



Faculty Affairs Committee Minutes

February 12, 2015; 11AM-12PM; WCG 322

Present: Tyler Budge, Katie Haerling, Gim Seow, Matthew Weinstein, and Anne Wessells.

Absent: David Schuessler

1. Housekeeping

a. Review and Approval of Minutes

Matthew Weinstein moved to approve the minutes from the January 29th meeting with one correction. Tyler Budge seconded. Minutes were approved unanimously by 5 members.

b. February 11th, 2015 EC Meeting Update

- i. Mary A. Smith, Administrative Coordinator to the Faculty Assembly, reported there were 26 **Senate Nominations** total and 6 confirmed nominations.
- ii. Cedric Howard, Vice Chancellor for Student and Enrollment Services (SES), presented on the **Student of Concern System**. His office works with students in quality of life issues to improve retention and progression toward graduation and as a central spot for staff and faculty to send students for whom they have concern. It is a system available to but not required of faculty. Bill Kunz, Interim Vice Chancellor for Academic Affairs and Cedric agreed that there is a need for clearer process and communication for faculty about how to navigate this system.
- iii. Nita McKinley, Faculty Assembly Chair: informed the council that
 - The actual code for the **Faculty Salary Policy Proposal** is being written and will be discussed at the next Faculty Senate meeting.
 - Zoe Barness, Associate Professor in the Milgard School of Business, is a **Faculty Senate Vice Chair Candidate** for next academic year.
 - The Regents are to meet February 12 to discuss the **Presidential Vacancy**.
- iv. Bill recounted upon:
 - Mike Allen, Professor in the School of IAS, will serve on the **UWT Head Librarian Search Committee**; there will need to be another faculty member on the committee who is not from IAS.
 - Both the **Institute of Technology and Education seek to become schools**.

2. Growth: Faculty Work Load

a. Defining and measuring service

Faculty discussed how to characterize qualitative or quantitative forms of data. It is difficult to capture professional academic service, especially to national or regional



organizations. That can be time-consuming labor, but not as visible. Faculty are drawn to this campus because of the urban-serving mission. Community service that fulfills the mission is difficult to catalog.

Faculty suggested using representative profiling of 30 faculty members, stratifying with rank and unit level, as paradigmatic examples. The committee could review their curriculum vitae (CV) and conduct a catalyst survey or interview for more information. The committee agreed to exclude directors and deans. One member suggested to start with 2 people each to see if the process works and to understand its complexities. Another member said that the third or fourth CV might bring up points not thought of with the first and second CV. The committee will include those receiving grant funds and/or course because it is important to compare what a person with course release can do versus those who do not receive those opportunities.

b. Schedule

A number of members will be absent on April 9th. Anne Wessells will consider cancelling that meeting or to work solely on the childcare issue.

3. Childcare Survey questions

Anne Wessells will create questions for the committee's review.

4. Tasks/ Next Steps

- Anne Wessells will create childcare survey questions for the committee's review.
- Mary A. Smith will send Matthew Weinstein the following information on all faculty: name, rank, unit, and appointment percentage.
- Matthew will stratify and select names at random for the committee to interview them regarding service.
- Matthew will chair the next meeting.