

Faculty Affairs Committee Meeting Minutes
May 16th, 2019 12:30-1:30pm SCI 104

Present: D.C. Grant, Fei Leng, Lisa Hoffman (for Jim Thatcher), Sharon Laing

Guests: LeAnne Laux-Bachand, Jeremy Davis (via zoom) *Excused:* Rob MacGregor

1) Consent Agenda & Recording Permission

- Consent given to agenda and recording of meeting for minutes.

2) Approval of 4/11/19 Minutes

- Motion to approve the 4/11/19 minutes was made by Sharon Laing, seconded by Fei Leng
 - 2 yes, 0 no, 2 abstention

3) Approval of 4/18/19 Minutes

- Motion to approve the 4/18/19 minutes with changes was made by Sharon Laing, seconded by Fei Leng
 - 4 yes, 0 no, 0 abstention

4) Year-End FAC Report

- The FAC end-of-year report is due May 24, 2019.
- FAC Chair, D.C. Grant, will create a rough draft of the report and send to committee members to solicit feedback before the May 24th due date.

5) Parking

- FAC Chair, D.C. Grant, met with UW Tacoma's Auxiliary Services Manager, James Sinding, to discuss FAC suggestions for parking improvements. Mr. Sinding indicated most of the ideas generated by FAC were considered, but rejected for various reasons. Some suggestions will be given further consideration.

6) Childcare

- The issue of childcare is currently tabled. UW Tacoma's Task Force for childcare issues has not been meeting so there are no updates or progress.
- Committee members discussed possibilities as to why there has been no activity and what could be done by FAC during the next academic year to address childcare issues.

7) Non-Competitive Hiring Policy

- EVCAA Purdy has recommended FAC work with Zoe Barsness to further this policy development by rewriting this proposal in the form of a resolution.
- FAC agreed to EVCAA Purdy's suggestion. Autumn will invite Zoe to the June 6, 2019 FAC meeting to begin discussion on drafting this resolution.

8) Social Activities for Faculty

- Social activities for faculty during the 2018-2019 academic year is currently being tabled, as campus administration is now hosting similar events.
- Committee members agreed to discuss potential ideas for a faculty social event during fall quarter at the next FAC meeting on June 6, 2019. The idea to create a subcommittee for this task was brought forward by one committee member.

9) Transportation (Sound Transit)

- FAC will need to determine at the June 6, 2019 meeting if the issue of transportation will be carried into the next academic year or dropped from the agenda. One committee member suggested the idea to create a subcommittee to work on transportation issues.
- Results from the currently published cross-campus transportation survey will be analyzed before the June 6, 2019 EC meeting. To get a larger response rate, Autumn will create a TV ad and continue to send the announcement to the uwtlne mailing list.

10) Equity & Inclusion – HEALS (Sharon)

- FAC member and HEALS representative, Sharon Laing, gave an overview of the HEALS model which was created to address stereotyping, inequity, discrimination, and micro-aggressions in the classroom. This model is currently in the midst of being implemented in Nursing and Healthcare Leadership with collaboration and training from UW Seattle.
- Sharon is currently talking with her colleagues at UW Seattle about bringing a campus-wide HEALS training to UW Tacoma. Committee members agreed it would be a good idea to bring this training to UW Tacoma. Two faculty members from each unit will receive the training and can then train the campus more broadly. Sharon will reach out to her colleagues at UWS to request this training. One committee member suggested looping in CEI and SEED to let them know this training is being planned.
- Actions: Sharon will draft an email to introduce HEALS and invite potential faculty (2 from each unit) for the HEALS training. The email draft will be reviewed at the upcoming FAC meeting on June 6, 2019. Once the email is ready to send, FAC members will forward this email to faculty in their units.

11) Concerns from Academic HR

- Concerns regarding requests from Academic HR will be tabled until fall 2019 when Jim Thatcher takes over as FAC Chair.

12) Proposal One from Lecturer Affairs Committee

- Following-up from the April 18, 2019 FAC meeting and email suggestions from the Faculty Assembly Chair and Zoe Barsness, the LAC co-chairs agreed to re-write this proposal as a resolution. Discussions took place regarding the resolution's content and how it should be written.
- Committee members shared feedback on the proposal from faculty, which was generally unresponsive.
- FAC also discussed the UW Tacoma Guidelines for Administrative Supplements, (approved by the UW Office of the Provost on March 22, 2019) and how this document influences proposal one from LAC.
- Recommendations: FAC recommends LAC to use the UW Tacoma Guidelines for Administrative Supplements as a guideline when re-writing the proposal as a resolution. With only one FAC meeting left this year, this proposal should return during the next academic year after re-written as a resolution.

13) Adjournment

- The meeting adjourned at 1:39 p.m. by unanimous consent.