



Academic Policy & Curriculum Committee  
July 20, 2016, GWP 320, 12:30-2:00pm

Minutes

**Present:** Andrea Coker-Anderson, Lauren Montgomery, Patrick Pow, Jenny Sheng, Lorraine Dinnel, Anthony Falit-Baiamonte, Jill Purdy; **Excused:** Justin Wadland; **Posted Comments:** Eric Bugyis, Jane Compson, Robin Evans-Agnew, Jeff Cohen, Evelyn Shankus, Kathy Beaudoin.

**I. Consent Agenda**

The 1/27/16 meeting minutes were approved via online vote: 7 yes, 0 no, 1 abstain, 1 did not submit a vote (9 eligible to vote.)

The 6/8/16 meeting minutes were approved via online vote: 8 yes, 0 no, 0 abstain, 1 did not submit a vote (9 eligible to vote.)

**II. New Program Proposals & PNOIs**

*None reviewed for summer meeting.*

**III. Program Change Proposals**

**Discussion:** There was a question from a member about if a program's catalog copy can be changed to say, "See approved list" for elective lists. The answer is that the UW Curriculum Office has indeed approved this strategy so that schools/programs can update their program elective lists without submitting a new 1503 change form every time. The Associate Director of Academic Advising, Lorraine Dinnel, made an important point that the wording should be: "See website or advisor for approved list." Then, schools/programs need to keep their website lists updated so that the advisors can pull up the most current elective lists for students. One member commented that within the American Studies 1503, the highlighted "skills and" should probably read "skills or methods courses." The committee discussed this and decided that it could make sense either way, so to leave it to the discretion of the proposal submitter and not suggest a change. The committee concurred that the 1503 change for Computer & Engineering Systems has course change forms submitted that aligned with it and also that the 1503 change for the Urban Studies minor was submitted in order to align it with the Urban Studies major. Overall, all of the program change proposals were straightforward.

**Vote:** The following program change proposals were approved via online vote: 8 yes, 0 no, 0 abstain, 1 did not submit a vote (9 eligible to vote):

- 1503 - Health and Society Minor
- 1503 - American Studies Major
- 1503 - Psychology Major
- 1503 - Computer Engineering and Systems
- 1503 - Urban Studies Minor

**IV. New Course Proposals**

**Discussion:** There was substantial discussion of, and enthusiasm for, the new course TUVIV 111. The Registrar, Andrea Coker-Anderson, and the Associate Director of Academic Advising, Lorraine Dinnel, brought a concern about it: there is considerable overlap of function between this course and the advisor role. Additionally, new course proposals are reviewed first at the unit level so that faculty who teach in the area have input, and since UEAC could serve this function for the Office of Undergraduate Education, UEAC needs to review and vote on it before it is resubmitted to APCC. Lastly, there could be potential overlap with the Learning Communities initiative out of the EVCAA's office, so APCC will request that the course proposers consult with Jill Purdy as well. Many members expressed that there is need for a systematic overview of majors, which is one thing a course like TUNIV 111 proposes to do. APCC concurred that TUNIV 111 is a valuable and important curricular

addition and hope that it will be resubmitted after the proposers consult with the appropriate people/offices.

APCC wondered if Nursing & HCL should review and sign off on TBIOMD 350 to check for duplication. Chair, Lauren Montgomery, will suggest that to the proposer, but advises that APCC does not need to wait to vote on this course.

TMATH 478 is specifically a directed readings course for students preparing for their capstone project. APCC has recommended its approval pending the addition of one Learning Outcome addressing the preparation for the capstone project, since this is the purpose of this course. Rationale: to maximize communication to the student about the course.

**Vote:** The following new course proposals were approved via online vote: 8 yes, 0 no, 0 abstain, 1 did not submit a vote (9 eligible to vote):

TCSS 562 – Software Engineering for Cloud Computing

TCSS 478 – Fundamentals of Bioinformatics

TEDUC491 – Tutoring Internship

TBIOMD350 – Introduction to Epidemiology

THIST101 – Introduction to History Methods

TMATH498 – Directed Readings in Math - *pending the addition of one Learning Outcome addressing the preparation for the capstone project*

TPSYCH265 – Motivational Bases of Behavior

TEDUC473 – Math, Power and Society (+ Diversity Designation)

The following new course proposal was returned so that the proposers could consult with the appropriate people/offices:

TUNIV111 – Explore and Discover: An Intro. to UWT’s Majors

#### **V. Course Change Proposal**

**Discussion:** The course changes were deemed to be straightforward.

**Vote:** The following course change proposals were approved via online vote: 8 yes, 0 no, 0 abstain, 1 did not submit a vote (9 eligible to vote):

TSOCW524 – Professional Foundation Practicum

TSOCW525 – Advanced Concentration Practicum

TCES 201, 202, - (Courses being dropped and replaced by 142, 143)

TCES 372, 420, 460, 482 – (Credit changes to reflect curricular changes)

#### **VI. Graduation Petitions**

**Discussion:** APCC discussed if the issues related to the general University problem of DL not counting as Residency Credits will begin to dwindle soon as students and advisors at UW Tacoma become more familiar with the DL policy. The APCC members’ comments from online (see Appendix A) were read as well.

The 2 graduation petitions were approved via online vote:

1) 8 yes, 0 no, 0 abstain, 1 did not submit a vote (9 eligible to vote)

2) 6 yes, 0 no, 2 abstain, 1 did not submit a vote (9 eligible to vote)

#### **VII. Other Business**

#### **VIII. Adjourn**

## Appendix A

### APCC Summer Meeting (7/20/16) Comments from Online Posting

**Initials KEY:**KB: Kathy Beaudion; ES: Evy Shankus; JC: Jeff Cohen; EB: Eric Bugyis; REA: Robin Evans-Agnew; JCompson: Jane Compson

#### **General comments:**

- **EB:** “Another interesting slate of course proposals and major/minor changes. It all looks good to me. The new math course and the course on choosing a major look interesting. So, nothing to add here...Eric”
- **REA:** "I have Reviewed the course materials and have no comments. I have reviewed the student petitions and my only comment is that I hope we are coming to the end of problems with residency and the DL requirement, as it seems to exasperate students and advisors. Robin Evans-Agnew"
- **JCompson:** “Having looked through all the proposals I don't have any objections. I love the idea of the explore and discover class for choosing a major. Re: the TEDUC 491 proposal I'm curious as to why there was a 'no' vote in the faculty. I couldn't see anything to object to in it, however. PNOI for MSECE looks good, too - interesting to learn about.... “
- **\*\*FA Admin** *double spaced catalog description for 3 proposals, but did not repost them yet. Will repost double-spaced versions when reposting with signatures.*

#### **Program Change Proposals**

##### **1503 Health & Society Minor**

**KB:** Under the explanation and rationale for the proposed change: “We want to add “for approved list, see advisor” to the elective list and delete the list of specific elective courses Health and Society Minor students can take. This will allow us to add new electives or delete old electives without having to process a 1503 each time.” Is this done in our system? It seems like there would need to be some kind of approval process so that students don’t run into problems with changes over the course of their program. How will we know what plan they came in under if there is no catalog of the minor elective requirements? Or is this not a big deal because it only applies to the electives?

**ES:** looks good, no issues with this change.

##### **1503 American Studies Major**

**KB:** The highlighted **skills and** should probably read *skills or methods courses*.

**ES:** looks good, I have no issues with this change. It appears that it will make it much easier for students to minor in other areas.

##### **1503 Psychology Major**

**ES:** Seems to be a logical solution to an ever evolving program. Alignment with Seattle's system makes sense.

##### **1503 Computer Engineering & Systems Major**

**\*\*FA Admin** *talked with Zaide about “see approved list” language and reposted*

**\*Electrical Circuits** *is part of the pre-requisites, not the CORE and shouldn’t be on the list as a CORE requirement. This is on the proposed catalog copy. Can I just cross that out when I send it to Seattle? - YES*

##### **Electrical Engineering Fundamentals (10 credits)**

**TCES 215 Electrical Circuits**

**TCES 310 Linear Systems and Transforms**

**TCES 312 Electronics and Analog Systems\***

**ES:** looks good, no issues here either.

##### **1503 Urban Studies Minor**

**ES:** looks good, no issues with these changes.

## **New Course Proposals**

### **TCSS 562 Software Engineering for Cloud Computing**

**ES:** Do not see any problems with the program overlapping with the MSB

Do not see any errors or omissions on the application

### **TCSS 478 – Fundamentals in Bioinformatics**

*\*\*[FA admin as talked with Zaide and fixed this, and had Zaide add Raj's signature; reposted]*

**JC:** Has pre-requisite in course description but does not check “enforce” box.

**ES:** Do not see any problems with the program overlapping with the MSB

Do not see any errors or omissions on the application

### **TUNIV 111 – Explore & Discover**

**EB:** looks interesting

**JC:** Remove “The Explore and Discover seminar” from the course description. Instead, start at “Introduces...”

**KB:** I like the idea of this course, but I question the format of some of the course objectives. For example, how would you measure “Build a sense of community and belonging around shared intellectual interests.”?

**ES:** Do not see any problems with the program overlapping with the MSB

Do not see any errors or omissions on the application

Seems like a great idea too.

**JCompson:** I love the idea of the explore and discover class for choosing a major.

### **TEDUC 491 Tutoring Internship**

**KB:** Ed Faculty are not applying for TEDUC 491 to be a Distance Learning course so I am not sure what Evelyn meant by her comment about DL designation.

**ES:** Do not see any problems with the program overlapping with the MSB

Do not see any errors or omissions on the application

Also seems to be a great idea.

Not sure if there are any issues with this course in terms of the DL policy, but it appears to be fine.

**JCompson:** Re: the TEDUC 491 proposal I'm curious as to why there was a 'no' vote in the faculty. I couldn't see anything to object to in it, however.

### **TBIOMD 350 Introduction to Epidemiology**

**ES:** Do not see any problems with the program overlapping with the MSB

Do not see any errors or omissions on the application

### **THIST 101 Introduction to History Methods**

**ES:** Do not see any problems with the program overlapping with the MSB

Do not see any errors or omissions on the application

Seems to be a very worthwhile course too

### **TMATH 498 Directed Readings in Math**

**EB:** looks interesting

**JC:** One-sentence course description is vague. Would suggest more detail so students understand what course is.

### **TPSYCH 265 Motivational Bases of Behavior**

*[FA admin as talked with Kelly and fixed this; reposted]*

**JC:** Has pre-requisite but does not check “enforce” box.

**ES:** Do not see any problems with the program overlapping with the MSB

Do not see any errors or omissions on the application

Would like to see this added to the electives that MSB students can take, however, it has PSYCH 101 as a prerequisite, so that means that it is unlikely. I am curious if students who have PSCY 101 on their transcript from other schools and are not psych majors, will be able to take the course. That said, it looks fine to me.

**TEDUC 473 Math, Power and Society**

**ES:** Do not see any problems with the program overlapping with the MSB  
Do not see any errors or omissions on the application

**Diversity Designation Applications****(D) TEDUC473 – Math, Power and Society**

**KB:** I support the diversity designation for TEDUC473.

**ES:** Meets criteria as I understand it.

**Course Change Proposals****TSOCW 524 Professional Foundation Practicum**

**KB:** TSOCW 524 Course Change Application is missing the course title.

**ES:** Seems justified

**T SOCW525 Advanced Concentration Practicum**

**ES:** Seems justified

**TCES 201 & 202**

**ES:** Seems like a good solution to the problem identified

**TCES 372, 420, 460, 482**

**ES:** I can only trust that they know best how many hours the course is worth in terms of credits.

Seems justified

**Graduation Petitions:****1) (R)**

- a. **ES:** "Due to the lack of communication to this student and the undue hardship that this policy would inflict I would argue that the petition be granted to waive the "residency" requirement."
- b. **JC:** "Seems to have a lot of DL courses, but given issues around advising, should approve petition "
- c. **EB:** "I also am good with the two graduation petitions."
- d. **KB:** I support both graduation petitions.
- e. **REA:** I have reviewed the student petitions and my only comment is that I hope we are coming to the end of problems with residency and the DL requirement, as it seems to exasperate students and advisors. Robin Evans-Agnew"

**2) (B)**

- a. **ES:** "I am less inclined to voice an argument for accommodating this student as it appears that this is more of an inconvenience and not a matter of fixing a communication issue within the UWT system. The concern is that it is not easy for any students to "come to campus", and that is not really a valid reason to waive the policy.  
However, I would value the input of my peers in order to vote this position in confidence.  
Evelyn Shankus, Milgard School of Business"
- b. **JC:** "I am fine with approving petition; although i see Evy's points. Jeff Cohen "
- c. **EB:** "I also am good with the two graduation petitions."
- d. **KB:** I support both graduation petitions.
- e. **REA:** I have reviewed the student petitions and my only comment is that I hope we are coming to the end of problems with residency and the DL requirement, as it seems to exasperate students and advisors. Robin Evans-Agnew:

