

CHICAGO MANUAL OF STYLE (CMS) GUIDE: *Notes & Bibliography*

- ✓ Chicago Style documents sources in two different ways: *Notes & Bibliography* and *Author-Date*. This guide covers only *Notes & Bibliography* style. All examples and explanations in this handout come from the *Chicago Manual of Style* 17th edition (2017).
- ✓ In *Notes & Bibliography* style, citations are denoted with **superscript numbers** in the sentence AND a **corresponding note** AND a **bibliography entry** in a bibliography page at the end of the document.
- ✓ Complete bibliographic information is expected in the first note. Subsequent notes have abbreviated bibliographic information.
 - New for the 17th edition, **the use of *ibid.* is now discouraged** in favor of the use of shortened citations. CMS pp. 757-760.
 - For the differences between footnotes and endnotes, see CMS pp. 762-767. Remember, *always follow the instructions on your assignment sheet!*

SOURCE TYPE	FIRST NOTE FULL CITATION	SECOND NOTE SHORTENED CITATION	BIBLIOGRAPHY ENTRY	FOR MORE INFO
Book – 1 author *Scripture and classical Greek or Roman texts are different. See CMS pp. 861-866.	1. Michael Pollan, <i>The Omnivore's Dilemma: A Natural History of Four Meals</i> (New York: Penguin, 2006).	2. Pollan, <i>Omnivore's Dilemma</i> , 3.	Pollan, Michael. <i>The Omnivore's Dilemma: A Natural History of Four Meals</i> . New York: Penguin, 2006.	CMS, p. 753, 799 *for pseudonym or unknown, pp. 787-790 *for organization as author, p. 791 *for additional editions, p. 806
Book – 2 or 3 authors	1. Geoffrey C. Ward and Ken Burns, <i>The War: An Intimate History, 1941-1945</i> (New York: Knopf, 2007), 60.	2. Ward and Burns, <i>War</i> , 59-61.	Ward, Geoffrey C., and Ken Burns. <i>The War: An Intimate History, 1941-1945</i> . New York: Knopf, 2007.	CMS, p. 753, 786

<p>Book – 4 to 10 authors * Only the first author is listed in the note (with <i>et al.</i>); all authors are listed in the bibliography.</p>	<p>1. Dana Barnes et al., <i>Plastics: Essays on American Corporate Ascendance in the 1960's</i> (London: Routledge, 1982), 160</p>	<p>2. Barnes et al., <i>Plastics</i>, 160</p>	<p>Barnes, Dana, Moe Howard, Curly Howard, and Larry Fine, <i>Plastics: Essays on American Corporate Ascendance in the 1960s</i>. London: Routledge, 1982.</p>	<p>CMS, p. 786 *for more than 10 authors, p. 787</p>
<p>Book – Editor/Translator instead of Author</p>	<p>1. Richmond Lattimore, trans., <i>The Iliad of Homer</i> (Chicago: The University of Chicago Press, 1951), 91-92.</p>	<p>2. Lattimore, <i>Iliad</i>, 92.</p>	<p>Lattimore, Richmond, trans. <i>The Iliad of Homer</i>. Chicago: University of Chicago Press, 1951.</p>	<p>CMS, p. 800</p>
<p>Book – Editor/Translator in addition to Author</p>	<p>1. Gabriel García Márquez, <i>Love in the Time of Cholera</i>, trans. Edith Grossman (London: Cape, 1988), 242-55.</p>	<p>2. García Márquez, <i>Cholera</i>, 33.</p>	<p>García Márquez, Gabriel. <i>Love in the Time of Cholera</i>. Translated by Edith Grossman. London: Cape, 1988.</p>	<p>CMS, p. 801</p>
<p>Chapter in a Multi-Author Book</p>	<p>1. Lynn M. Thomas, “Schoolgirl Pregnancies, Letter-Writing, and ‘Modern’ Persons in Late Colonial East Africa,” in <i>Africa’s Hidden Histories: Everyday Literacy and Making the Self</i>, edited by Karin Barber. (Bloomington: Indiana University Press, 2006), 193.</p>	<p>2. Thomas, “Schoolgirl Pregnancies,” 193.</p>	<p>Thomas, Lynn M. “Schoolgirl Pregnancies, Letter-Writing, and ‘Modern’ Persons in Late Colonial East Africa.” In <i>Africa’s Hidden Histories: Everyday Literacy and Making the Self</i>, edited by Karin Barber, 180-207. Bloomington: Indiana University Press, 2006.</p>	<p>CMS, pp. 803-804</p>
<p>Chapter in a Single-Author Book</p>	<p>1. John Samples, “The Origins of Modern Campaign Finance Law,” chap. 7 in <i>The Fallacy of Campaign Finance Reform</i> (Chicago: University of Chicago Press, 2006).</p>	<p>2. Samples, “Campaign Finance Law,” 30-31.</p>	<p>Samples, John. “The Origins of Modern Campaign Finance Law.” Chap. 7 in <i>The Fallacy of Campaign Finance Reform</i>. Chicago: University of Chicago Press, 2006.</p>	<p>CMS, p. 802</p>
<p>E- book— *For e-books with printed versions, include application. For example, “Kindle” or “PDF.” * For books that do NOT have printed versions, include the URL or DOI.</p>	<p>1. Jane Austen, <i>Pride and Prejudice</i> (New York: Penguin Classics, 2007), Kindle.</p>	<p>2. Austen, <i>Pride and Prejudice</i>.</p>	<p>Austen, Jane. <i>Pride and Prejudice</i>. New York: Penguin Classics, 2007. Kindle.</p>	<p>CMS, pp. 824-828</p>

Journal Article – Print	1. Jordanna Bailkin, “Making Faces: Tattooed Women and Colonial Regimes,” <i>History Workshop Journal</i> 59, no. 1 (2005): 52.	2. Bailkin, “Making Faces,” 56.	Bailkin, Jordanna. “Making Faces: Tattooed Women and Colonial Regimes.” <i>History Workshop Journal</i> 59, no. 1 (2005): 33-56.	CMS, pp. 829-837
Journal Article – Consulted online * If a DOI is provided, include it in your notes and bibliography. * If a DOI is not provided, include the URL instead.	1. Gueorgi Kossinets and Duncan J. Watts, “Origins of Homophily in an Evolving Social Network,” <i>American Journal of Sociology</i> 115 (2009): 411. doi:10.1086/599247.	2. Kossinets and Watts, “Origins of Homophily,” 439.	Kossinets, Gueorgi, and Duncan J. Watts. “Origins of Homophily in an Evolving Social Network.” <i>American Journal of Sociology</i> 115 (2009): 405–50. doi:10.1086/599247.	CMS, p. 833 *whether to include access dates, p. 833
Magazine article * If read online, include the URL or DOI at the end of the note and bibliography	1. Jill Lepore, “Just the Facts, Ma’am: Fake Memoirs, Factual Fictions, and the History of History,” <i>New Yorker</i> , March 24, 2008, 81.	2. Lepore, “Just the Facts,” 81.	Lepore, Jill. “Just the Facts, Ma’am: Fake Memoirs, Factual Fictions, and the History of History.” <i>New Yorker</i> , March 24, 2008.	CMS, p. 837-838 *for regular columns, p. 838 *for anonymous articles, p. 787
Video and film recordings *try to use a descriptive name for a specific scene	1. “Crop Duster Attack,” <i>North by Northwest</i> , directed by Alfred Hitchcock (1959; Burbank, CA: Warner Home Video, 2000), DVD.	2. “Crop Duster Attack.”	“Crop Duster Attack.” <i>North by Northwest</i> . DVD. Directed by Alfred Hitchcock. Filmed in 1959. Burbank, CA: Warner Home Video, 2000.	CMS, pp. 872-873
Multimedia (such as video recordings of presentations)	1. Michael Pollan, “Michael Pollan Gives a Plant’s-Eye View.” TED video, 17:31, from a talk filmed in March 2007, posted February 2008. http://www.ted.com/index.php/talks/michael_pollan_gives_a_plant_s_eye_view.html .	2. Pollan, “Plant’s-Eye View.”	Pollan, Michael. “Michael Pollan Gives a Plant’s-Eye View.” Filmed March 2007. TED video, 17:31. Posted February 2008. http://www.ted.com/index.php/talks/michael_pollan_gives_a_plant_s_eye_view.html .	CMS, pp. 873-874
Newspaper article, with author * Newspaper articles are commonly cited in the text, not as a bibliography entry. Consider your assignment requirements when deciding which form to use. * If accessed online, include URL as the last part of the note or bibliography entry.	1. Pat Borzi. “Retirement Discussion Begins Anew for Favre.” <i>New York Times</i> , January 25, 2010. http://www.nytimes.com/2010/01/26/sports/football/26vikings.html?emc+eta1 .	2. Borzi, “Retirement Discussion.”	NO BIBLIOGRAPHY ENTRY if cited in-text. For example: “In his article, Pat Borzi reminds us that when it comes to the aging quarterback’s uncertain prospects for yet another season, ‘there is final, and there is Favre’” (<i>New York Times</i> , January 25, 2010). BIBLIOGRAPHY: Borzi, Pat. “Retirement Discussion Begins Anew for Favre.” <i>New York Times</i> , January 25, 2010. http://www.nytimes.com/2010/01/26/sports/football/26vikings.html?emc+eta1 .	CMS, pp. 838-843

<p>Online Reference Work (encyclopedia or dictionary)</p> <p>* normally cited in the notes, not in a bibliography * include a published, modified, or accessed date * “s.v.” is an abbreviation for the Latin term, sub verbo, meaning “under the word.”</p>	<p>1. <i>Wikipedia</i>, s.v. “Stevie Nicks,” last modified July 19, 2008, http://en.wikipedia.org/wiki/Stevie_Nicks</p>	<p>2. “Stevie Nicks”</p>	<p>NO BIBLIOGRAPHY ENTRY if cited in-text</p>	<p>CMS, pp. 858-859</p> <p>*for entries with authors, p. 859 *for reference works in print, p. 858</p>
<p>Personal communication</p> <p>* includes email, text messages, and direct social media messages.</p>	<p>1. Sam Gomez, Facebook message to author, August 1, 2017.</p>	<p>2. Gomez, Facebook message.</p>	<p>NO BIBLIOGRAPHY ENTRY if cited in-text For example: “In a conversation with the author on January 6, 2009, lobbyist John Q. Advocate admitted that...”</p>	<p>CMS, pp. 849-851</p>
<p>Podcasts and other online multimedia sources</p>	<p>1. Darcy Steinke, interview by Sam Tanenhaus and Dwight Garner, <i>New York Times Book Review</i>, podcast audio, April 22, 2007, http://podcasts.nytimes.com/podcasts/...mp3.</p>	<p>2. Steinke, interview.</p>	<p>Steinke, Darcy. “Interview with Darcy Steinke.” By Sam Tanenhaus and Dwight Garner. <i>New York Times Book Review</i>, April 22, 2007. http://podcasts.nytimes.com/podcasts/...mp3.</p>	<p>CMS, p. 873</p>
<p>Social media content</p> <p>*Content shared through social media can be limited to the text. A note may be added if a more formal citation is needed. In rare cases, a bibliography entry may also be appropriate.</p>	<p>1. Chicago Manual of Style, “Is the world ready for singular they? We thought so back in 1993,” Facebook, April 17, 2015, https://www.facebook.com/ChicagoManual/posts/10152906193679151.</p>	<p>2. Chicago Manual of Style, “Is the world ready.”</p>	<p>Chicago Manual of Style. “Is the world ready for singular they? We thought so back in 1993.” Facebook, April 17, 2015. https://www.facebook.com/ChicagoManual/posts/10152906193679151.</p>	<p>CMS, pp. 844-849</p>
<p>Website (no listed author)</p> <p>*include a published, modified, or accessed date</p>	<p>1. “WD2000: Visual Basic Macro to Assign Clipboard Text to a String Variable,” revision 1.3, Microsoft Help and Support, last modified November 23, 2006, http://support.microsoft.com/kb...</p>	<p>2. Microsoft, “WD2000.”</p>	<p>Microsoft Corporation. “WD2000: Visual Basic Macro to Assign Clipboard Text to a String Variable.” Revision 1.3. Microsoft Help and Support. Last modified November 23, 2006. http://support.microsoft.com/kb/212730.</p>	<p>CMS, pp. 844-846</p> <p>*for blogs, p. 846</p>

Adapted from *Chicago Manual of Style*, 17th ed. and *Chicago Manual of Style Quick Style Guide* at http://www.chicagomanualofstyle.org/tools_citationguide.html

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