

**Health and Safety Committee Minutes
September 11, 2014
Lucien Room**

In attendance (total positions=27; quorum=10):

Employee Elected Positions			
Organization	Representing	Elected Members	Present (X)
Academic Affairs	Education	Donna Plummer	
	Nursing	Nathan Ketzner	
	Social Work	Gabriela Crosby	
	Library	Suzanne Klinger	X
	Teaching & Learning Center	Carolyn Maxson	
	Academic Advising Center	Karin Dalesky	X
	IAS	Paul Cigarruista	
	Milgard School of Business	Erica Howard	X
	Academic Affairs, Global Honors, Urban Studies & Chancellor's Office	Silvia Neely	X
	Institute of Technology	Stephen Rondeau	X
Administrative Services	Administrative Services At-Large	Angela Zurcher	X
	Campus Safety & Security	Darren Bailey	
	Facilities Services	Don Lee	
Advancement	Advancement	Tyler Pederson	x
Center for Urban Waters	Center for Urban Waters	Dustin Annis	
Enrollment Services	Enrollment Services	Sara Alstrom	
Equity and Diversity	Equity and Diversity	Sara Contreras	
Information Technology	Information Technology	Darcy Janzen	
Instructional Technologies	KeyBank Pro-Development	Brian Tetreault	
Student Affairs	Student Affairs	Zachary Druce	X
Union: SEIU	Union: SEIU	VACANT	
Appointed Positions			
Organization	Position	Name	
UWT Environmental Health & Safety	Director of UWT EH&S	Dave Leonard	X
Human Resources	Director of Human Resources	Trish Fiacchi	X
Real Estate Office	Senior Asset Manager	Deidra Miller	
Facilities Services	Director of Planning & Sustainability	Stanley Joshua	
Campus Safety & Security	Director of Campus Safety & Security	Susan Wagshul-Golden	
SUBJECT: Laboratory Safety	Instructional Supervisor-Environmental Science/IAS	Aron Rigg	

Meeting called to order: 1:00 PM

September Agenda: Agenda approved by committee members present.

August Minutes: Minutes approved by committee members present.

University-wide Health and Safety Committee Report

Stephen Rondeau reported:

- **Health Sciences:** People riding bikes inside because they are afraid they will be stolen. Not sure how to handle this situation.
- **Group 6:** Creating a Health and Safety Plan
- **College of Engineering:** Having issues with hornet stings. Affected staff carry epipens and may undergo immunotherapy; considered part of the job.
- **UW Medicine:** Using sanitation wipes to keep place clean during flu season. Also, started using Code Silver over the loud speakers for Active Shooter.
- **Union:** Have not come to an agreement on ergonomics
- **Loading Docks:** Many near misses with passing cars. Working on a solution.
- **Wendy Secrist:** Trying to improve outreach through events: earthquake drills, cards with QR codes, Blood Pressure checks, and safety themes for departments.
- **Katia Harb:** Sept 22&23, Lab Safety Training for grad students; 300 enrolled
- **Safety Culture Ideas:** put safety information in syllabi; lead by example

Accident / Incident Reports

Case #	Summary (Summarized)	Supervisor Response (Summarized)	Committee Action
2014-08-051	I noticed two people painting window frames and a metal door without windows. A ladder was propped up against the door, and a person was on the ladder painting the top of the door. I asked if they had placed a sign on the interior of the door stating that someone was on the other side. They hadn't. I use that staircase exit door often, and would not have know someone on a ladder was on the other side.	Supervisor and I spoke about the incident and are in agreement that it would be nice for 3rd party workers and facilities to be aware of the environment they are working in, and provide appropriate signage and markings to avoid danger.	Dave will follow up with Stanley and Pat to make sure contractors are following University Policies and Procedures.
2014-08-060	An Econoline motorhome crashed into the barriers at the top of the "grand staircase" -- that top portion of the staircase is sometimes called "Jefferson Plaza". The motorhome broke a 2 ft. concrete bollard and a 5 ft. diameter concrete planter filled with dirt, flipped over and landed 150 ft below, on what used to be railroad tracks for the Prairie Line. When the concrete planter broke, dirt, concrete and rebar were thrown onto the staircase. The driver was ejected from the vehicle and did not survive. No one else was physically injured. Several students witnessed the incident and called 911. They asked UWT Campus Safety officers to perform CPR on the driver, but the driver was still breathing and the officers are trained not to perform CPR in that	To prevent or mitigate driver injuries: follow instructions given by previous owner, avoid cellphone use, wear seatbelts if present in vehicle. My recommendation for a "long-term solution" is minimize the number and severity of injuries/deaths of vehicle occupants or pedestrians by either: a. designing and erecting a barrier that can absorb the impact of at least a 20,000 lb vehicle traveling	Dave and Susan will discuss progress at October meeting.

	<p>case. There was also a report of gasoline near the victim. The driver died of her significant injuries at the scene. The students and any employee witnessing this event were advised of counseling avenues. The police and other reports stated that the driver had ignored a warning to tow the newly-purchased motorhome. When the brakes failed (as reported via a cellphone conversation with the driver's daughter, following behind), the driver turned right from Tacoma Ave. onto S. 19th St., which is downhill (about a 12% grade). At the bottom of the hill at Jefferson St., the estimated speed of the motorhome was 70 mph. Here is a news report: http://www.komonews.com/news/local/van-careensthrough-barricades-dow-n-150-foot-staircase-at-UW-Tacoma-270804221.html History of accidents at this location: There were at least three prior accidents; details are sketchy because the News Tribune doesn't report accidents where there are no serious injuries or fatalities, and the UWT Safety Committee meeting minutes don't often provide much detail. The Tacoma Police Department may have better records, but I did not consult them. On April 5, 2004 a minivan crashed through the barriers and narrowly avoided hitting pedestrians. Gasoline leaked from the vehicle, and one onlooker was advised by a faculty member who witnessed the accident not to light a cigarette. That crash prompted the addition of six 5 ft diameter concrete planters at "Jefferson Plaza". In another accident (date unknown), a car bypassed the planters (I believe) and ended up in front of Metro Coffee, near the railroad tracks. A third accident (22 Nov 2010, http://www.komonews.com/younews/109999134.html) involved a Pierce Transit bus, which lost control on icy roads. Luckily, driver skill and concrete barriers prevented the bus from tumbling down the incline, which includes sidewalks.</p>	<p>at 70 mph, or b. creating switchbacks from Jefferson and S. 19th up to either Market or Tacoma Ave., which moves the problem further up the hill. Note that our campus plan is to utilize more up-hill real estate over time. Interim solution: The remaining planters were re-arranged and additional barriers were put in place to fill in for the broken planter. The concrete bollard has not been replaced. Consequently, pedestrians are less protected from vehicle accidents than before this accident. If we can determine what force the current barriers could stop, equate that to a vehicle type/weight and velocity (e.g., a 2000 lb car traveling at 30 mph), and compare that to the traffic turning down S. 19th St from Market, we would have some data as to what our risk is and something that may suggest an interim solution.</p>	
2014-08-078	<p>was walking uphill from the dining hall when she tripped and fell. She injured her leg with this fall.</p>	<p>Maybe a stronger/brighter flashlight would have helped. Better lighting and better maintenance of the grounds may have assisted in preventing this incident.</p>	<p>Not applicable to this case, but a reminder needs to be made that accidents that result in hospitalization (being admitted) require notification to the L&I. Zach will communicate this awareness with staff in charge of Student Leader Retreat</p>

Student incidents reported to Campus Safety

No Campus Safety members were present. No Report.

Union Report

No union members were present. No report.

EH&S Report

Dave Leonard Reported:

- 17th Street Project:
 - Budget has been modified
 - The City of Tacoma is contributing \$100,000
 - The project has gone out to bid
- Grand Staircase situation will be updated at our next meeting.

Round Table / Old Business

- **Supervisor feedback on 2014-04-092:** Supervisor was contacted employees are told to wear long sleeved shirt doing these types of projects. Employees were also given staff uniforms on July 10th.
- **Emergency Training Part of Employee Orientation:** Supervisors have to request New Employee Safety Orientation checklist as part of general UW Tacoma New Employee Orientation. This includes what employee are to do in emergencies. When requested, Dave sends out an 8 page document. He rarely receives requests. Dave will send out the 8 page document for committee feedback.
- **Warden Training:** Dave and Bob are working with Will's replacement to develop a training.
- **Tioga Fire Drill:** August 25th. Susan, Stanley, and Dave met to go over improvements. They are going to schedule several other fire drills during the first 10 days of classes.

Round Table / New Business

Items discussed:

- **Angie:** Wanted to know if it was possible to have a student on the safety committee and the gate located in the stairwell at C17.
 - **Dave and Zach:** Will talk to ASUWT about the potential options
 - **Dave:** Will contact facilities about the sharp edge on the gate and put up a sign.
- **Dave:**
 - New employee orientation checklist has item for contacting Dave about safety information, but few supervisors are notifying him.
 - When anyone is hospitalized or killed, Dave (EH&S) and/or Campus Safety (to contact Dave after hours) need to be notified. If the affected person is an employee, within eight hours EH&S needs to notify L&I.
 - Field trips should have a safety plan, including locations of first aid kit and emergency services.

Meeting adjourned: 2:00 PM

Next Meeting:

October 9, 2014

Lucien Room (GWP 320)

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Submitted by: Zach Druce