



STUDENT PERFORMANCE EVALUATION

This form is to be completed by the site supervisor upon completion of the internship. Please assist us by taking 5-10 minutes to complete this evaluation.

Student _____

Internship Site _____

Supervisor _____

Did the student fulfill his/her commitment as described in the Internship contract? Yes__ No__

Would you be willing to take other University of Washington Tacoma intern? Yes___ No___ If no, why not?

Table with 6 columns: Evaluation Factors, Excellent, Very Good, Good, Fair, Poor. Rows include: Competence: skill, knowledge, and ability to perform assigned tasks; Problem solving skills: collects and analyzes information relevant to completing a task and establishes a course of action; Quality of work: neatness, efficiency, accuracy, displays good judgment, and establishes priorities; Dependability: follows through on assignments, good attendance and punctuality record; Ability to learn: learns tasks readily, accepts and follows directions well; Relationships with others: cooperation, professionalism, and effectiveness; Established rapport and credibility among team members.

Initiative: self-directed, completes tasks on time and takes initiative to get a job done even if not specifically told to do so					
Seeks opportunities to learn new skills					
Listens to feedback and works to improve					
Communication skills: Demonstrates oral communication skills and writes clearly and concisely					
Is willing to speak up, communicates information in timely manner, and ask questions when appropriate					
Additional skills or knowledge student contributed.					

Additional Comments: