

SOE Meeting Agenda (last updated 1/26/21 @ 12:15 pm)
Tuesday, February 2, 2021 / 9:00 a.m. – 12:00 pm.
Zoom Link: <https://washington.zoom.us/j/91907771597>

[Link to 2020-2021 SOE Meeting Folders](#)

Announcements & Committee Updates: If these do not require action/vote or discussion, please place in the [2020-2021 SOE Announcements & Committee Updates](#) document which is accessible to SOE faculty and staff all year. If you still want to share information/updates at SOE meetings, please let Cindy know 1-2 weeks before the next meeting, or as soon as possible so she can add you to the agenda.

[Link to Catalyst for Anonymous Feedback Anytime](#)

Zoom/Virtual Meeting Etiquette Reminders:

- *Our meetings are still subject to OPMA. Members of the public may be on this Zoom meeting. They will be excused if/when confidential matters related to personnel or students are discussed.*
- *The SOE department meetings will be set-up with a waiting room. There will be several zoom hosts identified and one of them will let you into the meeting as quickly as possible.*
- *Ensure that your audio/microphone and video are functional prior to the meeting. If you wish to not appear on video, you should join using audio only or cover your camera.*
- *Please mute yourself when you log on - this will improve the sound quality by reducing background noise.*
- *If you have questions during the meeting, please submit them by the chat box or raise your "hand") We will assign someone to monitor the chat box during the meeting to ensure questions are addressed.*

SOE Working Agreements:

1. Address controversy with civility and intellectual humility

- *Value knowledge and a commitment to ongoing growth and learning*
Own your own intentions and impact
- *Lead with listening; seek to understand*
- *Show that you value another's position/perspective*

2. Challenge by choice

- *Use reflection and intention when opting for silence*
- *Be mindful of your own participation*
- *Ask hard questions respectfully*
- *Confront constructively, without assumptions of ill intent*

3. Demonstrate respect

- *Allow others to finish their thoughts/message before introducing yours (or ask them if you can interject)*
- *Be gracious when speaking about colleagues in the community*
- *Allow space for, and encourage all voices*

AGENDA/MEETING FACILITATOR: *Laura Feuerborn*

Topic	Time/Who	Outcomes	Comments/Asks
Brief meeting with Dean Endo for tenured faculty only	15 min Rachel		Only tenured faculty to attend this portion of the meeting
Welcome & Land Acknowledgement Mindfulness meditation/activity (optional)	5 min Laura		All remaining faculty and staff will join at 9:15 am
Working Agreements	5-10 min Laura, Lynn, Rob	Share feedback	
Share-outs, Announcements, & Committee Updates (as needed): <ul style="list-style-type: none"> Status on Ed Admin Director Search including target timelines of finalist interviews Interview/question expectations & confidentiality Other updates or announcements?	15 min Chris/Julia Rachel	Calendar planning Informational	
Instructor needs - short and long term planning	15 min Rachel, Cindy, Faculty Program Directors		
Grade Change Appeal Policy	15 min Rachel		Draft-2021 Grade Change Appeal Policy
BREAK	10 MINUTES		
Activity - Racial Healing Handbook	45 - 60 min		Please read Chapter 6 - Catch Yourself in the Flow of Racism in the Racial Healing UW Library e-book Link
Mtg Wrap up	Laura		Feedback Survey Prep for March Meeting: Racial Healing

			Handbook: Chapter 7 - Understanding Racism in Relationships UW Library e-book Link
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