

**Academic Policy & Curriculum Committee
University of Washington, Tacoma Meeting
Minutes**

June 5, 2014

CP 331 12:30-2:00

Present: Alissa Ackerman, Luther Adams, Doug Wills (Chair); Andrea Coker-Anderson, ex-officio (Registrar); Jennifer Sundheim, ex-officio (Library); Jenny Sheng, Linda Ishem, Lauren Montgomery, Kathy Beaudoin, and Patrick Pow (Vice Chancellor, Technology)

Absent: Alexis Wilson and Lynda West, ex-officio (Advising)

1. Consent Agenda:

There were no objections to the Minutes for 04/22/2014 Meeting and thus approved.

2. Course Proposals

a. New Courses

Designation	Name
TEDLD 582	Research and Systematic Inquiry III
TFILM 387	World Film 1927-1959
TEGL 340	Race, Gender and Sexuality in a Global Perspective
TESC 306	Study of Animal Behavior
TEST 337	Natural Resources Policy
TEST 495	Environmental Studies Experience
TMATH 115	Precalculus I: Introduction to Function
TMATH 116	Precalculus II: Functions Continued
TWRT 372	Writing Eco-Poetry
TGIS 502	Web Based GIS
TGIS 503	Mobile Application Development
TEDLD 594	Seminar in the School Superintendency
TCSS 421	Compiler Construction
TINFO 444	Mobile Digital Forensics I
TINFO 445	Mobile Digital Forensics II
TINFO 446	Mobile Digital Forensics III
TINFO 240	Discrete Math of IT
TCSS 554	Information Retrieval and Web Search
TCSS 580	Information Theory
TCSS 564	Database Systems Internals

T MATH 115 & 116: Precalculus I: Introduction to Function & II: Functions Continued

Questions were raised about what would happen if a student takes two quarters to complete a course. The explanation said that that student gets 10 credits, versus the student taking it within one quarter and gets only 5 credits. Members asked if it was best for the university to give more credit to someone completing course work at a slower pace. Doug said that there were students admitted that didn't

have the quantitative literacy to be prepared for college-level courses.

Another question was if these classes fulfilled the graduation requirements. Doug said a student would only need one quantitative/symbolic reasoning course.

TESC 306: Study of Animal Behavior

Questions were raised as to why there were and how could there be no tests since this is a conceptual field. This is so that non-majors will receive their Natural World requirement. There will be an informal conversation with Erica Cline, but this will not block the course or the vote.

Vote

Linda made the motion to accept these new courses; Kathy seconded the motion. All members present were in favor with no opposition nor abstentions.

b. Course Changes

Designation	Name
TEST 339	Washington Environmental Law
THIST 203	Modern Europe in Global History
TEDUC 590	Reflective Seminar: Essentials in Teaching Practice

No questions were raised.

Vote

Luther made the motion to accept these course changes; Alissa seconded the motion. All members present were in favor with no opposition nor abstentions.

c. Diversity Designation; TEGL 340: Race, Gender and Sexuality in a Global Perspective

No questions were raised.

Vote

Kathy made the motion to accept this new course; Linda seconded the motion. All members present were in favor with no opposition nor abstentions.

3. Program Change: Global History– Mike Allen

Presentation

Mike Allen shared that there are 3 proposals combined into one.

- a) “Tracks” are unrecognizable by the state and DARS, so this is an administrative terminology change to create an “option.”
- b) A new “track,” to be called an “option,” if approved, called Global History. About 30-40 years ago in the history field, studies were divided chronologically or geographic, but now because of multi-cultural recognition, there are new concepts of how to divide the study. The concept of studying the Western World is gone and there is a World Survey or Global Survey. The description from Libi Sundermann and Johann Reusch are more in-line with what other

universities have designed. This is like the other societies and degrees; this fits the non-traditional students.

- c) This would allow the design of a honors history program. A student must hold a 3.5 minimum cumulative GPA in history courses, file for the honor society, Phi Alpha Theta, and present their thesis at a scholarly conference. Mike believes this portion will attract a half dozen out of the 50 Global History major.

Questions

Andrea was asked to explain what the change and the difference is between “tracks” and “options.” She responded that this is IAS’s way of dividing their majors into meaningful ways, organized to help students market their degrees. Options are visible in the transcript, whereas tracks do not. It would read history major with global option.

Discussion

The committee expressed no concerns.

Vote

Lauren made the motion to accept this new program; Linda seconded the motion. All members present were in favor with no opposition nor abstentions.

4. Program Change: Environmental Science

Discussion

The committee expressed no concerns.

Vote

Lauren made the motion to accept this new program; Alissa seconded the motion. All members present were in favor with no opposition nor abstentions.

5. Program Change: Environmental Studies

A comment was made that there is a new hire with more advanced ideas.

Discussion

The committee expressed no concerns.

Vote

Lauren made the motion to accept this new program; Luther seconded the motion. All members present were in favor with no opposition nor abstentions.

6. Program Change: Healthcare Leadership

Discussion

The committee expressed that they are reducing classes and migrating content from psychology.

Vote

Alissa made the motion to accept this new program; Jenny seconded the motion. All members present

were in favor with no opposition nor abstentions.

7. Program Change: B.A. IAS

Discussion

Andrea is grateful to see that the removal of portfolios from the process, the percentages of students not succeeding was too high. She will ask Ginger if this could take affect this spring before the quarter ends. Without this change, changes to transcripts must be performed manually in the systems.

Vote

Linda made the motion to accept this new program with an accelerated enforcement date; Luther seconded the motion. All members present were in favor with no opposition nor abstentions.

8. Program Change: Sustainability Minor

Discussion

The committee expressed no concerns.

Vote

Alissa made the motion to accept this new program; Luther seconded the motion. All members present were in favor with no opposition nor abstentions.

9. Program Change: Writing Studies Major– Emma Rose

Presentation

Emma Rose shared that the technical communication track within the writing major. The only current track with in the writing major is creative writing. This track would be more than writing; it is about the design and use of technologies and systems. There will be research, design, and creation. There is a huge market for this field in the Puget Sound.

Questions

The committee asked why IAS was not pursuing this as an “option.” Emma replied that options require 50% overlap in curriculum between both options. Currently the creative writing curriculum is being revamped, so it would be hard to design something with 50% overlap, if we don’t know what it consists of yet. Chris said that the students are very interested and it is overdue. A member clarified that the track would not appear on the transcript and asked why IAS would want to go through with this. Chris and Emma responded that they would encourage students to write it into their resumes. Patrick asked if there were more needs from technology. Emma responded that not all classes are in the labs. Patrick wanted to make sure that this track will not need any additional technology from the campus. Emma responded that they will offer Usability in the fall and that is a lab-activity. Emma has been in communication with Bill about how to support that. Emma clarified that they are not asking for any additional supportive technology from the campus.

Members asked, because there are technology-based learning environments, such as web-based technology classes, whether or not they communicated with other units. Emma said they have been in communication. One of the three web-design classes is already part of the Communications major.

There are preliminary instructions on coding. They need to be able to communicate in the professional language of their peers. These students need to be fluent in writing for the web, designing, and understanding how design works. Emma said that when she spoke with the Institute, there are two other classes that are focused on coding. There is a letter from Rob Friedman that illustrates that he is excited that this will exist at UW Tacoma and serve the entire university.

Discussion

The committee expressed no concerns.

Vote

Alissa made the motion to accept this new program; Linda seconded the motion. All members present were in favor with no opposition nor abstentions.

10. Program Change: BS Information Technology and Systems

Discussion

The committee expressed no concerns.

Vote

Jenny made the motion to accept this new program; Jenny seconded the motion. All members present were in favor with no opposition nor abstentions.

11. Program Change: American Studies– Ingrid Walker

Presentation

Ingrid Walker shared the two major changes in the American Studies proposal.

1. The first change is nominal – by adding a suffix to the title of the introductory course, which looks at subcultural issues and how they shaped the nation politically: “class, ethnicity, gender, and race” to the cultures and perspectives class.
2. American Studies added a requirement that students take one course on the list of race and ethnicity requirements. They also added a diversity designation for TAMPS 210.

Questions

The committee commented that it was difficult to evaluate because the course syllabus was not added. The committee decided that it should be evaluated in the fall.

Discussion

Doug spoke about the process that this program has gone through in review. He spoke in defense of the committee’s review. The presentation from American studies was noted as helpful. The committee said that the program is satisfactory. Committee members were surprised that TAMST 210 hadn’t been proposed as a diversity designation in the past; they wished to have seen the syllabus because the course description listed online didn’t have terminology to incur diversity designation. Members suggested the proposal passing contingent on meeting the diversity designation requirements. A question was raised that, if 210 did not receive diversity designation, would the proposal still be sufficient to become a new program; if only A were present from Ingrid’s memo, and not B, then would the program pass. If it passes as proposed, that course will become a diversity

designation, because it is part of the proposal. Doug will ask Ingrid to send the proposal to him and he will send it to the committee.

Vote

Lauren made the motion to accept this new program with the contingencies mentioned above; Jenny seconded the motion. Five members were in favor with no opposition and two abstentions.

12. Report on THLEAD 406 – Patrick

Patrick met with Sharon Fought and Nan West. They are aware of the concern.

13. Summer meeting date

Doug said that Ginger suggested meeting in September. The committee agreed to Tuesday, September 23rd, 12:30-2 p.m.

14. Date to evaluate new degree program Master of Science in Business Analytics

Doug said that there needs to be a separate meeting date for this program; it could be in late September. Doug discussed this with the program's proposer, Haluk Demirkan, and Haluk was agreeable to that time. The date will be decided on during the first APCC meeting of 2014-2015.

15. Decide on Chair for 2014/15

Lauren mentioned why she did not want to be a candidate because of the time demand for meetings. Alissa voiced Janice's wishes not to be a chair because she will have a reduced work time. The committee decided to nominate and vote at the first meeting of the fall.

16. General Discussion

Doug spoke about the procedures being written and codified so that campus would know the processes and the steps that each proposal goes through. Doug said that it would have been possible to review those processes and come to a final version, but the committee had an incredible workload. Doug thanked everyone on the committee; he felt that the amount of work accomplished was large and that the group has good meetings and discussions.

Doug thanked Mary A. Smith, Administrative Assistant to the Faculty Assembly, for providing administrative support.

Doug thanked Linda Ishem for spearheading the diversity designation reviews.