

W UNIVERSITY of WASHINGTON | TACOMA

Safety Committee Minutes
February 8, 2018
1 PM to 2:00 PM
PNK 212

Member	Representing	Present
Employee Elected Members		
Chris Barrett	Institute of Technology	X
Kathleen Beaumont	Professional Development Center	X
Sara Contreras	Equity and Inclusion	
Gabriella Crosby	Social Work	X
Mariah Goyenechea	Enrollment Services	-
Galen Guffy	Finance & Administration Safety Committee Ex Officio Secretary	X
David Hirschberg	Center for Urban Waters	X
Nathan Ketzner	Nursing	X
Carolyn Maxson	Teaching & Learning Center	-
Silvia Neely	Academic Affairs, Global Honors, Urban Studies & Office of the Chancellor	X
Gabriela Raisl	Advancement	X
Jim Seow	Faculty Senate	-
Nikki Tabafunda	Milgard School of Business	X
Ashley Walker	Education	-
Hannah Wilson	Library	X
Jennifer Wilson	Academic Advising	-
Management Appointed Members		
Stanley Joshua	Director of Facilities Services	-
Susan Wagshul-Golden	Director of Campus Safety & Security	X
Michelle Miller	Environmental Science/IAS Instructional Supervisor	X
James Sinding	Auxiliary Services Manager	X
Committee Executive Sponsor		
Dave Leonard	Director of Environmental Health & Safety	X

Meeting called to order: 1:00 PM.

January 2018 Meeting Minutes Approved.
 February 2018 Agenda Approved

OARS Reports: Hannah Wilson:

#01-011: incident occurred on January 4, 2018 at 11:45 am – Accidental Unidentified Chemical Spill. An employee who works in SIAS in the Science Building experienced a chemical leak. While moving materials in cold storage she noticed an unmarked bag and lifted it to examine it. It leaked on her hands. She washed her hands put on gloves and began to reexamine the bag. There was some kind of solution spilled inside the bag with paper towels in the bottom of it to soak up the solution. The employee cleaned up the spill and put the remaining contents of the bag and the materials used to clean up in Ziploc bags that she replaced in cold storage. She notified the rest of the lab staff to warn them not to touch the unidentified bagged materials and she sent photographs of the materials to her supervisor to initiate the investigation into whose specimens these are and how they should be labeled and how the contaminated supplies should be disposed.

The Committee discussed what steps should be taken in the future to prevent accidental chemical spills in the future:

- Posting of Chemical Hygiene Standard SOP's
- Adhere to lab policy to inventory lab cold storage on a regular basis
- Distribute sample labeling and storage SOP's to all faculty and researchers on campus

Announcements & Safety Committee Charge: Dave Leonard:

Dave announced some changes to the structure of the UW Tacoma Safety Committee going forward in the 2018/2019 Term:

- Dave Leonard has been designated the Executive Sponsor of the UW Tacoma Safety Committee.
- The UW Tacoma Safety Committee will report to Dave Leonard and focus on the following goals for the 2018/2019 term:
 - maintaining and effective and legal safety committee per WAC 296-800-130.
 - meeting the safety needs of UW Tacoma: Safety Warden Program, safety drills and trainings, etc.
- The number of elected employee committee positions shall be maintained at 16 members.
- The number of management appointed committee positions shall be maintained at 4 members.
- The number of ex-officio committee positions (Executive Sponsor and Secretary) shall be maintained at 2 members.
- All elected employee members will serve the campus at large as opposed to serving their specific department or unit.

It was proposed and the committee agreed that in the interest of time that the following documents be attached to these minutes as exhibits as follows:

Exhibit A - Executive Sponsor Charge Letter

Exhibit B - Draft of UW Tacoma Safety Committee Standing Rules

Exhibit C – WAC 296-800 Safety and Health Core Rules

It was also proposed and the committee agreed that these documents should be featured prominently on the UW Tacoma Environmental Health & Safety Web Page.

Safety Committee Round Robin: Committee:

Susan Wagshul-Golden: UW Safe Campus now has a dedicated campus representative – Roseann Martinez the Assistant Director for Student Advocacy and Support. Her contact information is (253)[692-5934](tel:2536925934)/stusupport@uw.edu and her office is MAT 209.

Kathleen Beaumont: students and employees need to be extra careful when entering the Carlton Center at 1551 Broadway as there is excess gravel on the sidewalk in front of the building due to the new Marriott Convention Center Hotel construction and it is easy to slip on it and lose your footing.

Silvia Neely: pedestrians and drivers need to exercise caution when driving on Court D as there are significant dips in the road and numerous potholes that constitute a hazard if you walk/drive into them unawares. James Sinding said he would investigate these hazards and file a 311 report on the City of Tacoma Transportation Services website.

Gabi Raisl: students and employees parking in lot 44 by the Laborer's Hall should exercise caution parking in the stalls where there is significant erosion from the hillside at the back of the lot. Dave Leonard informed the committee that the University has commissioned an investigation of this problem by an outside abatement company – GeoCorp. GeoCorp initial findings into the hillside erosion in lot 44 was that the chance of a catastrophic landslide is very small. It will cost over a hundred thousand dollars to fix. Ultimately, UW Tacoma will tear down Laborer's Hall and rebuild on that site within the next decade so their plan is to wait to repair the erosion problem in the parking lot. One temporary solution suggested is to block off the stalls most affected by the hillside erosion so that people cannot park there. Dave informed committee members that if they experience damage to their cars due to the hillside erosion in lot 44 that they should contact UW Risk Management immediately <https://risk.uw.edu/claim>, claims@uw.edu, 206-616-7510.

Meeting adjourned at 2 pm.

Meeting Minutes Respectfully Submitted by Galen Guffy

The next meeting of the committee will be March 8, 2018 at 1 pm in TPS 110.