UNIVERSITY of WASHINGTON | TACOMA

Petition for Reinstatement

OFFICE OF REGISTRAR, BOX 358400 • 253-692-4913 • FAX 253-692-4414

Reinstatement to the University of Washington Tacoma requires approval of the student's academic program or in the case of pre-major students, the Reinstatement Committee. Students who have been dropped from UW Tacoma for low scholarship will be required to sit out one quarter unless an exception is made by the reviewing body. Students who are reinstated continue to be on academic probation.

To be considered, the reinstatement petition must be submitted three weeks prior to the start of the quarter, and include:

1. A typed personal statement detailing circumstances that contributed to your low scholarship, what has changed that will ensure that your academic performance will improve, and any other factors that you feel are important.
2. Transcripts or grade reports of any coursework taken elsewhere since last attending UW Tacoma.
3. An advisor's signature on this form. Note: Signature does not imply petition approval.

A Returning Student application for readmission must also be filed online if a student was not in attendance at UW Tacoma during the previous two quarters not including summer term. A non-refundable $60 application fee is required. The readmission application may be filed prior to a reinstatement decision if the admission deadline is approaching.

Name (Last)	(First)	(Middle)
Address		(Apt.)
(City)	(State)	(ZIP)

Student Number	Daytime Phone ( )	E-mail Address

Last quarter attended at UW Tacoma: Quarter	Year	Quarter requesting reinstatement: Quarter	Year

Academic Program:

List all colleges attended since your last quarter of attendance at UW Tacoma, including dates of attendance. Please note that you must submit official transcripts for each institution you have attended.

Decisions regarding reinstatement for pre-major students are the responsibility of the Reinstatement Committee; reinstatement of students with a declared major is decided by the academic program. All information will be kept confidential and provided only to the reinstatement committee or the academic program. The Registrar's Office will provide notification to the student of the reinstatement decision.

Student signature _____ Date _____

Advisor signature _____ Date _____

FOR OFFICE USE ONLY

Reinstatement: ☐ Granted ☐ Deferred ☐ Denied Efffective (quarter/year): _____ Registrar's Initials: _____ Date: _____

Program or Committee signature: _____ Date: _____ ☐ Student notified _____ ☐ SDB updated _____