

U-Wide Safety Committee Minutes
November 9, 2017
1 PM to 2:00 PM, GWP 320

Employee Elected Positions			
Organization	Representing	Elected Members	Present (X)
Academic Affairs	Education	Donna Braboy	-
	Nursing	Vacant	-
	Social Work	Gabriela Crosby	-
	Library	Hannah Wilson, Co-Chair	X
	Teaching & Learning Center	Carolyn Maxson	X
	Academic Advising	Jennifer Wilson	X
	Milgard School of Business	Erica Howard	-
	Academic Affairs, Global Honors, Urban Studies & Chancellor's Office	Silvia Neely	X
Administrative Services	Institute of Technology	Bob Landowski Joel Larson	-
	Finance & Administration At-Large	Galen Guffy	X
	Campus Safety & Security	Robert Whitfield	-
Advancement	Facilities Services	Don Lee	-
	Advancement	Alex Volkman, Co-Chair	X
Center for Urban Waters	Center for Urban Waters	Alex Gipe	-
Enrollment Services	Enrollment Services	Linda Spence-Noyer	X
Equity and Inclusion	Equity and Inclusion	Sara Contreras	-
Organization	Position	Name	
UWT Environmental Health & Safety	Director of UWT EH&S	Dave Leonard	X
UWT Facilities Services	Director of Facilities Services	Stanley Joshua	-
UWT Campus Safety & Security	Director of Campus Safety & Security	Susan Wagshul-Golden	-
UWT Auxiliary Services	Auxiliary Services Manager	James Sinding	X
SUBJECT: Laboratory Safety	Instructional Supervisor-Environmental Science/IAS	Michelle Miller	-
Ex-Officio - Committee Support			
Organization	Position	Name	
UWT Environmental Health & Safety	Committee Secretary	Galen Guffy	X

Today's meeting was attended by City of Tacoma Transportation Engineer Brennan Kidd and by Brian Anderson from UW Tacoma Advancement sitting in for UW Tacoma Safety Committee Co-Chair Alex Volkman who is out on leave.

Meeting called to order: 1:00 PM.

Agenda and Minutes: Agenda passed. Absent of quorum, September and October minutes not reviewed or approved. Copies of September and October Meeting Minutes are available to review in draft form at:

https://www.tacoma.uw.edu/sites/default/files/sections/EnvironmentalHealth%26Safety/HealthSafetyMeetingMinutes_October_2017%20_0.pdf

and

https://www.tacoma.uw.edu/sites/default/files/sections/EnvironmentalHealth%26Safety/HealthSafetyMeetingMinutes_September_2017_Draft.pdf.

I. U-Wide Meeting – Hannah Wilson

Hannah Wilson discussed the Health & Safety Governance Taskforce survey up for distribution soon.

II. OARS – Hannah Wilson:

Report # 2017-10-025: A student cut their finger in one of the Science labs when they inadvertently broke a glass flask they were handling. The instructor administered first aid. Cause of injury was determined to be improper handling technique and the supervisor response was that the student was educated in the proper methodology. The committee was satisfied with the documentation and no further action was deemed necessary by the committee.

III. Environmental Health & Safety Report – Dave Leonard:

- Winter weather, snow routes and the deicing protocols exercised by UW Tacoma Facilities will be discussed at the next meeting.
- The process for nominating representatives for the 2018/2019 Safety Committee is underway. Elections will take place in early December 2017.
- We have recruited approximately 50 new and continuing Safety Wardens

IV. Pedestrian Safety Progress Review & Discussion – Brennan Kidd

Pedestrian safety on the Tacoma city streets that buttress campus is an ongoing concern. COT Transportation Engineer, Brennan Kidd visited our Committee last fall to talk about the intersections where most of our campus pedestrian/vehicle accidents and near misses occur:

- S. 17th & Market Street
- S. 19th & Jefferson Street
- S. 21st & C Street
- S 21st & Jefferson Street

Brennan reconvened with us to discuss these intersections again and update us on progress that the City of Tacoma has made in improving safety and planned/proposed upgrades for these intersections, which includes:

- S. 21st & Pacific Avenue:** the City has hired a crew of new maintenance employees and the hope is that they will be able to tackle repainting the faded crosswalks of this very busy pedestrian intersection with “rail” striping.
- S. 21st & C Street:** the City is considering several potential solutions for this area, including a traffic signal at this intersection. Other possible solutions include installation of a pedestrian island on 21st to

take the place of the left turn lane at the intersection, however this would impede access to the Cragle parking lot.

- C. **S. 21st & Jefferson Avenue:** since our meeting last fall, the City upgraded this intersection with pedestrian ramps, new signals, and repainted crosswalks. This was part of a recent infrastructural upgrade to make the intersection A.D.A. compliant. Ongoing issues have to do with providing adequate traction for cars going up the steep hill through this intersection.

- D. **Jefferson & Market:** There is an ongoing need to overhaul the large and awkwardly configured triangular pedestrian island doglegged with pedestrian crosswalks at the confluence of Jefferson and Market.

- E. **Tioga Building Parking Lot Driveway:** a parking space was removed near the entrance of the lot to increase visibility for drivers exiting the lot. The group discussed the possibility of putting in “compact only” parking spaces near the entrance/exit of the lot to further increase visibility for drivers. COT is upgrading street lights from sodium to LED lamps to increase brightness and clarity of lighting which may also help with visibility in this area.

- F. **S. 17th & Market:** The new construction near the intersections will be required to install pedestrian “bulb outs” to increase visibility for both pedestrians crossing in intersections and drivers to see pedestrians in intersections. Eventually this intersection will likely need to be upgraded with more “bulb outs” and a traffic signal as a result of the development and construction of new business and residential buildings on the north part of the intersection.

- G. **S. 19th & Jefferson:** Pedestrian “bulb outs” and A.D.A. compliant striping will likely be installed at the time of the refurbishment of the Tioga Building.

Meeting adjourned at 2:10 pm

Meeting Minutes Respectfully Submitted by Galen Guffy

Next meeting: December, 14, 2017 at 1 pm Location: TBD