A video clip is included in the Teacher Performance Assessment because it adds richness and valuable context to the evaluation of your teaching. However, because videos will almost always include identifiable images of students, their use as part of the edTPA carries some significant ethical and legal responsibilities. For reasons of privacy and safety, many parents are concerned about their children appearing in videos and photos, especially any that might be used outside the classroom. For both legal and ethical reasons, those concerns must be respected at all times. Doing so requires the following of you:

1. **Parents and guardians must be asked to consent to having their children appear on the video.** Depending on the district, there already may be a media consent form on file for K-12 students. However, for institutional purposes, we have developed our own consent form which all candidates must use. A copy of all consent forms are submitted to the edTPA Coordinator.

2. **Candidates are to keep a checklist of students whose parents did and did not grant permission for their child to be part of the video. Any child who does not have written consent from a parent cannot be included in the video and the candidate must avoid including those students in the video by positioning the camera so that it does not capture their images. Important note: Non-consenting students must not be excluded from the learning activity.**

3. Any work submitted by the candidate [video, lesson plans, student work samples, etc…], as part of the assessment, must not contain: any student last names, mentor teacher name(s), school name or location, candidate name, institutional name, etc…Anything that can identify a person, location, local or regional, must be completely removed from the edTPA portfolio.

4. **Once created, video clips must be submitted as part of your edTPA evidence, but must not be shared or distributed beyond that.** Video clips are created solely to be used as part of your edTPA submission. No part of that video (whether or not included with your submission) should be used for any other personal or professional purposes. In particular, it must not be posted online, sent to friends and family, or included in your job portfolio. Anyone suspected of misusing video clips (s) will be reported to the college/university. This violation falls under the FERPA laws and are subject to an investigation. Other possible civil and criminal investigations and/or penalties can apply. (Remember: Once you have shared the video electronically with anyone, you have effectively lost control of it.)

5. **Once you have received confirmation that you have successfully completed the edTPA, video clips must be destroyed.** This includes not only the segments submitted, but any video material created as part of your effort to prepare for and complete the edTPA.

6. **Your Teacher Preparation Program may seek your explicit, written consent to share the video with them for purposes of program improvement, since consent for this activity will be included in the form signed by parents or guardians.** You may choose to do so, but this is the sole exception to rule #4 above. UWT has a separate Candidate Consent form for this purpose.

—I have read the above guidelines and agree to follow them.

Name (printed)____________________________________________  Cohort ___________
Signature_________________________________________________
Date__________________________________