



Academic Policy & Curriculum Committee

February 18, 2015, WCG 322, 12:30-2:00pm

Agenda

- I. **Consent Agenda – Minutes: 1/21/15**

- II. **Revisit: Milgard Proposal Issues – Guests Ankur Teredesai and Martine De Cock, 12:30pm**

- III. **New Course Proposals**
 - a. **T CSS 101 – Computer Science Principles, Guest Alan Fowler, 12:45pm**

 - b. **IAS Environmental Sciences Collaborative Learning Seminars: Guests Bonnie Becker and Erica Cline, 1:00pm**
 - T ESC 155 – Biology Collaborative Learning Seminar
 - T ESC 156 – Chemistry Collaborative Learning Seminar
 - T ESC 157 – Physics Collaborative Learning Seminar
 - T MATH 158 – Pre-Calculus Collaborative Learning Seminar
 - T MATH 159 – Calculus Collaborative Learning Seminar

 - c. **Others**
 - T BUS 102 – Business and Society
 - T BUS 512 – Introduction to Health Policy
 - T FIN 430 – Intermediate Business Finance
 - T NURS 558 – Individual Health Assessment
 - *D T EGL 112 – Introduction to Indigenous Studies
 - T ESC 245 – Chemistry through History
 - T ESC 335 – Introduction to Geomorphology
 - T ESC 419 – Environmental Field Geophysics
 - T ESC 501 – Principles and Applications of Environmental Research
 - T ESC 510 – Environmental Health and Toxicology
 - T NPRFT 531 – Community Organizations and the Nonprofit Sector
 - T NPRFT 532 – Organizational Development
 - T NPRFT 551 – Essentials of Grant Writing and Fundraising
 - T NPRFT 601 – Nonprofit Internship
 - T WRT 120 – Academic Reading and Writing A

- T WRT 121 – Academic Reading and Writing B
- TWRT 389 – Nature Writing
- T CSS 592 – Research Seminar in Bioinformatics
- T CSS 593 – Research Seminar in Data Science
- T CSS 594 – Research Seminar in GIS
- T CSS 595 – Research Seminar in Cybersecurity

IV. Course Change Proposals

- *D T MGMT 480 – International Management
- T ACCT 601 - Internship in Accounting
- T HIST 498 – History Capstone Course
- T POLS 230 – International Human Rights

V. Program Reviews

- a. New Program: IT 1503 – Digital Forensics Option, Post Tri-campus Review**
- b. Program Change: IAS - Math Minor 1503**

VI. Graduate Petition

VII. Other Business

- a. Prerequisites**
- b. Diversity Designation Reviews and Policy Statement**
- c. EC workload question for us: Is the AP + CC arrangement working?**
- d. Summer Stipend Feedback from EC**



Academic Policy & Curriculum Committee

February 18, 2015, WCG 322, 12:30-2:00pm

Decisions

Revisits Milgard Proposal Issues – LMM will contact Haluk and Sergio in Milgard and recommend they collaborate with IT on their MS in Business Analytics.

The following course passed with 5 in favor, 0 opposed, 1 abstain.

- T ESC 155 – Biology Collaborative Learning Seminar
- T ESC 156 – Chemistry Collaborative Learning Seminar
- T ESC 157 – Physics Collaborative Learning Seminar
- T MATH 158 – Pre-Calculus Collaborative Learning Seminar
- T MATH 159 – Calculus Collaborative Learning Seminar
- T BUS 102 – Business and Society
- T FIN 430 – Intermediate Business Finance
- T NURS 558 – Individual Health Assessment
- *D T EGL 112 – Introduction to Indigenous Studies
- T ESC 245 – Chemistry through History
- T ESC 335 – Introduction to Geomorphology
- T ESC 419 – Environmental Field Geophysics
- T ESC 501 – Principles and Applications of Environmental Research
- T NPRFT 531 – Community Organizations and the Nonprofit Sector
- T NPRFT 532 – Organizational Development
- T NPRFT 551 – Essentials of Grant Writing and Fundraising
- T NPRFT 601 – Nonprofit Internship
- T WRT 120 – Academic Reading and Writing A
- T WRT 121 – Academic Reading and Writing B
- TWRT 389 – Nature Writing
- T CSS 592 – Research Seminar in Bioinformatics
- T CSS 593 – Research Seminar in Data Science
- T CSS 594 – Research Seminar in GIS
- T CSS 595 – Research Seminar in Cybersecurity

The following proposals were approved unanimously:

- T CSS 101 – Computer Science Principles
- T ACCT 601 – Internship in Accounting
- T HIST 498 – History Capstone Course
- T POLS 230 – International Human Rights
- IAS – Math Minor 1503

Graduate Petition - 1 petition

The following proposals were returned for review by Nursing:

T BUS 512 - Introduction to Health Policy

T ESC 510 - Environmental Health and Toxicology

This proposal was returned with request for more information with regard to how it addressed diversity issues in the U.S.

*D T MGMT 480 - International Management



Academic Policy & Curriculum Committee Minutes

February 18, 2015, WCG 322, 12:30-2:00pm

Present: Luther Adams, Andrea Coker-Anderson, Jane Compson, Lorraine Dinnel, Linda Ishem, Bill Kunz, Janice Laakso, Lauren Montgomery, Jocelyn Patterson, Patrick Pow, Jenny Sheng, Jennifer Sundheim, and Doug Wills

Absent: Kathy Beaudoin and Alexis Wilson

Guests: Alan Fowler (IT), Ankur Teredesai (Business), and Bonnie Becker & Erica Cline (IAS)

I. Consent Agenda – Minutes: 1/21/15

The minutes from 1/21/15 were accepted.

II. Revisit: Milgard Proposal Issues – Guests Ankur Teredesai

Discussion

APCC advised that the Institute of Technology (IT) look at the Business Analytics course, Data Mining, because of the overlapping titles. The review and conversation between Ankur and Haluk Demirkan and Sergio Davalos (Business) revealed more potential overlap between the new Milgard Masters of Science and existing and potential IT programs. Sergio and Haluk indicated they would approach their dean, Shahrokh Saudagaran. IT wants to collaborate with Milgard and asked for advice from APCC.

Bill Kunz said, Rob Friedman, Director of IT, knew about this program, but Bill is unsure how much. At this point, collaboration would have to come from Milgard.

The committee clarified that Business did not approach IT prior to APCC's approval. Because the vote has already happened, the committee has little leverage beyond making sure the Data Mining course signed off on by IT. Ankur made it clear he was looking for advice on future collaboration, and in no way wanted to interfere with Milgard's new MS. The committee offered to urge Milgard to collaborate with IT to their mutual benefit.

The committee emphasized the importance of section 9 of the new course and/or course change applications that states, "If this course includes subject matter currently dealt with by any other University units, the originating department must circulate this application for review by those units and obtain the necessary signatures prior to submission. Failure to do so will delay action on this application."

III. New Course Proposals

a. T CSS 101 – Computer Science Principles, Guest Alan Fowler

Discussion

Bill Kunz asked if this was a part of the transfer of core courses to the units. Alan responded yes that it is also being taught in UWS and UWB. It is a nation-wide development as an AP course in which high school students can receive university credit.

Vote

Doug Wills moved to approve the proposal; Jane Compson seconded. Five members unanimously voted in favor. (2 had left to teach.)

b. IAS Environmental Sciences Collaborative Learning Seminars, *Bonnie Becker and Erica Cline, 1:00pm*

Discussion

Erica and Bonnie summarized that

- Research says that when faculty are out of the classroom, students interact more fluidly and retain more information.
- The courses are to provide support for students in introductory science and mathematics courses to increase success and retention, following a collaborative learning model from the Institute of Technology.
- Each course matches with a disciplinary topic and accompanies it regardless of the place in the sequence.
- Students work together in peer collaboration on problem-solving exercises.
- Peers facilitators are paid through the students' course fee. They
 - Are trained
 - Major in mathematics, science, or pre-medical, etc.
 - Need to have taken the course the year previously
- The faculty involved are responsible for grading and oversight of the meetings. Faculty are given credit for teaching, but would need to teach 5 or 6 of these collaborative courses to equal one traditional 5 credit course.

Vote

Janice Laakso moved to approve the proposals; Doug Wills seconded. Six members voted in favor with one abstention.

c. Others

- T BUS 102 – Business and Society
- T BUS 512 – Introduction to Health Policy
- T FIN 430 – Intermediate Business Finance
- T NURS 558 – Individual Health Assessment
- *D T EGL 112 – Introduction to Indigenous Studies
- T ESC 245 – Chemistry through History
- T ESC 335 – Introduction to Geomorphology
- T ESC 419 – Environmental Field Geophysics
- T ESC 501 – Principles and Applications of Environmental Research
- T ESC 510 – Environmental Health and Toxicology
- T NPRFT 531 – Community Organizations and the Nonprofit Sector
- T NPRFT 532 – Organizational Development
- T NPRFT 551 – Essentials of Grant Writing and Fundraising
- T NPRFT 601 – Nonprofit Internship
- T WRT 120 – Academic Reading and Writing A
- T WRT 121 – Academic Reading and Writing B

- TWRT 389 – Nature Writing
- T CSS 592 – Research Seminar in Bioinformatics
- T CSS 593 – Research Seminar in Data Science
- T CSS 594 – Research Seminar in GIS
- T CSS 595 – Research Seminar in Cybersecurity

Discussion

Alexis Wilson sent an email in her absence to Mary A. Smith, the Administrative Coordinator to the Faculty Assembly, regarding, “TBUS 512, Introduction to Health Policy..., we teach that course in Nursing at the graduate level. I have taught for the past 5-years. Milgard may want to consider this as a duplicative course to what exists in nursing.” The committee found overlap needs to be considered along with the question if Nursing has the space to accommodate Business students.

Faculty asked if TESC 510, Environmental Health and Toxicology, held overlap with Nursing; there was no signature in section 9.

The committee agreed to postpone the vote on these courses until the next meeting.

The faculty asked Eric Cline how TESC 245, Chemistry through History, can fit 50 students. Erica said that it is the standard size for lecture introductory classes. That is why science faculty teach fewer courses per year.

Vote

Janice Laakso moved to approve the proposals with exception of TBUS 512 and TESC 510; Doug Wills seconded. Six members voted in favor, with one abstention.

IV. Course Change Proposals

- *D T MGMT 480 – International Management
- T ACCT 601 - Internship in Accounting
- T HIST 498 – History Capstone Course
- T POLS 230 – International Human Rights

Discussion

One member was concerned about the absence of a clear statement about diversity in the U.S. in the proposal. Faculty agreed to wait until they discussed the Diversity designation to vote on TMGMT 480, International Management.

Vote

Jane Compson moved to approve the proposals with the exception of TMGMT 480; Linda Ishem seconded. Six members unanimously voted in favor.

V. Program Change: IAS - Math Minor 1503

Vote

Doug Wills moved to approve the proposal; Jane Compson seconded. Five members unanimously voted in favor.

VI. Graduate Petition

Discussion

Andrea Coker-Anderson relayed that the student has met requirements for his degree, but needs 16 additional credits to graduate. He asked that courses from the community college be counted. Also, he only has 44 on campus credits of the 45 (out of 60) required. He would like to receive a waiver for 1 credit.

Vote

Jane Compson moved to approve the petition; Doug Wills seconded. Five members unanimously voted in favor. (2 had left to teach.)

VII. Other Business

a. Prerequisites

Discussion

Andrea Coker-Anderson presented the issues:

- The UW Equivalency Guide for Washington Community and Technical Colleges works on a Seattle-based system and is cataloged in a Seattle-centric way.
- UWT students are especially challenged because they are mostly from community college systems and want to transfer their credits. Psychology, in particular, is having difficulties, because valid community college courses are coded as electives and not as pre-requisite credits toward the major. Students have to get add codes. Sometimes students retake classes just to enter into the major.
- One idea is for UWT to have own equivalency guide.
- This affects UWT differently than UWB, because Bothell works hard to align with Seattle.
- This is a retention issue which the new Chancellor has heard and will speak to Provost about.

b. Diversity Designation Reviews and Policy Statement

Discussion

An email chain from Nita McKinley, Faculty Assembly Chair, and Bonnie Becker, the School of IAS's Associate Dean of Curriculum and Academic Initiatives was posted for review with this meeting's materials. In it, APCC was asked to clarify their diversity policy and process. Some questions were raised about the specifics of the policy as well. The issues are:

- Whether or not courses need to address diversity solely in the United States or can also include other nations.
- How long the D designation lasts
- Whether or not it matters who teaches the course
- How specific the policy statement should be e.g. specifying catalog description content, and/or amount of US emphasis.

Other aspects that were discussed include:

- It's the responsibility of each unit to make sure there is continuity in the teaching of D courses.

- Timing: students are building their academic plans with what has already been published. In April, the fall schedule will be posted; in May, the Registrar's catalog will be created. So D courses for next year must be voted on by APCC in March.

Lauren asked how to:

- Proceed with the courses Luther identified. She recommended that units be notified that their diversity courses will be reviewed and to submit supporting documentation by March 4th for this one-time review.
- Word the policy so that it is clear for programs

Lauren asked Mary A. Smith to look into when Executive Council approved APCC's recommendation and what the exact wording was.

c. EC workload question for us: Is the AP + CC arrangement working?

Discussion

The committee noted that faculty leave to teach at 1:20, therefore there is really only 50 minutes or so with the full committee present. So at times a quorum is not present. The diversity course reviews have put added pressure on the committee workload. There might be too much to accomplish during each meeting; the committee needs to prioritize to have quality meetings.

d. Summer Stipend Feedback from EC

Discussion

In order to have a summer meeting, there must be some simultaneous conversation, so the committee must meet on campus. However, the vote can be conducted via Catalyst. Lauren will present this at the next Executive Council next meeting.