



Academic Policy & Curriculum Committee

May 20, 2015, WCG 322, 12:30-2:00pm

Agenda

1. Consent Agenda – Minutes: 4/18/15

2. Program Reviews

a. New Program:

American Indian Studies Minor - 1503

b. Program Changes

IAS PPE 1503

IAS EGL 1503

BASW Major 1503

3. VCAA Report

4. New Course Proposals

T CS 461 – Hardware for Cryptography

*D TEGL 101 – Introduction to Ethnic Gender and Labor Studies

T EST 345 – Investing in the Environment

T HIST 102 – Introduction to Global Studies

THIST 231 - Ancient Mediterranean World

THIST 491 – Advanced Topics in the Ancient and Medieval ...

TPYSCH 346 – Skepticism and Critical Thinking

THLEAD460 – Personnel Management

TBGEN 210 – Introduction to Corporate Responsibility

TBGEN 310 – Measuring Corporate Responsibility

TBGEN 320 – Communicating Corporate Responsibility

TEDLD 595 - Issues and Best Practice for Special Programs

TEDLD 802 – Capstone Seminar

TSOCWF 414 – Introduction to Field

5. Course Change Proposals

T NURS 503 – Advanced Field Work

TMATH 307 - Introduction to Differential Equations.
TMATH 308 - Matrix Algebra
TMATH 390 - Probability and Statistics in Engineering and Science
TMATH 424 - Introduction to Real Analysis I
TMATH 425 - Introduction to Real Analysis II
TWRT 111 - Discourse Foundation

6. Other Business

Distance Learning changes in Seattle and UW Tacoma policy.
Updated diversity policy
Graduation Petition Policy
EC Review
Voting for Chair



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Minutes

Present: Alissa Ackerman (substitute for Janice Laakso), Luther Adams, Kathy Beaudoin, Andrea Coker-Anderson, Jane Compson, Lorraine Dinnel, Linda Ishem, Bill Kunz, Lauren Montgomery, Jocelyn Patterson, Jennifer Sundheim, and Doug Wills

Absent: Patrick Pow, Jenny Sheng, and Alexis Wilson

7. Consent Agenda - Minutes: 4/18/15

The minutes from the April 15th meeting were accepted.

8. Program Reviews

a) *New Program: American Indian Studies Minor - 1503*

Presentation

Bonnie Becker, Associate Dean of Curriculum and Academic Initiatives in SIAS, said that last year's search was successful with two new faculty members who culminated this major and minor. The purpose of the minor is to allow students from any major to study these classes. This minor would allow students to pursue their interest and be rewarded.

Vote

Jane Compson moved to approve; Linda Ishem seconded. The motion passed with 7 unanimous votes and no abstentions nor opposition.

b) *Program Changes*

- IAS PPE 1503
- IAS EGL 1503
- BASW Major 1503

Doug Wills moved to approve; Jane Compson seconded. The motion passed with 6 unanimous votes and no abstentions nor opposition.

9. VCAA Report

Bill Kunz has circulated the *UW Tacoma New Degree & Major Proposals* flow chart with Seattle curriculum interests and The Graduate School to make sure it is in sync.

10. New Course Proposals

- TCS 461 - Hardware for Cryptography
- *D TEGL 101 - Introduction to Ethnic Gender and Labor Studies
- TEST 345 - Investing in the Environment
- THIST 102 - Introduction to Global Studies
- THIST 231 - Ancient Mediterranean World
- THIST 491 - Advanced Topics in the Ancient and Medieval ...

- TPYSCH 346 - Skepticism and Critical Thinking
- THLEAD460 - Personnel Management
- TBGEN 210 - Introduction to Corporate Responsibility
- TBGEN 310 - Measuring Corporate Responsibility
- TBGEN 320 - Communicating Corporate Responsibility
- TEDLD 595 - Issues and Best Practice for Special Programs
- TEDLD 802 - Capstone Seminar
- TSOCWF 414 - Introduction to Field

Discussion

TEDLD 802: the committee assumed this was a support course for an already existing capstone course. This doctorate capstone is guided and directed by graduate committee members; it is an alternative to a dissertation. A committee member would like to have seen more discussion of the capstone course itself. 802 is not a requirement, but is optional additional support.

TEGL 101: The committee agreed a vote would include this diversity designation.

Vote

Kathy Beaudoin moved to approve; Jane Compson seconded. The motion passed unanimously.

Then it was noted that TEST345 was not yet approved by Milgard, so a separate vote was held for this course, contingent on Milgard signing off. It was approved with 5 yes, 0 no, and 2 abstain.

11. Course Change Proposals

- TNURS 503 - Advanced Field Work
- TMATH 307 - Introduction to Differential Equations.
- TMATH 308 - Matrix Algebra
- TMATH 390 - Probability and Statistics in Engineering and Science
- TMATH 424 - Introduction to Real Analysis I
- TMATH 425 - Introduction to Real Analysis II
- TWRT 111 - Discourse Foundation

Discussion

The math courses' changes involve moving the courses into two areas of knowledge; it is okay to have classes fit into multiple categories.

TNURS 503: One member did not understand how a 3-credit class would be taken with maximum of 12. Others answered it was a directed study that can be repeated up to 4 times.

Vote

Alissa Ackerman moved to approve; Doug wills seconded. The motion passed with 7 unanimous votes and no abstentions nor opposition.

12. Other Business

a) Distance Learning changes in Seattle and UW Tacoma policy

The Seattle campus decided to change its Distance Learning Policy to allow a course to be considered an on-campus course as long as there is any face-to-face contact during the quarter. So only 100% off-campus courses need apply for DL status. If APCC does not want to also adopt Seattle's policy, it will need to write its own policy.

Member said they liked it because: of the flexibility in course creation and implementation; it allows faculty to create a hybrid without a special designation.

Others said they did not like it because it allows a face-to-face class to be up to 99% not-face-to-face. There does not seem to be any quality control or measure of best practices, nor is training needed.

One member had asked Assistant Chancellor for Instructional Technologies Coleen Carmean for her thoughts. She likes the flexibility, but does raise the concern that we just have to trust people to be professional.

The committee asked to see the complete policy. Lauren will request the policy and the committee can talk about it in June.

b) Updated diversity policy

Lauren Montgomery presented the 3 points to Executive Council. The first two were approved. EC asked APCC to add a sentence explaining Tacoma's inclusion of "a primary US focus". Members said that US-specificity might not benefit the 12% international students. Others said there has been extensive conversation on this and the majority opinion is that the diversity content should focus on the US, not to eliminate international experiences, but to fit the community-engaged mission. It is important to understand diversity in the country a student chooses to study in.

c) Graduation Petition Policy

It was realized this year that UWT has no appeal process for Graduation Petitions that are declined. Andrea Coker-Anderson and Lorraine Dinnel decided to update the Graduate Petition application as well as create an appeal process. They began by looking at Seattle's and Bothell's examples. The new elements of the UWT application are: 1) Fewer items to petition over, now just Foreign Language Requirement and Residency, (Mathematics and English composition were eliminated because they are not used), and the "other" category can capture unforeseen issues. 2) They added that a Degree Auditing Report System (DARS) should be submitted by the student - it lists all the graduation requirements and whether or not a student has completed them. The appeal information will appear in the letter students receive about the APCC decision on their petition. The appeals process should be conducted within 30 days after receiving the letter. Once a decision on the appeal is

reached by APCC, it is final. Students are appealing too soon to graduate date, this appeal must occur 3 quarters before they plan to graduate.

Members asked for the form could be digitally active and that it explicitly state that the form needs to be typed because earlier handwritten petitions have been difficult to read. Faculty asked for a sentence that informs the petitioner that the more information they provide, the easier it is for the committee to understand their case.

The committee asked if a denied petition would be returned with comments. Andrea responded that it would to prompt the student to speak to those items.

The next step in this process is that Executive Council will look at this form.

The member asked that this process become more easily confidential so that the student member would not run the risk of breaking privacy. The chair and the administrator agreed to work on creating a better method to ensure confidentiality.

d) EC Review

A faculty member proposed to put the review on workload on hold. The committee felt it had an adequate and reasonable workload.

e) Voting for Chair

Lauren Montgomery self-nominated to continue as Chair for another year; contingent on becoming an IAS representative. The vote passed with 7 unanimous votes and no abstentions nor opposition and with support from non-faculty members.

f) Goals in first-year experience

A member asked to talk about 100-level courses and the results of the reabsorption of the CORE. Another member interjected that the CORE will not be completely eliminated; some elements will still exist.

Discussion was held around the maximum class size, 25 or 40 students, and whether or not just first-year students should attend or other could too, including graduate students.

The committee asked that an update be written and shared by the Undergraduate Education Academic Council (UEAC) and VCAA. Chancellor Mark Pagano and Bill Kunz will attend the UEAC meeting next week.

Faculty asked if there were a discussion on placement classes Bill Kunz mentioned the example of a pre-autumn 2-credit writing course and that stretch model courses are very popular. Guided Self-placement takes place currently so students have a buy-in into where they are placed. The Teaching and Learning Center will be very involved in the registration of students. Remedial classes are currently occurring at community colleges.

Lauren Montgomery will ask Asao Inoue to come in June to discuss placement.