

Faculty Assembly Executive Council (EC) Meeting Minutes
March 11th, 2015; 12:30-1:25pm; Lucien Boardroom, GWP 320

Present: Julia Aguirre, Juliet Cao, Charles Costarella, Sergio Davalos, Denise Drevdahl, Michelle Garner (via phone), Bill Kunz, Marcie Lazzari, Lauren Montgomery, Jill Purdy, Haley Skipper, and Anne Wessells.

Absent: Orlando Baiocchi Kelly Forrest, Bryan Goda, Matt Kelley, Nita McKinley, Janie Miller, Amos Nascimento, and Huatong Sun.

A. Action Items

APCC Summer Stipend

Proposal

APCC Chair, Lauren Montgomery, proposed to meet campus' need for processing of course proposals over the summer, particularly for newly hired faculty developing courses for the coming year:

- i. Holding one meeting in the summer with
 - The regular schedule of a posting deadline to review proposals (two weeks),
 - A face-to-face meeting to discuss, and
 - A vote on the proposals via Catalyst;
- ii. In 2015, the on-campus meeting will occur on Wednesday, July 29th, from 12:30 – 2pm;
- iii. Voting will occur via Catalyst, open for one week after the meeting date;
- iv. No program proposals will be reviewed, but course proposals will be on the agenda;
- v. A stipend of \$150 for each of the nine faculty members of the committee (a total of \$1,350) to compensate for this work.

Discussion

A member suggested having the VCAA pay for this stipend. Other members responded that curriculum review and approval is delegated work of the Executive Council. To be paid by the VCAA might suggest a conflict of interest.

Decision

The council added that compensation for participation is left to the discretion of the APCC Chair based upon each faculty member's discussion and vote posted on catalyst.

Jill Purdy moved to accept the proposal with the above amendment. Sergio Davalos seconded. The motion passed unanimously with 11 in favor.

Consent Agenda

The minutes of the February 27th meeting were accepted by consent.

B. Discussion Items (in alphabetical order)

Chair's Report – given by Marcie Lazzari, Vice Chair

- i. **2015 Faculty Assembly Important Issues Poll:** 89 respondents; information will be released after the data analysis is complete.
- ii. **Faculty Senate Vice Chair candidates:** Zoe Barsness, Associate Professor, Business, first ever UW Tacoma and/or UW Bothell faculty member to run in this election.

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- iii. **Senate elections:** Mary A. Smith, Administrative Coordinator, Faculty Assembly, announced that all UW Tacoma candidates were successful:
- Julia Aguirre, Associate Professor from Education
 - Mohamed Ali, Associate Professor from the Institute of Technology
 - Yan Bai, Associate Professor from the Institute of Technology
 - Jim Gawel, Associate Professor from the School of IAS
 - Mark Pendras, Associate Professor from Urban Studies
 - Gim Seow, Associate Professor from the Milgard School of Business

Faculty Affairs Committee Report

Chair Anne Wessells explained her committee is investigating:

- i. **Campus' Growth Effects on Workload:** In the context of mission of campus, the committee is to investigate and characterize the nature of faculty workload, including service. The committee is collecting data on faculty workload by
- Randomly selecting faculty members by rank
 - Pulling out those with a significant administrative role
 - Contacting selected faculty and confirming willingness
 - Looking at most recent Curriculum Vitae
 - Conducting interviews with selected faculty
 - Starting in spring quarter 2015

Discussion

Faculty asked that the committee consider

- Some faculty of color have a heavier service load
 - Some departments do not value service, and therefore the CVs may not be sufficient. Anne emphasized the interviews that will also take place to clarify this difference
 - Annual Reports used in Faculty Annual Reviews. Anne said there are privacy concerns and the members are not able to access those.
 - Class size. Anne responded that the committee did not want to investigate class size as so many variables are involved, thus valid comparisons are not able to be made. The committee is looking at the growth of class size overall.
- ii. **Childcare:** The committee asked the following people to give feedback on a survey to be released in Spring
- Harlan Patterson, Vice Chancellor, Finance & Administration
 - Cedric Howard, Vice Chancellor, Student and Enrollment Services
 - Bonnie Becker Associate Dean of Curriculum and Academic Initiatives and Associate Professor, School of IAS
 - Natalie Jolly, Assistant Professor, School of IAS
 - Tracey Haynie, Part-time Lecturer, School of IAS
 - Jocelyn Patterson, President, Associated Students of UWT

VCAA Report

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- i. **Budget Updates:** Ana Marie Cause, Interim President has received preliminary information regarding salaries; her guidance was forwarded to units. Campus will begin work on merit reviews in the spring
- ii. **Campus growth projections:** Faculty asked the overall campus growth plans. Bill said that Interim Chancellor Kenyon Chan slowed down the growth trajectory until Chancellor Mark Pagano arrives and a strategic growth plan is developed.
- iii. **Law school:**
 - Bill is a part of the weekly development conversations
 - Bruce Kendall, President & CEO, Economic Development Board of Pierce County, made a public announcement to drive plans forward
 - It will be accredited through Seattle
 - Questions circulating are: Will classes be online? Will students need to commute for some classes to Seattle? Classes will be held primarily at night
 - It has been articulated that the Law School will use shared space unless Seattle pays for and builds more space

Faculty requested that

- The advantages to Tacoma students, faculty, and staff be publicized
 - The community understands that faculty and campus are not behind this. Faculty need to be involved in the discussion.
- iv. **New faculty Lines 2015-2016:** Bill circulated 2015-2016 Faculty Search Requests; it is a confidential draft.
 - There are a broad range of requests: some are carryovers from failed searches of last year, some are to replace retirees, some are for growth.
 - 32 are new excluding conversions and replacements;
 - Bill, Interim Chancellor Kenyon Chan, and Harlan Patterson, Vice Chancellor for Finance and Administration, are comfortable with 15-20 new hires. Incoming Chancellor, Mark Pagano, will make the final decisions.
 - New hires for the ED.D. program need to be discussed as the addition of a new cohort was delayed.
 - v. **School Conversions:** there are revised proposals that EC will review next quarter.
 - vi. **Space updates** for Urban Solutions Center (Old Spaghetti Factory building): Bill asked faculty how to seek faculty input on space allocation. Faculty suggested asking units to nominate or suggest folks. Faculty asked for the timeline on this discussion; Bill stated it will be available in spring quarter.

Meeting Adjourned