

**SOE FACULTY COUNCIL  
 MEETING AGENDA  
 May 26, 2020 --- 9:00am – 10:30am  
 Via Zoom**

**Faculty Council Charge:**

The School of Education’s Faculty Council assists the Dean’s Office with evaluating, modifying, and recommending policies and procedures related to faculty personnel matters that impact and include both full-time and part-time lecturers. The SOE Faculty Council also ensures that school-wide practices around the recruitment, retention, and evaluation of faculty align with the UW Faculty Code and UW Tacoma Faculty Assembly procedures. This body also serves as an advisory to the Dean on matters related to merit, promotion, renewal, and tenure.

**SOE Working Agreements**

**1. Address controversy with civility and intellectual humility**

- value knowledge and a commitment to ongoing growth and learning
- lead with listening (*listen to understand vs. listen to respond*)
- own your own intentions and impact

**2. Challenge by choice**

- use reflection and intention when opting for silence
- be mindful of your own participation
- have the courage to confront constructively and without assumptions of ill intent

**3. Demonstrate respect**

- model ethical behavior in our conduct and relationships
- model inclusion, collaboration, participation and fairness
- allow others to finish their thoughts/message before introducing yours (*or ask them if you can interject*)

**NOTETAKER:** \_\_\_\_\_

Topic/Task	Time/Who	Outcomes	Meeting Notes
Welcome/Check-In/Agenda Overview	Rob	Check in with each other Gain clarity as to meeting outcomes	

<b>Review for Reappointment: PTLs</b>	<b>Rob</b>	<b>Recommendations for reappointment to Dean Endo</b>	We reviewed the PTL reappointment materials and voted for approval. Need to discuss ways to give PTL feedback on strengths and growth areas in teaching.
<b>Student Evaluation Pilot</b>	<b>Laura</b>	<b>Agree on language for this pilot relative to merit and explicit framework for reappointment</b>	Discussed the Pilot Course Evaluation as the default course evaluation for the SOE. Updates on the new course evaluation will be made at June , 2020 SOE meeting. It will be an action item for Faculty Council to consider June 9, 2020. More faculty discussion will occur at Fall retreat.
<b>Promotion of non-tenure-track faculty</b>	<b>Belinda</b>	<b>Review revision of draft document and provide feedback</b>	(Belinda will revise draft and bring to meeting) Discussed the working draft of the document. More information is needed about Professor of Practice designation. We may need to come up with a unit specific promotion process for this designation.
<b>Substitute work for PTLs-Plan</b>	<b>Rachel</b>	<b>Generate ideas for a plan if courses are canceled.....</b>	(Rachel will draft a document with language that will be incorporated into the hire paperwork. It will include a menu of options that captures a wide-variety of skills.) Action: Will table this discussion until Fall quarter.
<b>Workload Policy pertaining to low-enrolled courses</b>	<b>Rachel/Julia</b>	<b>Review new information and assess progress toward creation of a written statement and menu of options to recalibrate workload.</b>	(Rachel will gather information from Bothell and Seattle; FC members are encouraged to seek out relevant information.). We looked at an early draft of faculty workload data system-wide. Rachel will continue to get more data to add to the document. This may be an agenda item for Fall retreat.

**Upcoming FC MEETINGS:**

June 9 [Designated Committee Chair Updates]