

**School of Interdisciplinary Arts and Sciences
Nonprofit Management
Internship Learning Agreement
T NPRFT 490/590**

IT IS THE STUDENT'S RESPONSIBILITY TO REGISTER FOR THESE CREDITS

Course Prefix #*	Qtr	Year	Graded or CR/NC	# of Credits	SLN**	Entry Code (office use only)

**Course Prefix for undergraduate course is T NPRFT 490; graduate course prefix is T NPRFT 590*

***SLN changes quarterly. Please consult current Registration Guide for correct number.*

STUDENT INFORMATION

Name: _____ Student #: _____

Student Email (UW Addresses only) _____ @uw.edu Phone: _____

Faculty Sponsor: _____ Student's Major: _____

SITE INFORMATION

Internship Site: _____

Site Supervisor: _____ Title: _____

Supervisor's email: _____ Phone: _____

Site/Employer Name: _____

Site/Employer Address: _____

Mission of organization: _____

LEARNING OBJECTIVES

You are expected to complete three (3) learning objectives. The first is identified and described for you. The remaining two (2) learning objectives remain to be identified and described. Learning objectives should include the new knowledge you expect to acquire, the skills you want to learn or enhance, and the areas of competence or abilities you seek to develop or improve. Each learning objective must include tasks you will perform. Learning objectives are to be agreed upon by student, faculty sponsor, and site supervisor.

Objective #1:

In order to learn about nonprofit management and leadership, the intern will have the opportunity to shadow the ED or senior management as they conduct agency business. This may include attending meetings of the board of directors, various committees, sponsors, major donors, and partners, etc. This objective enables the intern to observe the nonprofit's day-to-day operations and gain knowledge of nonprofit management and leadership.

Objective #2:

Objective #3:

WRITING ASSIGNMENT: You will submit an Internship Log composed of two elements; *job notes* and *reflections* to your TNPRFT 490/590 instructor. Details of these assignments are on the course syllabus.

Student Intern: I concur with and accept the research and academic assignments indicated above.

Student Intern Signature

Date

Internship Site Supervisor: I have discussed this internship with the student intern and we have agreed upon the assigned work components appearing above. I agree to provide training and consultation to the student intern in order to achieve the above learning objectives, provide information concerning our organizational policies and procedures, meet with the student intern regularly, and provide written evaluations of the student intern.

Internship Site Supervisor Signature

Date

Faculty Internship Supervisor: I have discussed the academic component of this internship with the student intern. We have researched agreement on the learning objectives as indicated above. I further agree to meet regularly with the student intern to discuss the internship experience.

Faculty Internship Supervisor Signature

Date

SIAS Internship Program Manager Signature

Date