

**Academic Policy and Curriculum Committee (APCC) Meeting**

February 13, 2014, 12:30 pm – 1:30 pm; Cherry Parkes 331

**Attendees:** Doug Wills (Chair); Janice Laakso; Linda Ishem; Alexis Wilson (phone-in); Patrick Pow; Luther Adams; Lauren Montgomery; Jenny Sheng; Andrea Coker-Anderson, ex-officio (Registrar); Charles Lord ex-officio (Library),

**Absent:** Lynda West, ex-officio (Advising)

**1. Meeting Began with a Report from the Chair 12:30pm**

The committee was asked to provide comments on the draft of the APCC Program Proposal Review Process that was distributed the day before. Also provided was the Diversity Requirement Course Approval Guidelines that was written at UW Seattle. The guidelines are close enough to those used at UWT such that it does not have to be distributed to Program Administrators.

**2. Consent Agenda**

No objections on the Minutes for 1/13/2014 Meeting

**3. Course Proposals**

**a. New Courses**

Designation	Name
TEDNUR 602	Field Practicum and Reflective Seminar
TESC 242	Aging and Biology
THISP 250	Images of Latinos/as in the Movies
TIAS 110	Introduction to Diversity and Social Justice
TPOLS 486	Field Work in Law and Policy
TPSYCH 222	Infant and Child Development
TPSYCH 313	Personality Disorders
TPSYCH 314	Tests and Measurements
TPSYCH 450	Contemplative Science
TPSYCH 496	Psychology Internship
TPSYCH 498	Directed Readings in Psychology
TPSYCH 499	Undergraduate Psychology Research
TSPAN 376	Hispanic Film Directors
TWRT 101	Writing Ready
TWRT 355	Usability Testing and Research
TARTS 220	Tacoma Concert Season
TARTS 266	The Artist as Visionary and Dreamer
THIST 202	Global Themes
THLTH 405	Health Informatics I
TNURS 557	Population Health, Health Promotion and Clinical Prevention
TEDLD 577	Educational Finance and Economics

- Janice commented on the various grading scales listed in the syllabi. She wondered if there was a UWT-wide grading scale and is it okay that units have their own scales. Andrea pointed out the grading scale on page 15 in the campus catalog. Linda brought

up the importance of listing the grading scale into the syllabi. Linda suggested that this is given to all program administrators. Doug agreed that he would email it out. Linda suggested approving these courses with the provision that they would adhere to the campus-wide grading scale. Alexis said that the Nursing program, because it is linked to the Seattle campus, adheres to their scale. Janice thought that it was confusing to have different scales on the same campus and needs to get looked into. Everyone agreed that all departments need to know that a campus-wide scale exists.

- Linda didn't know there was information missing or not explained in TPSYCH 450: Contemplative Science's proposal. She mentioned that there is supposed to be context-delivering materials attached to the proposals, so the APCC is looking at the proposals in a vacuum. Doug mentioned sending out more information on the materials needed for proposals. Janice and Linda mentioned the lack of and the requirement of listing as to how the faculty body voted in their decision of each course.
- Lauren asked about the need of prerequisites in TPSYCH 450 because Environmental Sciences would like to have them removed. Doug and Janice backed up the necessity of prerequisites so that the students are prepared with a certain level of knowledge. Because it is a 400-level course it seems important.
- Doug asked why THLTH 405: Health Informatics I didn't have any prerequisites. Janice said she teaches a 400 level course without any prerequisites. Alexis spoke into it saying that is the introductory course to a series that APCC will receive this spring.
- Linda asked about TWRT 101: Writing Ready and why it was moving it out of CORE. The grade weight and the learning objectives didn't seem to correspond. The assignments didn't seem to be preparatory writing. The proposal says that these assignments had been piloted and students had good feedback. Doug mentioned that Alison Cardinal chaired the Writing Fellows and she must be writing a course to prepare students at a remedial level. The question was raised how can it be determined who would need this course. APCC decided that it needs to be asked why this course is going to be taken out of the CORE and how it will be used. The possibility was raised if someone could speak to APCC about this course. This course will be sent back with questions.
- Doug asked about the TPSYCH classes 222, 313, and 314 and if they could be used for I&S Field of Knowledge. Lauren agreed they would.
- Kathy was thinking from the students' perspective; they might think that TARTS 220: Tacoma Concert Season is limiting. Doug proposed passing it contingent on the title change. The course sounds great; it's the title that is the problem.
- Lauren moved to approve the course proposals except for TWRT 101 and title change of TARTS 220. It was seconded by Linda. Seven were in favor with no opposition or abstentions.

**b. Course Changes**

Designation	Name
TPSYCH 411	Psychology and the Arts
TARTS 203	Body Image and Art
THLEAD 350	Critical Analysis and Writing
TNURS 510	Society and Health

TEDUC 519	Linguistics for Teachers
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- Linda asked if TPSYCH 411 on the wrong form. Lauren said it was only a catalog description to along with content.
- Linda moved to approve and Lauren seconded. Seven were in favor with no abstentions, and none were opposed.

**c. Diversity Designation**

Designation	Name
THISP 250	Images of Latinos/as in the Movies
TIAS 110	Introduction to Diversity and Social Justice

- Doug asked if the courses only needed to address one group. Linda said one is enough.
- Linda moved to approve and Kathy seconded. Seven were in favor with no abstentions and none opposed.

**4. Program Change in TPSYCH major**

- Students need research in their major to go onto graduate school; this is an important addition.
- Linda moved to approve and Alexis seconded. Seven were in favor with no abstentions and none opposed.

**5. New Business**

- In an update on the pending Urban Studies program proposal Doug informed the committee that we have not received the external reviews. APCC cannot start the evaluation under the proposal is complete.
- Doug will meet with Jill, Nita, and Ginger on the procedures for evaluating new programs.
- Doug informed the committee that yesterday MSB passed a proposal for changes in the MCL program. The Institute is expected to pass it soon and the committee can expect to have the proposal submitted for the next meeting. There are significant changes to the program so we will probably invite someone to come to the next meet in case we have any questions.
- Lauren asked what happened with Arts and Community and if there will be subcommittee to review it. Doug stated that it hasn't been sent to APCC to review yet.
- Janice told APCC that the guidelines state that how the unit/school faculty voted needs to be recorded and written into the course proposals.
- Doug reminded everyone to send comments on Nita's Draft on APCC Program Proposal Review Process on the discussion board.

**6. Doug adjourned meeting at 1:25pm**