

# **W** UNIVERSITY of WASHINGTON | TACOMA

University of Washington Tacoma Staff Association  
Wednesday, December 2, 2015 1:00pm – 2:00pm  
Autumn Quarter General Meeting Minutes  
Lucien Boardroom (GWP 320)

## **Board Members:**

Megan Bentley-Moon, Joseph Franco, Sheri Burden, Galen Guffy, Michal Nolte, Sally Schwartz

## **Staff in Attendance:**

Dwayne Chambers, Heather Porter, Noreen Slease, Anna Salyer, Kathleen Farrell, Cindy Schaarschmidt, Jeremy Homolka, Brittany Reed, Roz Johnson, Angie Zurcher, Milt Tremblay, Bob Hardie, Ruth Nalty

- I. Follow-up Open Letter from Center for Human Rights
  - a. Elizabeth Bruch, IAS faculty member, provided information in regards to recent events at the Center for Human Rights.
- II. Staff Association Updates:
  - a. Congratulations to the Autumn Quarter Unsung Hero Award winner Ana Marie Alameda. The Unsung Hero Awards happen twice a year in the Autumn and Spring.
  - b. Congratulations to the winners of the 2016 board elections. Both positions serve for two-year terms beginning January 1, 2016 through December 31, 2017:
    - i. Co-Chair: Jeremy Homolka, Student Engagement
    - ii. Secretary: Elizabeth Hansen, Student Engagement
  - c. Treasurer's Report
    - i. Professional Staff Organization (UW Seattle) Scholarship – the board will look into applying for the scholarship for this year. The Staff Association has received funding that covered the barbecue and similar staff events in previous years.
    - ii. Bank fees – the UWTSA is currently being charged monthly banking fees. The treasurer is researching free checking options which are limited as UWTSA is not a 501c3.
  - d. Chancellor's Cabinet Report
    - i. New EVCAA starting in January.
    - ii. IAS Dean Search is underway.
    - iii. Let Bob Hardie, the staff representative on the cabinet, or the Staff Association know if you have any issues you would like brought up to the cabinet.
  - e. Strategic Planning Update
    - i. Sheri Burden and Amanda Bruner are the staff representatives to the Strategic Planning Committee.
    - ii. The Chancellor's Office will host facilitated discussions on defining UW Tacoma as an Urban-serving University for faculty and staff.
    - iii. Discussion regarding meeting notice. Request to send out meeting announcements at least two weeks in advance to allow staff time to add to their schedule and a regular meeting time. (For example, first week of the quarter, first Tuesday of the month...)

- f. Budget Committee Update
  - i. First meeting will be December 18.
  - ii. Staff representatives are Kathleen Farrell and Donna Brayboy.
  - iii. Request for staff salary increases to be addressed with the budget committee in regards to creating a more equitable process for Classified and Professional Staff salary increases.
- g. All Staff Survey 2015
  - i. Results from previous All Staff Survey in 2013 and Classified Staff Survey in 2011 are available on the [UWTSA Intranet](#). A UW log-in is required to access the page.
  - ii. The goal of the survey is to get a sense of how we (staff) are feeling as we set our groundwork for moving forward. The staff survey is collected via Survey Monkey. Included will be a question related to the Race & Diversity Initiative on campus.
  - iii. Results will be available online and on the UWTSA Intranet.
- h. Race & Equity Steering Committee
  - i. Cindy Schaarschmidt and Linda Patterson are staff members on the steering committee. The charge of the committee to is to make recommendations to the Chancellor. One recommendation is additional training for staff and faculty.
- i. Childcare Update
  - i. The Muse, the childcare partnership between UW Tacoma and the Children's Museum, is accepting pre-applications. Two Open Houses are coming up for those interested: Wednesday, December 9 from 5-7pm and Saturday, December 12 from 10am-noon at The Muse 1501 Pacific Ave, Tacoma, WA 98402.
  - ii. Financial support is available for students. Contact Christina, the director of Muse for more information.
- j. Professional Development Update
  - i. New registration system so staff can access professional development courses taken and print certificates.
  - ii. A Carelink Emotional Intelligence course is planned for January.
  - iii. Contact Linda Patterson or Galen Guffy if you have questions.
- III. Events
  - a. UWTSA Winter Social & Community Event is Wednesday, December 9 from 4:00pm-6:00pm at the Swiss.
    - i. Donations are being collected for the YWCA Holiday Gift Center.
    - ii. Raffle for prizes. Proceeds will be split between the YWCA and UWTSA.
  - b. The Staff Association will be hosting a coffee for staff to welcome the new EVCAA in January.