

Faculty Assembly Executive Council (EC) Meeting Minutes
November 5th, 2014; 12:30-1:25 pm; Lucien Boardroom (GWP 320)

Present: Julia Aguirre; Juliet Cao; Charles Costarella; Sergio Davalos; Denise Drevdahl; Kelly Forrest; Michelle Garner; Bryan Goda; Bill Kunz; Marcie Lazzari; Nita McKinley; Janie Miller; Lauren Montgomery; Jill Purdy; Haley Skipper; Huatong Sun; and Anne Wessells

Absent: Orlando Baiocchi; Amos Nascimento; and Mark Pendras

Guests: Christine Stevens, Chair of Undergraduate Education Academic Council

A. Action Items (in alphabetical order)

Consent Agenda

The minutes of the October 24th meeting were accepted.

Resolution on the Recommendation from the Ad Hoc Task Force on Undergraduate Education (Appendix A)

Nita McKinley introduced the resolution and proposed that a vote should happen via Catalyst so that those who had to leave near the end of the discussion to teach could vote. She explained the background on the resolution.

- The resolution comes from the Executive Council leadership (Nita, Marcie Lazzari, and Jill Purdy). Nita has spoken with multiple faculty, including members of the UEAC (Undergraduate Education Academic Council) and the ad hoc Task Force, as well as Bill Kunz.
- The intention is to ensure that appropriate faculty governance is observed
- Based on previous EC policy, faculty councils were established in both OUE and Global Honors to ensure faculty oversight.
- It is EC responsibility to advise APCC on this matter and provide support for ensuring faculty governance has taken place.
- Faculty may be viewed by administration as “roadblocks,” but there are other examples (such as the restructure of IAS) where faculty and administrators have worked collaboratively and transparently to enact major changes in a timely fashion.

Bill Kunz reported that

- The process is not complete.
- He has met with and continues to meet with Christine Stevens and the UEAC to work on the proposal.

Discussion included

- This resolution reinforces rules already in place. Faculty and administration are partners in the process; each has responsibilities.
- The ad hoc committee occurred when faculty were not on contract.
- The UEAC sent a plan to revamp the first year curriculum J.W. Harrington, the prior VCAA, in May 2014. But this was not reported to the deans/directors.
- Concerns were raised about the plan developed by the task force being more about efficiency than retention.
- This resolution would be helpful to all faculty councils.
- More documentation of UEAC deliberations on line are needed to ensure that information is not lost.

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- Attracting leaders to campus who support shared governance is important.

It was moved and seconded to approve the resolution. The vote will take place through Catalyst with a deadline of 5pm, Friday, November 7.

Addendum to the Minutes

Faculty approved the Resolution on the Recommendation from the Ad Hoc Task Force on Undergraduate Education via a catalyst vote that closed 5pm, Friday, November 7, 2014 with a vote of:

Approve	16
Oppose	0
Abstain	1
No Vote	2

B. VCAA Report

- I. **Course Equivalencies:** The Provost was not aware that there was an issue; she will pursue it
- II. **Proposed Faculty Salary Policy:** is waiting for the Faculty Senate's vote; the Provost is concerned that it will initially be a lot of work without any additional money in the system.
- III. **TLC assessment:** is ongoing. A report will be released in next few weeks
- IV. **Advising:** The reorganization is moving forward
- V. **Recommendations from the Provost committee on Lecturers:** These documents will be discussed by the council of deans in Seattle. There are concerns that the document requires all part-time searches be competitive. Nita will forward these documents to the EC Reps to discuss with their faculty. Nita and Bill requested faculty speak to them if they have concerns about the documents.
- VI. New software to analyze retention. Seattle is requesting UWT pilot this new software, which will allow us to track things like whether a student who goes through orientation has a better success rate than one who does not.
- VII. **Tacoma Paper & Stationery Building:** Faculty asked what happened to all the proposals submitted for the Tacoma Paper & Stationery building.
 - J.W. Harrington had informed EC previously that the proposers had already been notified of the status of their proposals.
 - Requested information be made available to the rest of the faculty on which proposals were being implemented and how decisions were being made.

C. Budget Presentation

Harlan Patterson, Vice Chancellor of Finance & Administration, and Jan Rutledge, Associate Vice Chancellor for Finance, presented that:

- I. **The budget is not final yet**

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- On the 17th of December the UWT status report and budget plan is due to the Provost. Harlan requested comments/concerns be sent to him
- No final decisions have been made yet made – except already-approved faculty searches
- Enrollment goals discussion have begun and will affect faculty hiring decisions
- The budget for the Fiscal Year 2016 will not be finalized until July because the state budget changes will not occur until May
- Campus will make their own tuition cost decisions and the new Chancellor will be involved

II. Renovation of Legacy Buildings

- For the McDonald Smith (MDS) major capital project construction will commence in January 2015; with the exception of the retail floor, which is already in place. There will be 45-50 offices and 2-4 seminar rooms.
- In fall 2016 renovation of the Tioga building will begin to create additional offices. This building is not big enough to accommodate classrooms.
- After the Tioga, MDS, and Tacoma Paper and Stationery building renovations, any construction will be new buildings as these are the last of our legacy building.
- The next stage of buildings will most likely need additional revenue as there will not be any new state funding likely for many years.

III. Other information

- The other income listed is interest income. For example: student fee deposits receive interest income.
- Construction to reconfigures 17th Street is paid for by the state for campus development.
- Childcare in partnership with the Children's Museum of Tacoma plans to open with a 55-child capacity in the fall of 2015 and will only serve children 1 year and older. If this model is successful, it may be replicated out to provide additional childcare spaces with donor money.

Nita requested points of faculty consultation be listed on the annual budget process schedule.

Meeting Adjourned



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