

**Health and Safety Committee Minutes
January 15, 2015
1 PM to 2 PM, UWT YMCA, Room 304**

In attendance:

Employee Elected Positions			
Organization	Representing	Elected Members	Present (X)
Academic Affairs	Education	Donna Plummer	X
	Nursing	Nathan Ketzner	X
	Social Work	Gabriela Crosby	X
	Library	Suzanne Klinger	-
	Teaching & Learning Center	Carolyn Maxson	-
	Academic Advising Center	Karin Dalesky	-
	IAS	Paul Cigarruista	-
	Milgard School of Business	Erica Howard	X
	Academic Affairs, Global Honors, Urban Studies & Chancellor's Office	Silvia Neely	X
	Institute of Technology	Stephen Rondeau	X
	Administrative Services	Administrative Services At-Large	Angela Zurcher
Campus Safety & Security		Darren Bailey	-
Facilities Services		Don Lee	X
Advancement	Advancement	Tyler Pederson	X
Center for Urban Waters	Center for Urban Waters	Dustin Annis	-
Enrollment Services	Enrollment Services	Linda Spence-Noyer	X
Equity and Diversity	Equity and Diversity	Sara Contreras	-
Information Technology	Information Technology	VACANT	
Instructional Technologies	KeyBank Pro-Development	Brian Tetreault	-
Student Affairs	Student Affairs	VACANT	
Union: SEIU	Union: SEIU	VACANT	
Appointed Positions			
Organization	Position	Name	
UWT Environmental Health & Safety	Director of UWT EH&S	Dave Leonard	X
Human Resources	Director of Human Resources	Trish Fiacchi	X
Real Estate Office	Senior Asset Manager	Deidra Miller	X
Facilities Services	Director of Facilities Services	Stanley Joshua	X
Campus Safety & Security	Director of Campus Safety & Security	Susan Wagshul-Golden	-
SUBJECT: Laboratory Safety	Instructional Supervisor-Environmental Science/IAS	Aron Rigg	-
Ex-Officio - Committee Support			
Organization	Position	Name	
UWT Environmental Health & Safety	Committee Secretary	Galen Guffy	X

(Total Number of Safety Committee Positions = 26+Union; Approved Standing Rules, Quorum = 10)

Meeting called to order: 1:00 PM

Due to the fact that Milt Tremblay was present to provide a report and that he needed to leave to attend another meeting, his report was presented first at the meeting:

Traffic Safety Revisions Report: Milt Tremblay of UW Tacoma's Campus Planning & Real Estate Department gave an update on the various safety traffic revision and construction projects on campus occurring during Winter and Spring Quarter 2015, including:

1. **17th Street Realignment Project:** Project to begin Jan. 21, 2015. Scheduled for completion in mid-April, 2015.
2. **McDonald Smith Artist Loft Conversion** to be converted into faculty offices and conference rooms. Project to begin January 19th. Contractor: Mortensen Construction.
3. **19th Street Bollard Project:** 15,000 lb bollards to be placed at 19th and Jefferson at the top of the Grand Staircase to address potential safety issues such as the motor home fatality incident that occurred in August 2014. Project slated to be completed in June 2015.

Agenda: Agenda adopted.

Minutes: December 2014 minutes reviewed and approved.

University-wide Health and Safety Committee Report

Stephen Rondeau attended the University-wide Health and Safety Committee meeting on January 14, 2015. He reported on several highlights of the meeting, including:

- **Organization Group Reports of Note:**
 - A. **Administration:**
 - UW Seattle Administration in the process of formulating a Campus Safety Plan for Faculty, Staff and Students.
 - B. **UW Bothell:**
 - Held a pre-drill for Fire Drills
 - Assigned Floor Wardens
 - Installed flashing speed limit signs that show drivers how fast they are going; also equipped with cameras and have global positioning systems which aided in the apprehension of a thief who stole a sign.
 - C. **Union 1488:**
 - Created policy that contractors may not use UW Equipment
 - Found legionella bacteria (cause of Legionnaires' Disease) in a cooling tower
 - Speeding occurring at Canal Road
 - Working on plan to make UW Seattle Campus completely smoke free
- **General U-wide Meeting news of Note:**
 - Emma Alder would like to have a training for incident response and investigation to present at the next U-Wide meeting
 - Inspection of legionella in cooling towers on Seattle campus-towers tested negative for Legionella
 - There was much discussion about changes at Seattle EH&S and that many of the previous services of the Fire Prevention Specialist on the Seattle campus have been removed.
 - APS 10.11 was being updated to reflect current practices regarding eligible employees to be elected as members of a safety committee.

Accidents & Incidents Report:

- No new incident reports.

New Business:

Stephen Rondeau brought up the idea of UWT hosting a U-Wide Meeting, corresponding items of discussion were as follows:

- Possibly having the U-Wide Meeting in October 2015 or scheduling it earlier for this Spring to coincide with the arrival of Chancellor Pagano;
- Possibly having Chancellor Pagano or Finance AVC, Harlan Patterson speak at the meeting on the importance of safety on campus;
- Combining U-Wide Meeting with UWT Safety Committee Meeting

Round Table:

- **Gabriela:** Asked if 17th Street project can install additional crosswalks for the new campus YMCA and install a four way stoplight at 17th and Jefferson. Dave's response: Currently, there is no plan for additional crosswalks at the YMCA site. The current 17th Street Re-alignment project does not extend to the YMCA area and that the limited funding for the project is already dedicated. In the future as the area is developed, if the need is justified, there is a possibility for additional pedestrian crossing improvements in the area.
- **Donna:** Noted that when the WCG Atrium was recently painted and having its floors refinished, several staff were affected by the odors. Donna did not remember receiving any advance notification of the work to be done. Stanley's response: Facilities Services twice sent out a UWTline notice advising the campus of the work to be done. No one responded back to Facilities Services with any concerns about the work affecting staff. Stanley noted that if people want to give feedback regarding scheduling of this kind of work they need to do so quickly so that Facilities Services can reschedule if necessary.
- **Linda:** The lighting on the 2nd floor of the Mattress Factory seems inadequate. Always very dark-lights seem not to be functioning properly. Linda also noted that the report on the U-wide meeting seems to consistently take up the majority of the hour that is allotted for the UWT Safety Committee meeting. Linda suggested that the U-wide Meeting Report could be abbreviated and moved to the latter part of the meeting. There was a general consensus of agreement among the committee on this issue.

Meeting adjourned: 2:10pm

Respectfully submitted,

Galen Guffy

Next Meeting:

February 12, 2015
Cherry Parks 331