

W UNIVERSITY of WASHINGTON | TACOMA

**Safety Committee Minutes
October 11, 2018
1 PM to 2:00 PM
CP206C**

Member	Representing	Present
Employee Elected Members		
Ashley Walker	Education	-
Nathan Ketzner	Nursing	-
Hannah Wilson	Library	X
Carolyn Maxson	Teaching & Learning Center	-
Jennifer Wilson	Academic Advising	X
Nikki Tabafunda	Milgard School of Business	-
Kathleen Beaumont	Professional Development Center	X
Chris Barrett	School of Engineering	X
Silvia Neely	Academic Affairs, Global Honors, Urban Studies & Office of the Chancellor	X
Galen Guffy	Finance & Administration	X
Carina Tapia	Advancement	X
David Hirschberg	Center for Urban Waters	X
Mariah Goyenechea	Enrollment Services	X
Sara Contreras	Equity and Inclusion	-
Gim Seow	Faculty Senate	X
Management Appointed Members		
Stanley Joshua	Director of Facilities Services	-
Susan Wagshul-Golden	Director of Campus Safety & Security	X
Michelle Miller	Environmental Science/IAS Instructional Supervisor	X
James Sinding	Auxiliary Services Manager	X
Committee Executive Sponsor		
Dave Leonard	Director of Environmental Health & Safety	X

I. Meeting called to order: 1:05 PM.

II. September 2018 OARS Reports:

No UW Tacoma campus OARS for September

III. UWide Report – Hannah Wilson:

The UW Tacoma (Group 8) Co-Chairs were unable to attend the U-Wide meeting on October 10, 2018. They will share the meeting minutes with this committee as they become available.

IV. EH & S Safety Report – Susan Wagshul-Golden, James Sinding, and Dave Leonard

- a. Susan Wagshul-Golden apprised the committee about this quarter's 2018 Great Shakeout earthquake drill slated to occur on October 18, 2018 at 10:18 am. This year's Great Shakeout will focus on testing the communication system in place to notify the campus community about emergencies.
- b. James Sinding discussed the roll out of the City of Tacoma's pilot program with electric Lime bikes and scooters available for public use. Benefits of the devices is that they provide a fast and flexible mode of public transportation for citizens needing to travel short distances around town. They free up parking

spaces and reduce inner city congestion. One initial complaint about the devices is that they are left in locations that block pedestrian traffic and flow. James addressed this complaint by saying that Lime is hiring staff called “Juicers” to periodically collect the devices, charge their batteries, bring them to various convenient holding locations that are accessible to users without blocking pedestrian or vehicle thoroughfares. In answer to questions about safety and the potential misuse of the devices, Susan noted that the same traffic rules apply to customers using the devices as do regular cyclist and skate boarding traffic. James noted that users may request a discount helmet through Lime, the vendor supplying the devices to the City of Tacoma. Tacoma 311 (the community hotline mobile app) is taking comments about the Lime bikes and scooters.

- c. Dave followed up his report from last month regarding the Washington State Department of Labor & Industries re: UW Tacoma’s “failure to conduct a good faith asbestos investigation prior to the commencement of the roof repair work” at the Mattress Factory this past July. Dave reported in his update that UW Tacoma appeal this citation along with its \$250 fine and a scheduled hearing is pending.

V. Safety Round Robin: Committee

Hannah Wilson: There has been an increase in the downtown Tacoma homeless population visiting the UW Tacoma Library. Seasonal occurrence as the weather gets colder – homeless people feel that the library is a safe space.

David Hirschberg: there were problems with the UW Tacoma employee flu shot clinic this year:

- o The wrong insurance documentation form was circulated online so people arrived at the clinic and had to complete an entirely different form.
- o The clinic personnel were not given parking passes ahead of time and had to keep leaving to feed their parking meters.

These factors caused significant delays in the flu shot process resulting in employees having to leave after standing in line for quite some time because they had other places they needed to be. The flu shot clinic process needs to be better executed in the future to make this service worthwhile for UW Tacoma employees.

Silvia Neely: I will retire at the end of this month (October 30th) and so the Safety Committee needs to find another representative to replace me.

Gim Seow: Concerned about homeless people coming into the campus Starbucks to use the restroom and panhandle. Susan Wagshul-Golden reminded the Committee that Starbucks has its own updated company policy that anyone is welcome in Starbucks as long as they are not disturbing the peace. There will be a Mental Health First Aid training at UW Tacoma in November 2018. Susan also reminded the Committee that if anyone experiences a situation with other community members including the neighborhood homeless people that is escalating to a dangerous level not to hesitate to contact Campus Safety & Security at x24416.

Carina Tapia: I will replace BrieAnna Bales as the Safety Committee Representative for UW Tacoma Advancement.

Kathleen Beaumont: question regarding the location of “sharps” biohazardous waste containers on campus. The containers are located in the restrooms in several of the academic buildings.

Also, Absher Construction needs to know that their construction flagging and signage are frequently placed on sidewalks and intersections in such a way that they block pedestrian and motorists’ views of the intersection thus constituting a traffic safety hazard. Dave Leonard advised the Committee that he would follow up with the Absher and the City of Tacoma regarding these pedestrian and traffic safety concerns.

Nathan Ketzner: There was an individual at the bottom of the Grand Staircase loudly expounding religious opinions to passersby. This coincided with an instance of a black SUV driving slowly around the Tioga Library parking lot passing out religious materials to passersby. Susan says that there is not much to be done about people proselytizing on the street however, in the instance of the SUV, this constitutes trespassing and these motorists should be asked to move on and if they do not passersby should notify Campus Safety & Security at x24416.

Michelle Miller: There are two separate link options to different OARS reports on the UW Seattle EHS website. One is for an accident report OARS and the other one is to report a safety concern. Galen Guffy to follow up with UW Seattle Accident Prevention Manager Emma Corell to access these links for the UW Tacoma EH&S website.

Susan Wagshul-Golden: reviewed the October 10th Coffee with a Cop Outreach Program event sponsored by UW Tacoma Campus Safety & Security. A local City of Tacoma Police Officer was on hand at Metro Coffee to discuss safety and security questions with the UW Tacoma Campus community at 10 am. Free coffee was offered to discussion participants.

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Meeting adjourned at 2 pm

Meeting Minutes Respectfully Submitted by Galen Guffy

Next meeting: November 8, 2018 1pm in CAR 400