



**Faculty Affairs Committee Meeting Minutes**

January 20, 2016 12:30-1:30pm CP 303

**Present:** Margo Bergman; Marian Harris; Ann Frost; Laura Botello (guest from Student Engagement)

**Absent:** David Schuessler; Greg Benner; Susan Johnson; Katie Haerling.

**1) Childcare Assistance Program**

**Presentation:** Laura Botello presented – The Childcare Assistance Program is a funding resource for students based on service/activity fees. Typically 40 students per quarter participate in this program. For a childcare facility to be covered by this program, it has to be registered with the Department of Early Learning. CAP has a list of providers based on who students use, but due to liability, cannot recommend a specific center to a student. Applications are accepted September through the end of spring; students only need to apply once a year.

Childcare and Family Support Services is the contact for use of the Lactation Station. They are working on getting more space as this is a growing need for students, faculty, and staff. Laura brought resources/handouts on: Childcare and Family Support Services, Information for Pregnant Students, Student Health Services, The Family Justice Center, Student Counseling Center, and The Muse Childcare Center.

**Discussion:** Members inquired how students find out about these services. Laura responded that they send out update emails on Mondays to the student listserv, have advertisements on TVs around campus, and are working on other ways to advertise these services. She said that the majority of students find out about them through word-of-mouth.

Members asked if there is a list of childcare providers used by students. There is a list which separates providers by location and all of them are licensed with the Department of Early Learning.

Members expressed concern that Muse does not take children under eighteen months. Laura responded that their department can give out the information about Muse, but does not have any input into that program. The Childcare Assistance funding can be used toward Muse, though. She commented on TCC’s childcare model and how it is very student centered in regards to time-frame, ages of children, etc. A survey performed approximately a year ago cited UWT student preference for childcare as being drop-in, on campus, with the ability to visit children in between classes, etc. Laura will look for the results of this survey and share it with the committee.

As for the Muse, she will ask about what kind of discounts can be offered to students, staff, and faculty (based on what is built into the contract.) Overall, the Muse Childcare Center was not as directly aimed at UWT as they had originally hoped. It was suggested that in moving forward, UWT should look at other childcare models like TCC’s. Faculty Affairs will stay in touch with the Childcare Assistance Program for updates.

**2) Revision – FAC Charge in Bylaws**

**Presentation:** Marian Harris presented, noting that the additions were taken directly from the *Resolution Concerning Faculty Support of Diversity, Equity, and Inclusion*. See Appendix A. Members read the revision and agreed with it; no further suggestions. It will be taken back to the Executive Council for initial approval, and then be voted on by all faculty at the Spring Faculty Assembly meeting (4.22.16.)

**3) Draft- Childcare Survey**

**Presentation and Discussion:** Margo Bergman presented the draft saying that she had worked to streamline the survey, update the costs to be current, ask specifically about what the needs are, and include age ranges of children. Members discussed the prices ranges of childcare, asking for wider and higher ranges, which would serve to inform how much students need in the way of subsidies. The goal is to show the need, what people can afford, the difference between those that could be made up in subsidies, and bring this information to someone who makes financial decisions.

Members also requested that a component be added to the survey that asked the participants awareness of the services available to them. Additionally, a question regarding which programs have a policy about bringing children to class and the participants awareness of said policy. An idea for a \$20 gift card as incentive was brought up to be looked into as well.

The survey will go out to all of campus. Faculty Assembly Coordinator will work on gathering listserv information, inquiring about using some of the FA Excellence Fund to supply a \$20 incentive gift card for a

randomly selected survey participant, and if surveys from standing committees first need to be approved by the Executive Council before they are sent out.

#### **4) Other Business: Family Leave and Tenure Track**

**Discussion:** A member brought up that the EVCAA asked about a policy that would stop the “tenure-track clock” for those who went on family leave. A member will draft a policy regarding how long the tenure-track clock should be stopped for and bring it to the February meeting.

#### **5) Adjourn**

## **Appendix A**

### Section 2. Standing Committees

#### A. Faculty Affairs Committee

1. Charge – The Faculty Affairs Committee shall investigate and respond to issues of widespread faculty concern including, but not limited to, faculty governance, procedures regarding tenure and promotion, merit, and teaching assessment. Matters for investigation may be brought before the Faculty Affairs Committee by the Executive Council or any member of the University of Washington Tacoma faculty. Where warranted this committee shall formulate specific policy proposals and forward its recommendations to the Executive Council, which may bring proposals and recommendations to the Faculty Assembly for a vote or may adopt them as provided in Article V, Section C of these bylaws.

#### DRAFT OF REVISED CHARGE

#### A. Faculty Affairs Committee

1. Charge – The Faculty Affairs Committee shall investigate and respond to issues of widespread concern including, but not limited to, faculty governance, procedures regarding tenure and promotion, merit, teaching assessment, and an ongoing focus upon race and equity issues. Issues/concerns about race and equity will be taken to the Executive Council in order to develop a proactive/collaborative response by members of the Faculty Affairs Committee and the Executive Council. Matters for investigation may be brought before the Faculty Affairs Committee by the Executive Council or any member of the University of Washington Tacoma faculty. Where warranted this committee shall formulate specific policy proposals and forward its recommendations to the Executive Council, which may bring proposals and recommendations to the Faculty Assembly for a vote or may adopt them as provided in Article V, Section C of these bylaws.