

**SOE FACULTY COUNCIL  
 MEETING AGENDA & NOTES  
 April 14, 2020 --- 9:30am – 10:30am  
 Via Zoom**

**Faculty Council Charge:**

The School of Education’s Faculty Council assists the Dean’s Office with evaluating, modifying, and recommending policies and procedures related to faculty personnel matters that impact and include both full-time and part-time lecturers. The SOE Faculty Council also ensures that school-wide practices around the recruitment, retention, and evaluation of faculty align with the UW Faculty Code and UW Tacoma Faculty Assembly procedures. This body also serves as an advisory to the Dean on matters related to merit, promotion, renewal, and tenure.

**SOE Working Agreements**

**1. Address controversy with civility and intellectual humility**

- value knowledge and a commitment to ongoing growth and learning
- lead with listening (*listen to understand vs. listen to respond*)
- own your own intentions and impact

**2. Challenge by choice**

- use reflection and intention when opting for silence
- be mindful of your own participation
- have the courage to confront constructively and without assumptions of ill intent

**3. Demonstrate respect**

- model ethical behavior in our conduct and relationships
- model inclusion, collaboration, participation and fairness
- allow others to finish their thoughts/message before introducing yours (*or ask them if you can interject*)

**NOTETAKER:** \_\_\_\_\_

<b>Topic/Task</b>	<b>Time/Who</b>	<b>Outcomes</b>	<b>Meeting Notes</b>
Welcome/Check-In/Agenda Overview	Rob	Check in with each other Gain clarity as to meeting outcomes	Brief updates. New item for future discussion will be technology and education; connections with school district partnerships; supporting current and future teacher candidates.

Feedback from SOE Meeting	Laura	Discuss feedback from recent SOE meeting	No feedback at this time.
Current Budget Status	Rachel	Gain understanding of current budget discussions and expectations from UWT admin	Brief updates on budget implications because of COVID-19. Projected revenue impacts/cuts from academic units. SOE has anticipated enrollment growth that also impacts budget projections.
Promotion of non-tenure-track faculty	Belinda	Review draft policy and provide feedback	Postpone
SOE Statement o Abnormal Situations...	All	Discuss and evaluate ideas for revising statement	Continued the discussion of this COVID-19 statement related to promotion and tenure.
PTL Assessment	Julia?	(Tabled from 3/24)	Need to consult with HR about parameters for PTL assessment. How can we be sensitive to PTL load? We also need to think through how we assess teaching associates. Consider offering a variety of resources available to PTL such as peer-supports, self-assessments, mid point check in. Perhaps develop alongside the teaching evaluation system for full time lecturers. This might include PTL input.
Teaching Evaluation Review Update	Laura	FC will understand the progress of the assessment committee, ask clarifying questions and offer suggestions	Reviewed pilot data for the new course evaluation form.

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**Upcoming FC MEETINGS:**

- April 28
- May 12 [Designated Reappointment Meeting-PTLs, TAs, Affil.]
- May 26
- June 9 [Designated Committee Chair Updates]