



Faculty Affairs Committee Minutes

February 26, 2015 11AM-12PM WCG 322

Present: Tyler Budge, Katie Haerling (via phone), David Schuessler, Matthew Weinstein, and Anne Wessells.

Absent: Gim Seow

1. Housekeeping

a. Review and Approval of Minutes

Matthew Weinstein moved to approve the February 12th meeting minutes; David Schuessler seconded. 5 members voted in favor unanimously.

b. Update: Executive Council

Anne Wessells reported no EC update because the last meeting was cancelled. Faculty Senator Election is open currently.

2. Growth: Faculty Work Load

a. Service Study

Mary A. Smith, Administrative Coordinator to the Faculty Assembly, sent a list of all full-time faculty organized by rank to Matthew Weinstein. Matthew used a sorted list to perform a randomized selection of names.

b. Identify administrators

The committee agreed to remove administrators or folks that have been recently on sabbatical.

c. Plan for contact, review of CVs

Matthew will divide the list so that each committee member will follow up with 6 faculty members. Anne Wessells suggested Matthew would follow up with 5, because he has done some extra work on this project. Matthew will create the wording for the email that the committee will send to ask faculty to participate. The committee decided the survey will be published with anonymous results.

3. Childcare

a. Draft survey questions

Anne Wessells has circulated the survey and results from 2010 that Tracey Haynie, Part-time Lecturer for the School of IAS, created. Anne built off that survey adding:

- Questions 6 and 7 to investigate the need for full-time and part-time childcare.



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- Questions 8-11, for students only, to examine how the lack of childcare is affecting student retention and success.

The committee agreed to

- Request feedback from:
 - ❖ Tracey, Bonnie Becker, Associate Dean of Curriculum and Academic Initiatives and Associate Professor in the School of IAS, and Natalie Jolly, Assistant Professor in the School of IAS, because of their past involvement. Anne will follow up
 - ❖ The student body (ASUWT)
 - ❖ Cedric Howard and Harlan Patterson
- Administer the survey in the first week of spring quarter
- Have Tyler Budge, Katie Haerling, and Anne Wessells take lead on the project.

b. Refinement, schedule

Spring term meeting schedule might change due to committee attendance.

4. Tasks/ Next Steps

- Anne Wessells to request feedback with the parties mentioned in 3.a.
- Matthew Weinstein to
 - ❖ Draft the email wording to send to the selected names
 - ❖ Assign selected names to the committee members