



Faculty Affairs Committee Meeting

November 20, 2014 11AM-12PM CP 331

Minutes

**Present:** *Tyler Budge, Katie Haerling (via phone), David Schuessler, Gim Seow, Matthew Weinstein, and Anne Wessells*

## 1. Housekeeping

### a. Review and Approval of Minutes

Matthew Weinstein moved to approve the minutes; Katie Haerling seconded. The minutes of November 6<sup>th</sup> were approved unanimously.

### b. Update: EC

Anne Wessells reported that next meeting is on Friday.

## 2. Leadership Updates

Gim Seow introduced Cedric Howard, Vice Chancellor for Student and Enrollment Services, and Harlan Patterson, Vice Chancellor for Finance and Administration.

### a. Childcare center

#### Harlan and Cedric relayed details of the plan

- i. **Location:** ground floor of the Children's Museum of Tacoma (CMT)
- ii. **Delays:** because of deaths and retirements, changes have occurred. Tacoma Community College (TCC) has removed itself from operations, which means the CMT will be the operators and UWT will proceed as the financial backer.
- iii. **Cost:** based on the Tacoma-area market rate, the cost per child is \$900. Students have the opportunity to apply for a voucher. Faculty asked how to get support for staff and faculty for childcare. Harlan said that it must be money labeled for that specific reason, not state funds. It can be hard to raise that kind of gift.
- iv. **Enrollment:** UWT holds 50-55 slots; CMT holds up to 5 slots. If there are not enough children, registration will be open to community members. Cedric added that the current model is to show priority to full-time students and fully enrolled children. Faculty asked if children would be shown priority in the following year and/or allowed to renew enrollment without having to apply again. Cedric said that the first year's plan is his first priority and then he will consider how to operate the following years. Anne Wessells asked if the enrollment practices could be more diverse or variable. Harlan stated that TCC used to do the drop-in model but disruptive, causing a transition for the whole group. Another option would be at Bates College because they run a drop-in center. Anne asked for 2 or 3 days enrollment flexibility. Harlan

**Faculty Affairs Committee Meeting**  
November 20, 2014 11AM-12PM CP 331  
Minutes

said that might available in the future.

Cedric stated that TCC has 92 children at their site, 24 of them are children of UWT students who transferred. Faculty asked to clarify if UWT students would have their choice of childcare at TCC or CMT/UWT. Cedric replied that the UWT students with children at TCC have that opportunity because TCC allows transfer students to use their center-and these students are transfer students from TCC to UWT.

- v. **Timeline:** the goal would be to open September 2015
- vi. **Funding:** \$5,000-6,000 of gifts needs to be raised to fund the capital campaign. The operation is expected to break even and pay for itself.
- vii. **Ages:** intended to have 1-5 year olds because of licensing requirements and not to complicate a new program more
- viii. **Hours of Operation:** will be based on UWT's needs
- ix. **Mission:** this operation will match UWT's urban-serving engagement mission to engage with professionals and artists of the community. There are other childcare providers who might want to adopt the model that might entertain the thought of carrying out a program like this in the future. it is a great partnership to engage in mission together.
- x. **Curriculum:** that there will be an established, researched curriculum, from the children centers of Reggio Emilia (<http://www.reggiochildren.it/?lang=en>), with the play-to-learn concept. The difference between this center, between Bates, Pierce, and TCC, is that UWT students are not studying or practicing what they learn on the children.

**Faculty weighed in**

- xi. **Fresh Data:** Need to re-document demand from staff, faculty, and students, since the numbers are about 4 years old. Harlan welcomed fresh data.
- xii. **Models:** Have different models in other states had been examined. Harlan said that they haven't looking into other models because they want to keep the model simple so there can be immediate success.
- xiii. **New Administration:** Anne asked how to make this salient to new administration. Harlan said that this committee's advocacy is important and that he and Cedric will keep it as a priority. Harlan's perception is that none of the candidates would derail this project. Cedric said, from the student perspective, there are three things desired: student center, recreation center, and child care. In January students will get two of those things, so the childcare center will become Cedric's first priority.
- xiv. **Committee Interest:** FAC has a unique interest in the issue because of the work that the previous taskforce did (Bonnie Becker, Natalie Jolly, and Tracy Haynie) and because this will ensure greater staff, faculty, and student success



**Faculty Affairs Committee Meeting**

November 20, 2014 11AM-12PM CP 331

Minutes

**b. Future campus space: classrooms and parking**

Anne asked if there are plans for larger classrooms to serve more students at once. Harlan answered that the next projects are, in order:

- i. **McDonald-Smith Building:** connecting to Cherry Parkes and building breakout rooms, faculty offices, and one or two classrooms with a capacity of 35 because of the brick structure
- ii. **Old Tioga Building:** building earthquake-safe offices
- iii. **Tacoma Paper & Stationery Building:** creating classrooms, because of the footprint and space between columns, of roughly the capacity of 40-80
- iv. **A new building:** in 4-8 years; the site is undetermined.

There are no plans at the moment to build 100-150 large classrooms. It been established as a high need from students or faculty. There needs to be more clarification of what growth will occur with the undergraduate programs.

Faculty asked about parking considerations. Harlan said that there is a master parking plan in discussion. Harlan reported that parking garages cost \$50-60,000 per stall. It would cost 5 times as much. Another idea is to build new buildings with parking structures underneath.

**3. Growth Review: defining 'faculty workload'**

Due to time constraints, that this would be discussed and decided on during the December 14<sup>th</sup> meeting.

**4. Tasks/ Next Steps**

- Anne Wessells to find out more from Donald Chinn, who previously chaired the committee and who did work on faculty workload.

**5. For the Good of the Order**

A committee member shared that on November 18<sup>th</sup> all UW employees received an email from Cheryl Cameron, Vice Provost for Academic Personnel, and the UW HR/Payroll Modernization Project that starting December 2015, employees would be paid biweekly. Harlan Patterson said that this change would bring better financial planning. Faculty agreed it would be easier for the institution, but not for employees. It seemed to a member that this notification was published stealthfully and should be made more apparent.