |
|---------------------------------|--|----------------|
| Employee Elected Members | | |
| Chris Barrett | Institute of Technology | X |
| Kathleen Beaumont | Professional Development Center | X |
| Sara Contreras | Equity and Inclusion | - |
| Mariah Goyenechea | Enrollment Services | X |
| Debbie Madaras | Interim Finance & Administration Safety Committee EX Officio Secretary | X |
| David Hirschberg | Center for Urban Waters | X |
| Nathan Ketzner | Nursing | X |
| Carolyn Maxson | Teaching & Learning Center | - |
| | Academic Affairs, Global Honors, Urban Studies & Office of the Chancellor | - |
| Carina Tapia | Advancement | - |
| Jim Seow | Faculty Senate | X |
| Nikki Tabafunda | Milgard School of Business | X |
| Ashley Walker | Education | X |
| Hannah Wilson | Library | X |
| Jennifer Wilson | Academic Advising | - |
| | | |
| Stanley Joshua | Director of Facilities Services | X |
| Susan Wagshul-Golden | Director of Campus Safety & Security | X |
| Michelle Miller | Environmental Science/IAS Instructional Supervisor | - |
| James Sinding | Auxiliary Services Manager | - |
| | | |
| Dave Leonard | Director of Environmental Health & Safety | X |

I. **Meeting called to order: 1:03pm**

David Leonard – Agenda and last month’s highlights overview. Minutes will be sent out prior to next meeting.

II. **January 2018 OARS Reports:**

ORS – Court 17 parking lot stairs– Overview of the stairs where student fell due to inclement weather, prevent water from pooling on the stairs. Dave and James Sinding went to the site. James Sinding to inform on remedies.

Stanley – James to perhaps have a consultant look to cut lines in concrete, needs better slope. Perhaps provide another path rather than stairs? Easier to hold onto railing.

Dave – Of the stairs, one closest to elevator is safer, better treads.

III. **UWide Report – Hannah Wilson:**

Hannah did not attend due to weather issues. Plan was to be at Bothel, then Seattle campuses.

IV. **EH&S Report – Dave Leonard:**

OSHA 300 - Overview of UW Tacoma Worker comp insurance. Report produced on number of injuries, hours lost, we are very low on these numbers. UWT 1,046 employees are candidates for workers comp for UT Tacoma. Dave will post on F&A bulletin board. Full Campus report on UW Seattle site.

Good faith inspection of asbestos, citation vacated, dropped monetary \$250. University felt strong to fight it, long after asbestos ban. Building materials installed in 2004 installed. Does not contain asbestos.

V. **Snow Discussion – Susan Wagshul-Golden, Stanley Joshua, Dave Leonard:**

Dave Leonard thanks both Stanley and Susan for all the efforts made in making sure the campus was safe during the unprecedented snow storm. This was not an easy task. Lots of behind the scenes action that we don’t see, making sure we have a safe and warm buildings, place to park.

VI. **Snow Discussion:**

Stanley – Great partnership with security to determine when it was safe to get onto campus. Biggest challenge was getting to campus and snow removal. Needed to get on campus 3:30am to do assessment to either start or delay work. A lot of staff live outside Tacoma perimeters of campus and we had enough folks and equipment on hand, storms were just unexpected. Materials were ordered in advance, for ice melt. We just had the right amount to do the job. Trying to backorder was impossible. Thank you for your patience. Triaged phone calls and e-mails with at risk places on campus.

Susan Wagshul-Golden – These were historic storms where whole regions were affected. A lot of coordination behind the scenes. Every city has microclimates and we try to learn from prior storms regarding decisions on campus closures. Better preparation for the storms and trying to get more intelligence. We coordinate now with the National Weather Services in Seattle. Also, we coordinate with contingency plans, food plans for staff that had to work and students, housing plans for students seeking shelter. Even though we are shut down, we still have operations running. We were prepared to help retail as needed. We coordinated between Bothell and Seattle campuses. Students felt that with faculty, there wasn’t a good plan of being responsive to students during midterms. Some students were putting

midterms before safety. No one will be penalized because of weather. Every department should have a plan. We were working with IT, responders, Stanley's Team, students and other organizations to support the campus. We are pretty well tuned in our process. We knew of troubled buildings, making sure they were clear and dry. We also coordinated with special events. No injuries reported. Some folks used Zoom to communicate. Campus to do debrief to see what worked and what didn't. We used discretion on when to shut down and open campus. Microclimates were a factor. Everyone worked really hard with communication.

Dave Hirschburg - power outage to campus, how long?

Stanley/Susan – 5:20 – 6:44am. Power was out on purpose by Tacoma Public Utilities. Generators came on at the science building, back-up power/generators were on. Part of our contingency plan was food spoilage. It also affected refrigerators in Food Pantry, West Coast Grocery.

Dave Leonard - Each campus had its own emergency operation center functions going. Thursday, the day before the storm I attended the Emergency Operations Center meeting in Seattle. Pleased to see the leadership of UW President. She was very touched about a student's recent death from natural causes. Due to the recent storms, she cancelled relevant sports events including the women's basketball game. She stepped up and took control of the situation. She checked with facilities and operations to make sure everything was fine. John Chapman was there representing facility services. Everyone there was affected by student's death. Thank you to Susan, Stanley and staff for all you do. Very impressed with our president.

Susan stated that it's difficult to determine delayed openings or releases is the actual class time schedule. Why we came up with the times we did. Also went by the day's temperatures, how quickly temperatures were going to warm up. Today's decision was based on coordinating with other colleges, with city of emergency management. Fire and Police were fully staffed, which played into our decision to open. Also kept an eye out for our homeless population. Confirmed with city if they activated emergency shelters. We had no transient population on campus at that time. Took extra vigilance while out on patrol.

VII. Round Table:

Dave Hirschburg – Campus was incredible, very impressed with operations, microclimate a big deal when dealing with commuter campus. The power outage concerns me. Would love to be notified with these outages. I have a stake in this campus in Science Building. But very impressed with texting and with leadership. Extraordinary with climate change will probably be the norm for the future.

Mariah? - Happy with the flow of things and how everything was handled.

Chris – One student came in on Friday during early closures, told him to go home, but he lives across the bay. If he was anyone else, I would have highly suggested that they leave. As I was leaving, I was clearing buildings.

Susan – Students stayed in specific areas when waiting for trains and or buses. On the day we did suspend operations we had two Tacoma public schools show up at our door, coordinated with their principals about why they were on our campus, they generally use two of our classrooms. I was texting chief of public safety Mike Gruper? to see who was in charge of these students. If we are suspended or delayed, they need to have a mitigation plan in place.

Nathan – The timing of Friday's closure was amazing. Perfect timing. No major issues. In the nursing program we have that live in Thurston county and Bellevue. Faculty member in Olympia still stuck.

Susan – Nurses have certain amounts of teaching hours they must get in. How long can we be shut down? We can't expand academic calendar.

Hannah – Response was amazing. Pleased to see how great everything looked. Campus Safety and Security, Emergency Response site had some delays in updating when alerts went out. John Berkhardt was dealing with some glitches.

Looking into website. Appreciated that the library stayed open late. We have different operating hours from the rest of the campus now. In the past we felt like we did not have the authority to stay, but we did stay open until midnight. Make up time for employees on hours.

Nikki – Hesitation with delaying opening. Trying to navigate what the next step was going to be. Being prepared 24hours in advance prior to day following was good. Administrator encouraged us to take work home. Communication went well, safety went well.

Kathleen - Live webcam on campus where we could tell on what was going on here. Each campus that I worked at was a microclimate in itself. Trying to balance what was going on here and other places. Appreciate that IT was able to keep everything up and running. We have to make up time, certificate is a number of hours. A few teachers Zoomed. A great alternative to not having class at all. Difficult getting from Court 17 to Carlton due to ice. Maybe suggest card key to door, no stairs to get to bottom level, just take elevator up. For staff that might be an alternative. Who is in charge of Carlton since it is technically not a campus building? I telecommuted. Was watching cleaning efforts on Cam. Thank you for all you do.

? Communication was great.

Gim – Overview of make-up time for classes in his department. Zoom, Skype. Used campus chat and worked very well. Zoom didn't work for us. Very happy with communication. Thank you.

Debbie – Campus looked nice, only concern earlier was Court 17, but it cleaned up nice in the afternoon.

Susan – Working on safety with Carlton building. As campus grows, maybe Carlton will be relocated to another part of campus until it is safe. Business continuity planning in the future. It's great that we are using the technology we have available rather than risking coming onto campus.

David Leonard ends meeting: 1:55pm.

Meeting adjourned at 1:55pm

Meeting minutes submitted by Debbie Madaras

Next meeting: