



FACULTY ASSEMBLY

UNIVERSITY of WASHINGTON | TACOMA

Academic Policy & Curriculum Committee

November 19, 2014, WCG 322, 12:30-2:00pm

Agenda

- I. **Consent Agenda – Minutes : 10/15/14**
- II. **Proposal Reviews**
 - a. Program Changes
 - Criminal Justice 1503 – W designation change
 - IT 1503 – Name change (revisit)
 - b. New Courses
 - TCS461 Advanced Software Engineering
 - TCS510 Enterprise Architecture Foundations
 - TCS511 Advanced Enterprise Architecture
 - TCS544 Applied Linear Algebra
 - TARTS120 Music Appreciation
 - TCOM465 Contemporary Free Speech Issues
 - TEGL305 American Indian Movement
 - TSOC270 Introduction to Asian America: Sociological and Interdisciplinary Perspectives
 - TCSS450 Mobile Programming
 - TCSS531 Cloud and Virtualization Engineering
 - TCRIM434 Homicide
 - TCRIM450 Comparative Criminal Justice Systems, Study Abroad
 - TSOCW552 Indian Child Welfare
 - c. Course Changes
 - TNURS523 Assessment and Program Planning
 - TNURS561 Program Design, Implementation, and Evaluation
- III. **EC review of APCC – What are our recommendations here?**
- IV. **Other Business**
 - a. Writing Studies Director Asao Inoue at 12/10/14 meeting
 - b. UWT Director of Curriculum Development – job advertisement

- c. Instructor authored textbook policy
- d. Faculty Assembly By-Laws - updates for APCC
 - i. A third IAS representative now that voting faculty is 116
 - ii. A student representative from ASUW
 - iii. APCC chair is a voting member both on APCC and EC
- e. EC resolution on OUE



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Present: Luther Adams, Diane Kinder (substitute for Kathy Beaudoin), Andrea Coker-Anderson, Linda Ishem, Bill Kunz, Lauren Montgomery, Patrick Pow, Jenny Sheng, Jennifer Sundheim, and Alexis Wilson

Absent: Kathy Beaudoin, Janice Laakso, and Doug Wills

I. Consent Agenda – Minutes: 10/15/14

Minutes for the 10/15/14 meeting were approved with one change.

II. Proposal Reviews

a. Program Changes

Discussion

A committee member voiced that the W designation does not have to be enforced on every section of that given course; it can be independently applied, but should be listed in the time schedule. Those are assigned on a quarterly basis by the programs. Faculty added that the students expected the W designation but are not getting it because the instructor changed. Andrea will meet with the program administrators and remind them of these implications.

A member asked if the Diversity designation stays with a course always. Andrea replied yes.

Action

Linda Ishem moved to approve the Program Changes; Jenny Sheng seconded. 6 were in favor, so unanimously approved.

b. New Courses

Discussion

Faculty asked if TSOCW552 Indian Child Welfare instructors had spoken with those in Ethnic, Gender, Labor Studies to see if there is overlap. Faculty requested that Social Work consult with Danica Miller. Faculty suggested waiting to vote for that course.

Faculty commented that TSOC270 Introduction to Asian America: Sociological and Interdisciplinary Perspectives does not say it is a prerequisite, but perhaps it should be for other courses.

Committee members see the need for APCC to review prerequisites this academic year.



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Faculty stated that TEGL305 and TSOC270 should also be listed in the agenda as diversity designation and as a new course application. Lauren said she would put a D in the future next to these kinds of courses.

Patrick said that he needs to make sure that the campus structure can support TCRIM450 Comparative Criminal Justice Systems, Study Abroad. He asked Jenny Sheng to comment regarding her course, TCSS544, Applied Linear Algebra. She replied that the course was designed for Computer Science students in particular that need proper application of concepts with adequate course titles to reflect their work. Andrea reinforced that these have been long standing as special topics and should be converted to show detail in students' transcripts.

Action

Linda Ishem moved to approve the new courses with the exception of TSOCW552 Indian Child Welfare, which needs to show coordination with other units; Alexis Wilson seconded. 7 were in favor.

c. Course Changes

Discussion

Faculty commented that is these seemed to be for certification compliance.

Action

Linda Ishem moved to approve the Course Changes; Alexis Wilson seconded. 7 were in favor.

III. EC review of APCC – What are our recommendations here?

Lauren Montgomery reported that Executive Council (EC) wants to review the committee as a standard operational evaluation. EC has asked the committee how the review should be conducted. Nita McKinley, Faculty Assembly Chair, suggested interviewing members and interviewing program administrators. Faculty replied with their concerns since the merger of the two committees (Curriculum Committee and Academic Policy Committee), there has been constant critique of the role and purview of the APCC:

- a) The committee receives proposals after it has received approval from many other campus groups that it makes the committee feel like an ineffective final stamp.
- b) When a unit has a deadline, APCC is not given adequate time to review.
- c) There is a mixed message that the committee holds authority but is not respected. When the committee follows through, it is questioned.



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Faculty requested that the review's outcome:

- a) Bring clarity and recognition of the committee's purview
- b) Be a written report tied to the charge. Therefore if there is discrepancy between what EC wants and what happens at APCC in the future, there is something to compare.
- c) Create greater support from EC in reinforcing APCC's authority.
- d) Determine and better articulate the role of the committee

Ideas for the review's process included:

- a) A structured focus group of the committee for in-depth efficiency
- b) Personal interviews
- c) An audit of what the committee has approved
- d) A chance for the committee to respond after the report

After conversation, it was agreed that APCC would recommend for the review:

- a) An audit of the output of APCC over the past 3 years (i.e. the proposals reviewed and decisions made)
- b) A conversation between EC leaders (perhaps Nita, Jill, and Marcie) and APCC about issues that have arisen since the APCC was created out of the two prior committees.

IV. Other Business

a. Writing Studies Director Asao Inoue at 12/10/14 meeting

Lauren Montgomery said that part of the committee's charge is to coordinate with Writing Director, Asao Inoue, regarding the W designation. Bill Kunz said that the units need to have independent purview over the W designation, not just campus-wide expectations. Another member stated that Asao is surveying students that have taken W courses this year and last. Asao will attend the December meeting at 1:10 for a conversation with APCC and has been asked to talk about his thinking about the W designation on our campus.

b. UWT Director of Curriculum Development (DCD) – job advertisement

Bill Kunz said that this position is modeled after UW Bothell's Curriculum Development Director:

- i. Facilitates processes and delineates where processes do not exist; much like UWT's Director of Academic Human Resources, Alison Navarrete, is a resource to drive the process of appointment, tenure, and promotion, but does not have decision-making power



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- ii. Will not minimize faculty's role
- iii. Campus's voice and representative at UW Curriculum Committee
- iv. A resource for the community colleges
- v. It is not an attempt to minimize the role and importance of APCC
- vi. Replaces the role that Ginger MacDonald, Past Assistant Vice Chancellor of Academic Affairs, served, but solely as administrative not faculty.

Faculty asked if:

- i. This person would receive all proposals to make sure the proposals are clerically accurate. Bill agreed. Faculty responded that unit program administrators need to perform that review. Bill said it will not change.
- ii. "higher education experience" could be the focus in the requirement, "two to three years' experience in high level project management activities, including academic planning and curriculum development or related field." Bill said all the candidates have that experience.
- iii. This person would be creating process. Bill said that there are some in place, but there are some lacking. This person would need to take the time to work with units to lay out processes and timelines. Faculty summarized that this position will create processes and enforce them.
- iv. This person will collaborate with the APCC in addition to "the [VCAA], deans, and directors." If not, it repeats a process where decisions are being made elsewhere and then APCC is invited in the end, when most things are already decided. Lauren Montgomery reflected that she had a similar concern. She consulted with Nita McKinley, Faculty Assembly Chair, who said that this is an administrative position whose creation is therefore under the purview of the administration, Lauren said that APCC currently does not shepherd programs; this person would and that is a campus need that APCC articulated earlier this Fall.
- v. This was the culmination of an idea from Debra Friedman, prior Chancellor, from her first year in office. Bill confirmed and added that this had been discussed by former VCAA, J.W. Harrington, and former Assistant VCAA, Ginger MacDonald.
- vi. The units will be confused that the DCD had been moving their proposal forward, but the APCC has additional questions.

Bill asked for faculty volunteers to conduct interviews. Lauren volunteered.



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c. Instructor authored textbook policy

Janice Laakso asked what the policy was regarding faculty collecting royalties on required textbooks in their course. Lauren reported that the ruling, according to the Ethics Advisory UW Internal Audit 2010-01, is that any royalties are to be donated to the University Foundation unless the book is assigned by someone other than the author/instructor, such as a Dean or Director who determines the book is the best one for the content of the course.

d. Faculty Assembly By-Laws - updates for APCC

- i. *A third IAS representative now that voting faculty is 116*
- ii. *A student representative from ASUWT*
- iii. *APCC chair is a voting member both on APCC and EC*

Lauren Montgomery informed that Mary A, Smith, Administrative Coordinator to the Faculty Assembly, has put out the request to IAS and ASUWT for representatives. She asked that it be put into the minutes that APCC has requested both.

e. Lower Division – Revised Framework for Discussion (LD-RFD)

Bill Kunz has exchanged ideas with the Undergraduate Education Academic Council (UEAC). The LD-RFD is a summary and follow-up from the most recent meeting. The UEAC was formed when the Faculty Assembly required that each academic unit have faculty oversight. Bill agreed that there needs to be a faculty group that holds curricular oversight of this nature. The primary goal was to have the Office of Undergraduate Education coordinate with all of campus, but that has not happened. The UW Tacoma Faculty Resolution on Undergraduate Education Academic Council, which Executive Council passed on November 17, asks administration to contact the UEAC to continue the process before curriculum changes come to APCC. The resolution was to reconfirm the faculty role in curriculum and Bill agrees with it. Bill sent this LD-RFD to the UEAC and is waiting for feedback.

Faculty said that there are major concerns in moving forward with the proposal from the Chancellor's taskforce because of its theoretical positioning. The group recognized that there are issues and problems in that the CORE needs to be evaluated, but deeper examination of the CORE and its connection to retention rates needs to be conducted. Faculty wondered why the resolution was necessary since the actions it recommends were and are already occurring. Lauren commented that EC recognizes this fact but wanted to have a written



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record of the objection to the process in which the current changes to the core were undertaken, specifically without involvement of the full faculty in a clearly major academic decision.