

# **W** UNIVERSITY of WASHINGTON | TACOMA

University of Washington Tacoma Staff Association  
Thursday, August 20, 2015 1:00pm – 2:00pm  
Summer Quarter General Meeting Minutes  
WGC 322

The meeting started promptly at 2pm.

## **Board Members:**

Megan Bentley-Moon, Joseph Franco, Sheri Burden, Galen Guffy, Michal Nolte, Sally Schwartz

## **Staff in Attendance:**

Kristina Powers, Ruth Nalty, Don McClane, Cindy Schaarschmidt, Kathleen Farrell, Amanda Bruner, Paul Weed, Dwayne Chambers

### **I. Event Updates:**

- a. Our Summer Picnic event was a success with a record number of donations and tickets sold. Net proceeds to be calculated and announced next meeting.
- b. It's time to begin planning our annual Winter Holiday Event which is held at the Harmon Brewpub each year in December. It's a festive occasion with appetizers and beers. We sell tickets and take donations for several raffle baskets. A portion of the proceeds is split in donations to the YWCA and the Unsung Hero Awards for this calendar year. Stay tuned for more details.

### **II. Staff Association Updates:**

- c. **Joseph Franco** is the newly elected **Staff Association Co-Chair**. Joseph will fill the position vacated by Robbie Lang in May 2015. Welcome Joseph!
- d. We had a record number of nominations for the **Spring Unsung Hero Awards**-30 in all. **Jon Stubblefield** was our very deserving winner. Congratulations Jon! The Unsung Hero Awards happen twice a year in the Fall and Spring. Fall nominations TBD.
- e. CSLR Program Coordinator, Jennifer Adrien, has contacted us to request our assistance in recruiting a **new volunteer** to serve on the **Awards of Excellence Committee** for the 2015/2016 school year. This committee is comprised of members from all three UW campuses, meets 3 times per year and reviews between 70-95 award nominations in January of each year before they make their selection for this very high honor. All interested parties should contact Sheri Burden at [24770/burdes@uw.edu](mailto:24770/burdes@uw.edu).
- f. Chancellor Mark Pagano has requested that **UWT Staff Association recruit a staff person** to sit on his new **Chancellor's Cabinet** (not to be confused with the Chancellor's Strategic Planning Committee which is already in place and meeting regularly). This person would need to **be a strong staff advocate and representative** because she or he will have the Chancellor's ear in the cabinet which will meet 2 times monthly. The first meeting is on September 22, 2015 and so the Staff Association will call for nominations and hold elections quickly between now and then.

- g. **Treasurer's Report:** The gross profit from the **Summer Picnic** was a record **\$703.02**. As soon as all receipts are in we will calculate the net proceeds. We are still working on finding a way to set up a bank account without a monthly checking account fee as is currently charged by Bank of America. Joseph Franco suggested that we look into applying for an EIN number and signing up for free checking with Washington State Employees Credit Union.
- h. CPRE & Finance **Capital Planning & Budget Manager Paul Weed** gave an update on the **Early Learning Center**. This partnership between **UWT and the Tacoma Children's Museum** is currently formulating a plan to **provide childcare for UWT students, staff and faculty**. Details are pending but we hope to hear an announcement from the folks at UWT Student Engagement very soon.
- i. Galen Guffy served as proxy for UWT Director of **Professional Development**, Linda Patterson, to talk about **upcoming professional development opportunities** here on campus:
  - Creating Resiliency in the Face of Stress 9/3/015
  - Special Topics in Management Practice – The Magnifier Effect 10/14/2015
  - Coming in November 2015: Emotional Intelligence
  - Coming in December 2015 STMP with Dr. Turan Kayaoglu

In Development:

**-Online topical modules.** The current module in development concerns best practices for hiring. Human Resources would like input from staff and faculty about what subjects might lend themselves to this mode of delivery. See "stretch assignments" and "onboarding" on the HR professional development website:

[http://www.tacoma.uw.edu/hr/pro\\_dev](http://www.tacoma.uw.edu/hr/pro_dev).

**-New registration system** in conjunction with Key Bank Professional Development Center. This system will allow employees to set up a profile and "shop" for online class offerings. This new system will create a transcript to use for continuing education hours and during employee reviews. Tentative ETA, September 2015

- j. **The Staff Association** will send out a new **Job Satisfaction Survey** via Survey Monkey in October 2015.

Meeting adjourned at 2pm

Minutes respectfully submitted by Galen Guffy, UWT Staff Association Treasurer

