

**SOE FACULTY COUNCIL  
 MEETING AGENDA & NOTES**

**Faculty Council Charge:**

The School of Education’s Faculty Council assists the Dean’s Office with evaluating, modifying, and recommending policies and procedures related to faculty personnel matters that impact and include both full-time and part-time lecturers. The SOE Faculty Council also ensures that school-wide practices around the recruitment, retention, and evaluation of faculty align with the UW Faculty Code and UW Tacoma Faculty Assembly procedures. This body also serves as an advisory to the Dean on matters related to merit, promotion, renewal, and tenure.

**SOE Working Agreements**

**1. Address controversy with civility and intellectual humility**

- value knowledge and a commitment to ongoing growth and learning
- lead with listening (listen to understand vs. listen to respond)
- own your own intentions and impact

**2. Challenge by choice**

- use reflection and intention when opting for silence
- be mindful of your own participation
- have the courage to confront constructively and without assumptions of ill intent

**3. Demonstrate respect**

- model ethical behavior in our conduct and relationships
- model inclusion, collaboration, participation and fairness
- allow others to finish their thoughts/message before introducing yours (or ask them if you can interject)

**SOE FACULTY COUNCIL  
 MEETING AGENDA**

**March 24, 2020 --- 9:00am – 10:30am**

**PNK 212**

**Via Zoom**

**NOTETAKER: \_\_\_Matthew\_\_\_**

Topic/Task	Time/Who	Outcomes	Meeting Notes
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<p>Welcome/Check-In/Agenda Overview</p>	<p>Rob</p>	<p>Check in with each other Gain clarity as to meeting outcomes</p>	
<p>Feedback from SOE Meeting</p>	<p>Laura</p>	<p>Discuss feedback from recent SOE meeting</p>	<p>Rob Lynn &amp; Laura. Feedback beyond the norms: content and process of the meetings and facilitation of the meetings.</p> <p>Need a glossary of acronyms So FC would add a standing agenda item for feedback from meeting. Perhaps report back these “extra” (beyond the working agreements) items in May meeting.</p>
<p>Promotion of non-tenure-track faculty</p>	<p>Belinda</p>	<p>Review draft policy and provide feedback</p>	<p>Documents have been collected but a draft policy has not been created. <i>Belinda will create such a document.</i></p>
<p>Summer Revenue Award &amp; Guidelines</p>	<p>Rob</p>	<p>Review guidelines and offer feedback for revisions</p>	<p><i>Please have Faculty Council review and provide suggested changes/edits for the future process that we hope can be funded by ICRs and potentially the annual Fellowship Award funds that we have asked campus leadership to give us in future budget cycles.</i></p> <p>Discussion of elimination of teaching as an area for applying for the pot (which is hypothetical at this point).</p> <p>Need to change the title of the document.</p> <p>ICR alignment means that research/scholarship is all that can be supported.</p> <p>Vote was taken for Rob to revise document. All voted in favor.</p>

PTL Assessment	Julia?	Postpone	Tabled
Addressing abnormalities in winter2020/spring 2020 evaluations	Rachel	FC will discuss implications of the current situation and its impact to annual reviews, etc.	

Notes on last item:

Do not make sessions mandatory. Access issues. As much as you can.

Do the best we can... Extending tenure clocks. Things can be extended through year 3 and things are flexible. Cannot dismiss course evals, but put in context. Add statement from FC an acknowledgement of how these should be considered for p&t.

Q: should classes be p/f. A. Need to check with grad school; we assume that it is up to professor.

Since class is April 7; Rachel will research the issues and get back by end of day...

Minimally we should share the link/form with faculty.

What harvard is doing w/r/t p/f courses <https://www.thecrimson.com/article/2020/3/21/harvard-coronavirus-law-school-credit-fail/>

Rachel has offered to draft a statement re: course evals and grace.

***Proposal made to admit students to TCP provisionally without the basic skills test. Unanimously pass***